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**Professional Identity and Health Systems Practice  
MEDE 7517-7518**

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**MISSION:**

UNTHSC: Create solutions for a healthier community

**COURSE DESCRIPTION**

This course is part of the third year TCOM Curriculum. Professionalism and Professional Identity are areas that Residency Directors value. This course is designed to promote your professional identity and help you achieve Core Competencies and EPA milestones. Your Professional Identity and Health Systems Practice Course is divided into multiple Sections. Each Section will have its own syllabus, goals and objectives. All Sections of this course are mandatory and must be passed to move forward to

fourth year. Please see the corresponding syllabi for details about the course, requirements and grading.

### **Purpose of the Course**

The purpose of the course is to provide TCOM students with educational tools to become excellent physician providers and leaders in Healthcare. Refer to each of the Sections for details.

### **GENERAL COURSE COMPETENCIES**

The objectives of the Clinical Clerkships and Courses are to enable TCOM students to achieve competence as graduate osteopathic medical students. As such, the objectives of the course curriculum are represented by the AACOM and Osteopathic Core Competencies for Medical Students.

For the purposes of the TCOM Clinical Clerkship Competencies and this Course, the AOA/AACOM 13 Competencies have been condensed into the following 8:

1. Osteopathic Principles and Practices-**OPP**
2. Medical Knowledge-**MK**
3. Patient Care-**PC**
4. Interpersonal and Communication Skills-**ICS**
5. Professionalism-**P**
6. Practice-Based Learning and Improvement-**PBLI**
7. Systems-Based Practice-**SBP**
8. Health Promotion/Disease Prevention-**HPDP**

### **COURSE SPECIFIC COMPETENCIES**

**Are outlined in each of the individual section syllabi.**

### **Core Entrustable Professional Activities (EPAs) for Entering Residency**

These are the skills and behaviors expected of first year residents on day one of their residencies, as described by the ACGME residency directors and described in detail in the AAMC document of the above name.

TCOM students have opportunities to practice these skills and behaviors on **in this course and in all** clinical rotations. This course is designed to prepare students for the **bolded** EPAs.

## Syllabus

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1. Gather a history and perform a physical examination.
2. Prioritize a differential diagnosis following a clinical encounter.
3. Recommend and interpret common diagnostic and screening tests.
4. Enter and discuss orders and prescriptions.
5. Document a clinical encounter in the patient record.
6. Provide an oral presentation of a clinical encounter.
7. **Form clinical questions and retrieve evidence to advance patient care.**
8. **Give or receive a patient handover to transition care responsibility.**
9. **Collaborate as a member of an Interprofessional team.**
10. Recognize a patient requiring urgent or emergent care and initiate evaluation and management.
11. Obtain informed consent for tests and/or procedures.
12. Perform general procedures of a physician.
13. **Identify system failures and contribute to a culture of safety and improvement**

### **REQUIRED AND RECOMMENDED TEXTBOOK(S) AND JOURNAL ARTICLE(S)**

**Are outlined in each of the individual section syllabi.**

### **COURSE REQUIREMENTS & ASSIGNMENTS**

**Are outlined in each of the individual section syllabi.**

### **ATTENDANCE EXPECTATIONS**

#### **Class Tardiness and Absences Policy**

It is mandatory to attend all classes and be punctual. Should a student need to miss class for any reason, it is expected that he/she inform the course instructor – by phone, email or in person – prior to the class (only emergency situations will be exempt from this expectation) and complete the Excused Absence Form. Students must follow the TCOM Absence Policy. Details regarding attendance policies are outlined in the UNTHSC Catalog: <http://catalog.unthsc.edu/>

If the student misses all or part of a class, they are still responsible for material presented. Make-up sessions will not be granted. Additional time or opportunity to complete quizzes, assignments, presentations or tests will also generally not be granted, unless extenuating circumstances can be well documented. Approval for additional time is at the discretion of the instructor. In the event of a prior excused absence / excused lateness or in the event of a serious emergency, please discuss with the Instructor.

### **5.2 ATTENDANCE**

### 5.2.1 Absences

#### Absences in 3<sup>rd</sup> Year

The focus of the clinical experience in years 3 and 4 is patient care. 100% attendance is, therefore, required to be certain that continuity of care is maintained. Students may not miss the first day or the COMAT exam of any clinical rotation. It is understood; however, that certain situations may arise that will result in absence from required daily participation.

In such instances the following procedures will be observed:

- Students are provided with 5 academic absences to use during third year to attend conferences, RAD, workshops, etc. In the event a student requires more than 5 academic absences, a student may submit for an extension by contacting the Office of Clinical Education.
- Students are allowed up to 8 absences in each of the fall and spring semesters total. Any absences beyond that must be made up in period 13 to complete the third year and before progressing to fourth year. 8-week rotations are considered two separate 4-week blocks.
- **Any combination of time out (including academic) that results in a student missing more than 2 days of a 2-week block, 4 days of a 4-week block, or 6 days of a 6-week block will result in failure of the clerkship.**
- All absences require submission of the electronic 3rd Year Request for Absence via eMedley by the posted deadline (45 days) before the start of the rotation to allow time for schedule adjustments.
- All absence requests entered in eMedley after the posted deadline are considered emergent and require documentation.
- Absences due to emergent reasons such, the absence request is due immediately with supporting documentation. Students are required to notify their site/preceptor and clerkship coordinator of all emergent leave. Absences without supporting documentation will be considered neglect of duty.
- Absence due to illness is intended for use only in the event of personal illness/health related condition or to assist a family member who has a verifiable illness/health condition needing medical care. Absence, due to illness, from clerkship duties for more than one (1) day requires documentation from a licensed health care provider in support of students having an excused absence due to illness/health condition.
- All absences are subject to approval by the office of Osteopathic Clinical Education. Even if the absence is approved, the Office of Clinical Education/preceptor/site may require the student to complete an additional assignment or for time to be made up. Make up days should be completed within the regularly scheduled rotation.
- Students are required to notify their site, preceptor, Clerkship Coordinator, and Clerkship Director of any absences (including pre-approved and emergent).
- Attendance on the first day and the COMAT exam dates are required on all rotations.
- Students are allowed up to three days for the COMLEX PE exam- 1 day for travel to the exam, the test day, and an additional day for return travel. Requests beyond this may be denied by the Director of Clinical Education. You may not schedule your COMLEX PE exam on a date which causes you to miss the orientation day for a rotation. COMLEX PE is not considered part of your absences and must be requested within 48 hours of scheduling the exam date.

Unapproved absences or absence in excess of the above policy will require remediation or result in a failing grade at the discretion of the Office of Osteopathic Clinical Education.

**Failure to notify the clerkship director, rotation supervisor and Office of Osteopathic Clinical Education of any absence will be considered neglect of duty and may result in a failing grade for the clerkship.**

### **Absences in 4<sup>th</sup> Year**

The focus of the clinical experience in years 3 and 4 is patient care. 100% attendance is, therefore, required to be certain that continuity of care is maintained. It is understood; however, that certain situations may arise that will result in absence from required daily participation.

In such instances, the following apply:

- **Students may not miss the first day or COMAT exam of any clinical rotation.**
- All absences shall require submission of the electronic absences request form via eMedley a minimum of 10 business days before the start of the rotation for planned absences and within three days of student's return from absence in the case of an individual or family emergency.
- If absence is due to illness, documentation is required, the dates must match those missed and may not be signed by a member of the student's family.
- All absences are subject to approval by the office of Clinical Education. Even if the absence is approved, the Office of Clinical Education/preceptor/site may require an additional assignment or for time to be made up from any student who misses time on their service. Make up days should be completed within the regularly scheduled rotation.
- Absence of more than 2 days of a 2-week block or 4 days of a 4-week block, will result in a grade of INCOMPLETE and repeat of the entire rotation will be required.
- Unapproved absence or absence in excess of the above policy may require remediation or result in a failing grade at the discretion of the Office of Osteopathic Clinical Education.
- Students are required to notify their site, preceptor, and the Office of Osteopathic Clinical Education of any absences (including pre-approved and emergent).
- **Failure to notify the Office of Clinical Education & rotation supervisor/preceptor of any absence will be considered neglect of duty and may result in a failing grade for the clerkship.**
- Students may be granted approval for absence by the Assistant Dean for Osteopathic Clinical Education for participation in select Health Science Center activities. Such approval must be obtained in advance with written notification to the Office of Clinical Education and the site/preceptor.

### **Absences due to COMLEX PE**

COMLEX PE is a required exam. If a student will miss clinic/rotation days for the COMLEX PE, the following applies:

- Students are allowed up to three days for the COMLEX PE exam- 1 day for travel to the exam, the test day, and an additional day for return travel.
- **Students may not miss the first day or COMAT exam of any clinical rotation.**
- Registration & scheduling information for the COMLEX PE must be submitted to the Office of Clinical Education with a Request for Absence from Clerkship form within 48 hours of selecting COMLEX PE exam date.
- **Failure to notify the Office of Clinical Education of COMLEX PE date within 48 hours of scheduling exam will result in COMLEX PE dates counting as absences from the rotation.**
- Students are required to notify their site/preceptor of any absences due to COMLEX PE.

- **Failure to notify the Office of Clinical Education & rotation supervisor/preceptor of any absence will be considered neglect of duty and may result in a failing grade for the clerkship.**

### **Absences due to Residency Interviews**

Residency interviews are a necessary step in the residency process. Students are advised to avoid rotations in which multiple absences adversely affect the functions of the clinical team, particularly in-patient care and curriculum delivery settings. If a student will miss clinic/rotation days for a residency interview, the following applies:

- Students are required to notify the Office of Clinical Education within 24 hours of accepting a residency interview.
- **Students may not miss the first day of any clinical rotation**
- Students should submit a Request for Absence from Clerkship form to the office of Clinical Education with evidence of interview invitation, agenda for interview, and dates required to be out of clinic.
- Students will be excused for the day of the interview and for travel time when the interview requires an overnight stay away from home.
- Students may be excused a maximum of 6 days from a rotation for interviews.
- Absences of more than 6 days during any 4-week rotation due to residency interviews will result in a grade of INCOMPLETE and repeat of the entire rotation may be required.

**Failure to notify the Office of Clinical Education and rotation supervisor/preceptor of any absence due to residency interviews will be considered neglect of duty and may result in a failing grade for the clerkship.**

### **5.1.6 Exposure to Bloodborne Pathogens**

Universal Precautions: The term "universal precautions" refers to infection control which presumes that every direct contact with body fluids is potentially infectious. The Occupational Safety and Health Administration (OSHA) regulations for health care professionals who are considered to be at risk of occupational exposure to bloodborne diseases can be found at <https://www.osha.gov/SLTC/bloodborne pathogens/index.html>

Bloodborne pathogens refer to pathogenic microorganisms that are present in human blood and can cause disease in humans (e.g. HBV, HIV, etc.). Exposure Incident means "a specific eye, mouth, other mucous membranes, non-intact skin, or parenteral contact with blood or potentially infectious materials." Contact can occur via a splash, needle stick, puncture/cut wound from sharp instrument, or human bite. Other potentially infectious body fluids other than blood include semen; vaginal secretions; pleural, pericardial, synovial, peritoneal, cerebral spinal, amniotic fluid; saliva during dental procedures; and any other body fluid visibly contaminated with blood.

Policy/Procedure: If a TCOM medical student is exposed to bloodborne pathogens either by direct contact with blood or other body fluids via the eyes, mucous membranes, human bite, or sharps (e.g., needle stick, lancet stick, scalpel cut, etc.) while on rotation, it is to be handled as an EMERGENCY SITUATION.

#### Post Exposure Protocol

- Immediately wash exposed areas with soap and water.
- If splashed in eyes or mouth, flush with large amounts of water.

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- Treatment is critical within first 2 hours.
- Notify supervisor and follow rotation site exposure protocols (see below for addresses).
- If facility is not equipped to handle exposure, contact HSC Health Student Health Clinic or appropriate remote site location listed below.
- If SHC or remote site listed is not available, or you are not in the DFW area, go to the nearest ER and use your student health insurance.
- You must notify Student Health and the Osteopathic Clinical Education Office of any care received at another facility.

**Dallas Fort Worth & Weatherford Area** students with exposures to bloodborne pathogens which occur M-F, 8-5 should report to:

HSC Health Student Health  
855 Montgomery St., 3<sup>rd</sup> Floor  
Fort Worth, TX 76107  
T: 817-735-2273 F: 817-735-0651

For exposures occurring afterhours, students should report to the nearest emergency room and use your student health insurance.

**Conroe** remote site students with exposures to bloodborne pathogens which occur M-F, 8-5, should report to the Nurse Manager at:

Lone Star Family Health Center  
605 S. Conroe Medical Dr.  
Conroe, TX 77304  
936-539-4004

For exposures occurring afterhours, students should report to:

Emergency Department  
Conroe Regional Medical Center  
504 Medical Center Dr.  
Conroe, TX 77304  
936-539-1111

**Longview** remote site students with exposures to bloodborne pathogens which occur M-F, 8-5, should report to:

CHRISTUS Good Shepherd Medical Center Employee Health  
1621 N 4<sup>th</sup> St, Suite 1  
Longview, TX 75601  
903-315-5154

For exposures occurring afterhours, students should report to:

Emergency Department  
CHRISTUS Good Shepherd Medical Center  
700 E Marshall Ave.  
Longview, TX 75601  
903-315-2000

**Corpus** remote site students with exposures to bloodborne pathogens should report to:

Christus Spohn

OCC Health Nurse at Christus Spohn

also immediately report to your attending and Dr Hinojosa

Bay Area

report to charge nurse and medical education office

proceed directly to emergency room for treatment

### **ACADEMIC PERFORMANCE EXPECTATIONS FOR ASSESSMENT AND GRADING**

- Students are required to be an active participant in this course, which includes participating in all assigned course activities and assignments.
- Students are expected to complete all assignments by their assigned due date. Students will be held accountable for all material assigned/covered in the course.
- Students will be expected to effectively participate and reach out to Section Directors or the Course Director with any questions or concerns.

### **ASSESSMENT AND GRADING POLICY**

Students must pass each Section to pass the Professionalism and System Based Practice Course and move on to Fourth Year. **The Assessment and Grading details are outlined in each of the individual section syllabi.**

**A student may be Reassessed in one SECTION of this course. If a student fails to meet the Reassessment expectations, they will receive a Fail/Non-Pass Grade on their transcript that cannot be reversed. In addition, if a student fails to meet the requirements of an additional SECTION of this course, they will not be offered an opportunity for a Second Reassessment, and will receive a Fail/Non-Pass Grade on their transcript that cannot be reversed.**

**Students will complete an attestation that they understand the course expectations, grading, assessment and reassessment policies.**

**The Section Directors** want this to be a positive experience and want you to be successful. Please reach out with any difficulties, questions or concerns in a timely fashion.

**Preceptors and students.** It is a direct conflict of interest for an evaluator to provide medical care to a student for whom they are responsible for evaluating. The same person should not be privileged to both academic and medical information about a student. No preceptor should fill out an evaluation form for a student that they provide medical care. It is best practice for medical students to seek their care from physicians not related to their medical education. Clerkship directors and preceptors should refer students to their own PCP or student health clinic for care.

**Evaluation** (sharing for knowledge. You are not required to update the evaluation form, as our office will handle that): In signing this evaluation as an academic preceptor, I am attesting that I do not provide medical care for this Student.



### **QUALITY OF WORK PROCEDURE:**

Students must make satisfactory progress toward completion of course requirements.

### **ACADEMIC ASSISTANCE**

The Course and Section Directors, Instructors and Academic Advisors are available for email, telephonic and personal interactions with students. Students are encouraged to make appointments when they are experiencing difficulty with completing course requirements.

### **ACADEMIC INTEGRITY PROGRAM**

TCOM supports an environment that promotes professional and ethical behavior while achieving academic growth and individual self-discipline. Each student shall have signed an Academic Integrity Agreement with their school that articulates the following:

- It is understood that it is the student's responsibility to become familiar with all policies related to academic ethics and professional integrity within the School and the University of North Texas Health Science Center,
- It is understood that it is the student's responsibility as a part of his/her professional maturation to adhere to the Student Code of Conduct and Discipline and other policies related to ethical behavior, and
- The student promised to conduct himself/herself in a professional and ethical manner during all academic pursuits within the School at the University of North Texas Health Science Center.

Therefore, participation is considered implicit acceptance of the rules, regulations, and guidelines governing student behavior at the University of North Texas Health Science Center.

Course clinical instructors and faculty members are expected to report any infractions of these rules and regulations governing student behavior to the University of North Texas Health Science Center's Division of Student Affairs. These infractions include actions of dishonesty, including but not limited to cheating, plagiarism and theft. Possible sanctions for a violation of academic integrity include, but are not limited to, disciplinary probation, suspension, and dismissal from the university.

The Student Code of Conduct is posted at the following website:

<https://app.unthsc.edu/policies/Home/AllPolicies>

### **AMERICANS WITH DISABILITIES ACT**

The University of North Texas Health Science Center does not discriminate on the basis of an individual's disability and complies with Section 504 and Public Law 101-336 (American with Disabilities Act) in its admissions, accessibility, treatment and employment of individuals in its programs and activities. The University of North Texas Health Science Center provides academic adjustments and auxiliary aids to individuals with disabilities, as defined under the law, who are otherwise qualified to meet the institution's academic and employment requirements. For assistance contact the Center for Academic Performance within the Division of Student Affairs: email: [CAP@unthsc.edu](mailto:CAP@unthsc.edu) – or – call: 817.735.2531.

Reference 07.105 Americans with Disabilities Act Policy in Student Policies and Forms:

<https://www.unthsc.edu/students/office-of-disability-accomodations/policies-and-forms/>

### **FERPA**

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232G, grants students in institutions of higher education the right of access to their educational records with the exception of confidential letters and statements of recommendation that the student has waived the right to inspect. The policy can be reviewed at this website: <https://www.unthsc.edu/students/registrar/ferpa/>

### **ZERO TOLERANCE FOR SEXUAL VIOLENCE AND HARASSMENT**

All students should be able to study in an atmosphere free of harassment, sexual violence and gender discrimination. Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources on the UNT Health Science Center's website.

***The course syllabus is a guide for this class, but it is subject to change. Students will be informed in writing of any change in content, assignments, assessment methods and due dates. This includes but is not limited to additional sections being added to the overall course.***

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