

TCOM Accreditation Operating Procedures	Approved: July 2017
COCA Element 9.6 Career Counseling*	Effective: July 2017 Revised: February 2024

Element 9.6:

A COM must provide career counseling to assist all students in evaluating career options and applying to graduate medical education training programs.

Procedure Statement: TCOM shall work in cooperation and coordination with the HSC Division of Student Affairs to assure the provision of career counseling that leads to informed participation in the national matching programs for graduate medical education.

Procedure		Responsible Party
1.	The TCOM Office of Medical Student Success shall create and implement a comprehensive and progressive curriculum that provides group and individualized residency counseling through all four years of the degree program.	TCOM Office of Medical Student Success
2.	The residency counseling program shall utilize the resources of the TCOM Advisory Colleges to disseminate critical data and instructions to all students.	Assistant Dean, Medical Student Success
3.	The TCOM Office of Medical Student Success shall utilize the resources of the HSC Division of Student Affairs to assist in preparing students for residency application and interviews.	Director, Medical Student Success HSC DSA
4.	The Office of Educational Programs shall provide periodic reports to the TCOM Executive Committee regarding outcomes of the career counseling curriculum and recommendations for improvement.	Senior Associate Dean, Educational Programs
5.	The Division of Student Affairs shall provide such additional career counseling as may be needed to students who will be unable to complete the degree program or enter a graduate medical education program.	HSC DSA
6.	HSC shall evaluate the scope and quality of career support services-through an annual student survey and make such modifications as may be needed to assure general satisfaction and compliance with this procedure.	HSC UAA