

How Do I Apply for Rotations?

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(The following directions are for programs that do not participate in VSAS.)

3rd Year Students:

If you are a 3rd year student, you only have one period available to schedule on your own. The rest (Family Medicine, Internal Medicine, Surgery, OB/GYN, Pediatrics, OMM, and Psychiatry) are assigned to you and you will be contacted by departmental coordinators prior the start of rotations to pin down the specifics. One period on your schedule is called “Elective” and for that period, you are responsible for scheduling an elective of your choice.

4th Year Students:

Your 4th year is comprised of 10 four-week periods. Most of these are elective periods and should be scheduled with your residency-quest in mind. However, you are also required to complete two core rotations and you have been assigned the periods in which you must complete them. You may not change the period assigned without working through the Office of Clinical Education. You are responsible for scheduling **ALL** 4th year rotations through the Office of Clinical Education.

Elective Rotations

How to schedule your elective rotations:

- Decide where/in what specialty you would like to rotate.
 - You may use FREIDA or DO Opportunities to research residency programs of interest.
 - Listen to advice from Dr. Nash’s office/Careers in Medicine talks.
- Look up desired programs on the internet and look for a link to “visiting medical students”. This link will tell you the application process and list requirements needed.
- Make sure the rotations dates at the visiting site are the same as ours. If they are not, and they are not willing to change them to match ours, you may not rotate there without using one of your vacation months to make up the difference. (Contact the Clinical Education Office for a more detailed explanation.)
- Preceptors/sites may ask you to complete a Clerkship Application and Approval form (found on our website) or they may have their own application form for you to use. Or, they may verbally approve you over the phone without a formal application. Whichever way, get approval from them in writing either by email, or having them sign a document and returning it to you. **Email approvals must include all the information required on the Clerkship Application and Approval form. Incomplete approvals will be returned to the student.**

- Complete a formal rotation request and submit your approval via the Clinical Rotation Center.
- The rotation request and approval must be turned in by the published deadline. If two (or more) physicians approve you for the same rotation, cancel all but one of them **immediately** to free up a spot for someone else.
- “Split” rotations (2 weeks at one site and 2 weeks at another) are not allowed. Contact the Office of Clinical Education if a site only offers you a two week rotation.

4th year cores (Emergency Medicine, and Geriatrics):



Reminder: These rotations must be done in the period they are assigned.



The process for applying to these is same as applying for electives; however, Geriatrics must be selected from a [list of approved courses/preceptors](#).

Applying for Rotations at Local and/or Affiliated Sites

(Students rotating at local/affiliated sites must use published rotation dates)

Affiliated Sites and electives available:

CONROE MEDICAL EDUCATION FOUNDATION (Conroe, TX)

Elective(s) Offered:

Family Medicine

How to Apply:

S/D should contact Jennie Faulkner at www.lonestarfamily.org to request an application and check available dates

Residency Available: YES

Family Medicine

COOK CHILDREN'S HOSPITAL (Fort Worth, TX)

Elective(s) Offered (all pediatric):

Genetics
Neurology
Hematology/Oncology
Endocrinology
Cardiology
ER Care Team (Meets Core ER requirement)
Surgery
NICU
Gastroenterology
Emergency Room
Pulmonary
Pathology
Radiology
Anesthesia
PICU
Psychiatry
Neurosurgery
PCP rotations
Research

How to Apply/Requirements:

Contact Linda Rider. Linda.rider@unthsc.edu.

Students need to check with Linda Rider before submitting the Clerkship Application & Approval form.

Residency Available: NO

Corpus Christi Medical Center Bay Area (Corpus Christi, TX)

Elective(s) Offered:

Internal Medicine
Family Medicine
Emergency Medicine
Cardiology
Psychiatry

How to Apply/Requirements:

Contact Deborah Wills: Deborah.wills2@hcahealthcare.com

Residency Available: Yes

Internal Medicine

Christus Spohn Memorial (Corpus Christi, TX)

Elective(s) Offered:

Emergency Medicine
Family Medicine
Geriatrics
ICU

How to Apply/Requirements:

Contact- Carolyn McCreery: Carolyn.mccreery@christushealth.org

Additional requested paperwork

Letter of Good Standing, Liability/Certificate of Coverage/Immunization Records

Residency Available: YES

Family Medicine
Emergency Medicine

FELLOWSHIPS

Geriatrics
OB
Hospitalist

HARRIS METHODIST (Fort Worth, TX)

Elective(s) offered:

Emergency Medicine (*apply through Roshonda Helm*)

Anesthesia (*apply through Roshonda Helm*)

OB, Palliative Care, Surgery, *and all other electives*- apply through doctor and forward approval form to Roshonda Helm

How to apply/requirements:

UNTHSC Clerkship Application and Letter of Good Standing to:

Roshonda Helm at roshondahelm@texashealth.org or

Fax: 817.250.5135

Residency Available: NO

JOHN PETER SMITH HOSPITAL (Fort Worth, TX)

Elective(s) Offered:

Anesthesiology

Medicine

Cardiology

Neurology

Emergency Medicine

Family Medicine

ICU

Ob/Gyn

Orthopedic Surgery

Psychiatry

Radiology

Sports Medicine

Surgery

SICU

Geriatric Medicine

How to Apply:

Complete the online application:

<https://www.jpshealthnet.org/JPSForms/StandardForms/ClinicalClerkshipForm.aspx>

Additional requested paperwork:

Online application

Letter of Good standing

Certificate of Coverage

Current Immunization Records.

If applying for elective rotation in Radiology, Ob/Gyn or Orthopedic Surgery: copy of USMLE scores

Applications for Ob/Gyn will also require copy of Transcript.

These documents can be e-mailed or faxed to Margie Behringer (817) 927-1668.

Residency Available:

Yes

RESIDENCY PROGRAMS

Family Medicine
Transitional
Podiatry
Oral Surgery
Orthopedic Surgery
Ob/Gyn
Psychiatry
Emergency Medicine

FELLOWSHIPS

Pain Medicine
Sports Medicine
Geriatric Medicine
Sports Medicine

Medical City Fort Worth (Formerly PLAZA Fort Worth, TX)

Elective(s) Offered:

Emergency Medicine
Internal Medicine
Surgery
Family Medicine
Nephrology
Pathology
PM&R

How to Apply:

Contact: Medical Education Office
Students need to submit [site application](#)
<https://www.unthsc.edu/texas-college-of-osteopathic-medicine/texas-opti/student-rotations-at-plaza-medical-center/>
Phone: 817-347-1141
Email: Loretta.Hodges@MedicalCityHealth.com

Residency Available: YES

Family Practice Residency
General Surgery Residency
Internal Medicine Residency
Neuromusculoskeletal Medicine Residency

METHODIST CHARLTON MEDICAL CENTER (Dallas, TX)

Elective(s) Offered:

Family Medicine

How to Apply:

S/D should contact Patrice Riley, Med Student Clerkship Coordinator
at PatriceRiley@mhd.com to request an application and check available dates

Residency Available: YES

Family Medicine

METHODIST DALLAS MEDICAL CENTER (Dallas, TX)

Elective(s) Offered:

ICU

OB/GYN

Internal Medicine

Family Practice

ER

Cardio

How to Apply/Requirements:

S/D to email Katie Stinson (KatieStinson@mhd.com) for application and checklist

Residency Available: YES

Family Medicine

Internal Medicine

OB/GYN

General Surgery