

TCOM Accreditation Operating Procedures	Approved: July 2017
COCA Element 9.1 Admissions Policy*	Effective: July 2017 Revised: February 2024

Element 9.1:

A COM must establish and publish, to the public, admission requirements for potential applicants to the osteopathic medical education program and must use effective policies and procedures for osteopathic medical student selection for admission and enrollment, including demonstration of technical standards for admissions. A COM must tie all admissions policies to the COM mission.

Procedure Statement: TCOM shall adopt admissions policies and criteria designed to recruit and enroll diverse and highly qualified candidates for the Doctor of Osteopathic Medicine (D.O.) degree. The selections process shall consider the outcome performance of its graduates thereby enabling the college to meet its mission and objectives. All admissions policies and technical standards shall be published in the college catalogue.

Procedure		Responsible Party
1.	The Assistant Dean for Admissions is responsible for advising the dean on matters related to the application and admissions process and assuring implementation of the admissions policies of the college.	Assistant Dean, Admissions
2.	HSC shall create and maintain an admissions policy.	HSC DSA
3.	TCOM shall have admissions process procedures that guide osteopathic medical student selection for admission and enrollment.	Assistant Dean, Admissions
4.	TCOM shall require that all candidates accepted for admission will, by the time of enrollment, have completed no less than ninety (90) credit hours towards the completion of a baccalaureate degree from a college or university accredited by an agency recognized by the United States Department of Education.	TCOM Admissions Committee HSC Registrar
5.	Candidates presenting credentials from colleges or universities outside of the United States must show proof of equivalency to US-based education that is verifiable by the Office of Admissions before their application will be considered.	HSC Director of Admissions
6.	TCOM shall adopt additional uniform selections criteria that are relevant to the scope and rigor of the curriculum and are in compliance with all regulatory authority and accreditation.	TCOM Admissions Committee TCOM Executive Committee
7.	The Admissions Committee shall seek and obtain outcomes data that includes TCOM student performance and postdoctoral placement to inform the selections process and assure alignment with the mission of the college.	TCOM Admissions Committee TCOM Academic Affairs TCOM Educational Programs
8.	The Assistant Dean for Admissions shall provide regular reports to the TCOM Dean and Executive Committee regarding the selection process and academic profile for each class.	Assistant Dean, Admissions
9.	All admissions policies shall be subject to annual review and approval by the Admissions Committee. Any changes to the policy must be approved by the TCOM Dean, the HSC Provost and the UNT System Board of Regents. Policy changes shall be published	TCOM Dean HSC Provost UNTS Regents

	one year in advance of their implementation in accordance with Texas Education Code 51.842.	
10.	HSC admissions policy shall be published and accessible on a public webpage.	HSC DSA
11.	TCOM admission requirements and technical standards for admissions shall be published and accessible on a public webpage.	Assistant Dean, Admissions

Webpage links:

- [TCOM Admissions Requirements](#)
- [TCOM Admissions Health & Technical Standards](#)
- [HSC Policies \(PolicyTech\):](#)
 - [7.104 Student Affairs Policy Manual](#)
- [TCOM Bylaws](#)
- [TCOM Procedure Manual](#)
- [Texas Education Code Section 51.842](#)