

## TCOM REQUEST FOR RESEARCH ELECTIVE

To complete a research elective, the following information must be turned into the Clinical Education Office at least **90 days in advance**. Incomplete requests will not be evaluated. Requests turned in after the posted research deadline will be returned to the student or denied. A one-page rotation summary that includes what student learned about research (in the case of observation) or summary of research activities participated in must be submitted to the Office of Clinical Education by 5 pm the last day of the rotation. In this summary, please include any plans for submission of abstracts or manuscripts. Credit for the rotation will not be given until this is completed.

### Student Information:

Official Name: \_\_\_\_\_ EUID: \_\_\_\_\_  
Class of: \_\_\_\_\_ ID#: \_\_\_\_\_  
School Email Address: \_\_\_\_\_  
Current Phone Number: \_\_\_\_\_

### Mentor Information:

Name: \_\_\_\_\_ Site/Employer: \_\_\_\_\_  
Department: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Project Information:

Project Title: \_\_\_\_\_ Project Type: \_\_\_\_\_  
Start/Stop Dates: \_\_\_\_\_ IRB/IACUC approved? Yes/No  
IRB/IACUC approval number/ date: \_\_\_\_\_

### In a separate document include the following information:

1. A statement asserting that the amount of time spent in the lab will be greater than or equal to 40 hours per week
2. Attach a brief description of project, detailing your study and what you wish to accomplish. This should include an overview of the hypothesis (or area to be examined), the methods that will be employed, and the expected outcomes and analytic methods that will be used. **Specific details of the student role in the proposed project should be outlined**
3. If human subjects (IRB ) or animal subjects (IACUC) are to be used, please be sure to include the IRB or IACUC approval information above and the specific documents listed below.
4. If participating in human subjects research at another institution, please submit the following documentation:
  - The off-site IRB approval letter.
  - The protocol synopsis.
  - Proof that student has been added to the off-site protocol.
  - CITI and COI documentation for all key personnel on the approved IRB protocol (including the student).
5. If participating in animal research at another institution, please submit the following documentation:
  - IACUC official approval letter.
  - Proof student has been added to the IACUC approved study.

### Signatures

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mentor Signature

\_\_\_\_\_  
Date

