

CORE GERIATRICS SITE REQUIREMENTS

- The site is preferred to have exposure to geriatrics in more than one non-hospital site of care, for example: ambulatory geriatrics clinic, assisted living, skilled nursing facilities, house calls, inpatient hospice unit, hospital, or rehab hospital. Sites with exposure to one site of care for older adults will still be considered, but are not preferred.
- Preferably the physician preceptor has a CAQ in geriatrics.
- Over 75% of the patients the students will be seeing will be over the age of 65.

Dr. Knebl, Chief of Geriatrics, will review the course materials and approve based on the above criteria. If approved, it is the responsibility of the student to get the required documents to Malissa McCracken for the adjunct faculty appointment. Please note, the approved site cannot be added to the approved until adjunct appointment has been finalized.

ADJUNCT CLINICAL FACULTY APPOINTMENT

Adjunct Clinical Faculty appointments are granted to those who serve in a clinical environment (i.e. clinical preceptors hosting TCOM or PA students). Clinical credentialing is mandatory and must be completed before teaching clinical students.

Please use the checklist below for requirements.

- Current CV (updated within the last 3 months) _____
- Current and unrestricted license to practice in United States that shows absence of major disciplinary actions within the 5 years from the Texas Medical Board or appropriate licensing board (copy of online verification is acceptable) _____
- Specialty Board Certification – COCA requires that proof of specialty board certifications must be provided Provide copy of certification in addition to licensing verification. _____
- Verification of medical liability insurance (provide copy of current face sheet) _____
- Memorandum to Dr. Knebl (See example below) _____

Steps to getting a site approved for Core Geri

1. Send the course description and memorandum to Malissa McCracken to have it reviewed.
2. If approved, collect information for Adjunct Clinical Faculty Appointment and send via email to Malissa McCracken.
3. Upon completion of adjunct appointment, the site will be approved and added to the list. You are not allowed to submit your clerkship application until site has been approved and added to the list. Keep in mind Office of Clinical Education deadlines for application submissions.

For any questions please contact Malissa at 817-735-0287 or via email malissa.mccracken@unthsc.edu

MEMORANDUM SAMPLE

3/20/2019

Janice Knebl, DO
Interim Chair, Department of Internal Medicine & Geriatrics
Chief, Center for Geriatrics
University of North Texas Health Science Center

Dear Dr. Knebl,

It would be an honor to me to serve as a clinical preceptor for medical students during their Core Geriatric clerkship at the Texas College of Osteopathic Medicine.

The planned program would involve daily rounds at one of two long term care centers, one of two hospitals, and likely three days per week in my outpatient clinic. In the facilities, 90% of the persons seen would be greater than 60 years of age. In the clinic, about 50 % of the patients would be 60 or older.

The facilities we will round at are:

1. Happy Trails Nursing Home
2. Cowtown Assisted Living
3. Sunrise Hospital
4. Tumbleweed Hospital

It is my understanding that UNTHSC will consider me as an adjunct assistant professor during this period of time.

Ms. Rogers at my office has forwarded my required documents. Please feel free to call me directly with any questions. If you would like to visit in person, I would happily come to your office, or you are welcome to visit us at our facilities.

I am fully aware of the importance of the clinical experience and instruction with the geriatric population. Having been a medical student once upon a time, I remember thinking of every patient I saw as a wonderful opportunity to help and to learn from others.

Sincerely,

Dr. Jenny Smith, DO
800-867-5309
Jennifer.Smith@email.com