

TCOM Accreditation Operating Procedures	Approved: July 2017
COCA Element 7.4 Primary Care Leadership	Effective: July 2017 Revised: October 2019, February 2024

Element 7.4:

A COM may organize its medical faculty under an organizational structure of its own design, but the leadership of the COM's clinical education must include one or more actively licensed osteopathic physicians who are AOA or ABMS board certified in a primary care discipline (family medicine, internal medicine, or pediatrics) with proven experience in teaching and academic leadership in a medical education setting.

Procedure Statement: The leadership of the college's clinical education, the assistant dean for osteopathic clinical education or other leadership, shall be a licensed osteopathic physician holding board certification in a primary care discipline.

Procedure		Responsible Party
1.	TCOM's clinical education leadership shall include one or more actively licensed osteopathic physicians who are AOA or ABMS board certified in a primary care discipline (family medicine, internal medicine, or pediatrics) with proven experience in teaching and academic leadership in a medical education setting.	TCOM Dean
2.	TCOM shall have an Assistant Dean for Osteopathic Clinical Education or equivalent leadership position that supports the coordination, planning, administration, evaluation, and quality of osteopathic medical education (clinical) curriculum.	TCOM Dean
3.	TCOM shall create and maintain an Assistant Dean for Osteopathic Clinical Education job description that includes experience in teaching and academic leadership in a medical education setting.	TCOM Office of the Dean
4.	Vacancies for the position of Assistant Dean for Osteopathic Clinical Education shall be filled through a search and selection process whereby candidate qualifications are assured to follow this procedure.	TCOM Dean Candidate Selection Committee
5.	Confirmation of candidate qualifications shall be made either through primary source verification or the review of original documents.	TCOM Dean Candidate Selection Committee
6.	TCOM may petition the COCA for exemption from this procedure under extraordinary circumstances. However, TCOM shall not permanently seat leadership that does not meet these qualifications without the written consent of the COCA.	TCOM Dean
7.	The primary care leadership shall be subject to annual review to assure continued compliance with this procedure.	TCOM Dean