

<b>TCOM Accreditation Operating Procedures</b>	<b>Approved: July 2017</b>
<b>COCA Element 9.3 Transfer Policies</b>	<b>Effective: July 2017</b> <b>Revised: February 2024</b>

**Element 9.3:**

A COM must publish and follow policies regarding transfer or admissions with advanced standing. A COM may only accept credits from a school accredited by the COCA or the Liaison Committee on Medical Education (LCME) where the student is eligible for readmission. The COM must ensure that if transfer occurs from an LCME accredited school of medicine, the student must acquire OMM/OPP competency prior to graduation from the COM. The last two years of education must be completed at the COM granting the degree.

**Procedure Statement:** Students enrolled in colleges or schools accredited by the Council on Osteopathic College Accreditation (COCA) or the Liaison Committee on Medical Education (LCME) are eligible to apply for admission to TCOM. Such candidates may be eligible for advanced standing upon transfer at the discretion of the TCOM Dean.

<b>Procedure</b>		<b>Responsible Party</b>
1.	TCOM shall consider for admission all duly executed and completed applications from students currently enrolled and in good standing at a COCA or LCME accredited college or school.	TCOM Admissions Committee
2.	The Dean of TCOM shall make a preliminary determination regarding all requests to apply for transfer with advanced standing based upon existing capacity of the college's degree program.	TCOM Dean
3.	The SPC shall make a recommendation to the Dean regarding the granting of credit for coursework previously completed or in progress at the time of selection. Coursework completed at institutions not accredited by COCA or the LCME shall not be accepted for credit by TCOM.	TCOM SPC
4.	The assignment of credit hours for coursework completed at another institution shall be governed by the policies of HSC, UNTS, and the Texas Higher Education Coordinating Board as may be applicable.	HSC Registrar
5.	TCOM shall establish such other criteria for transfer as is deemed necessary to assure the competence and quality performance of its students.	Assistant Dean, Admissions TCOM SPC TCOM Dean
6.	Admitted transfer students must successfully complete at least two years of instruction at TCOM and all other published requirements to be eligible to receive the Doctor of Osteopathic Medicine (D.O.) degree. This shall include the acquisition of competency in OMM/OPP as required of all students.	TCOM Academic Affairs HSC Registrar
7.	All policies regarding application for transfer shall be reviewed annually and published in the HSC catalog. All policy changes in this regard shall be submitted to the TCOM Dean, the HSC Provost and the UNT System Board of Regents for approval. Policy changes shall be published one year in advance of their implementation in accordance with Texas Education Code 51.842.	Assistant Dean, Admissions HSC Registrar TCOM Dean HSC Provost UNTS Regents

Webpage links:

- [TCOM Admission in Advanced Standing](#)
- [TCOM Procedure Manual](#)
- [UNTHSC 2023-2024 Catalog](#)