



Texas College of Osteopathic Medicine

Our mission: Create solutions for a healthier community by preparing tomorrow's patient-centered physicians and scientists and advancing the continuum of medical knowledge, discovery, and osteopathic health care.

CORE PSYCHIATRY CLERKSHIP SYLLABUS **MEDE 8409** 2018-2019

CLERKSHIP DIRECTOR
CHERYL L. HURD, MD
CHurd@jpshealth.org

CLERKSHIP COORDINATOR
MICHELLE KLINE
Michelle.Daskal@unthsc.edu

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CLERKSHIP PURPOSE

The clinical clerkships affiliated with the Texas College of Osteopathic Medicine serve to provide supervised, high quality opportunities for third and fourth year medical students will apply and transform the declarative medical knowledge and basic clinical skills that they have acquired into procedural clinical competence, while also functioning as learning members of health care teams.

The clinical clerkships promote and support TCOM students in developing clinical competence with emphasis on the core competencies beyond medical knowledge alone. Clerkships are encouraged to seek opportunities for students to provide Health and Wellness Counseling, develop improved interpersonal and communication skills, professionalism, as well as practice-based learning and improvement.

CLERKSHIP DESCRIPTION

This psychiatric clinical rotation course will equip each student with basic diagnostic skills for common child, adolescent and adult diagnoses. They will gain an understanding of normal child development and adult human behavior. They will also be able to formulate a treatment plan, both with medications and various other forms of therapies for each of the common childhood and adult diagnoses described in The Diagnostic & Statistical Manual of Mental Disorders, Fifth Edition (DSM-5).

Course contains 17 one-hour formal didactic sessions and one self-study on OMM in Psychiatry. Classes consist of a formal presentation along with group discussion of all major child, adolescent and adult psychiatric disorders and the impact that these diagnoses have on patients' lives, their families and the community at large. The discussion includes how to differentiate the diagnoses and prepare a proper treatment plan for the patient. The treatment plan includes all pertinent bio-psycho-social issues which need to be addressed.

This rotation offers an opportunity to perfect your clinical skills, judgement and knowledge. It gives you a chance to see patients and to follow them and test your clinical judgement and treatment. You will get feedback from the supervising physicians and from your patients. Some of this may be positive and some may be negative, but all of it will benefit you in your development as a physician. It is important to follow up on "interesting patients" through daily individual reading. If you spend as little as one hour per day reading at home about topics discussed on the rotation, you will visualize that topic better and enrich your clinical database for the remainder of your professional career. Medicine is a "lifelong learning opportunity".

We hope that you will find this clerkship a rewarding experience, and that you leave with an appreciation of the impact of mental health on patient lives.

GENERAL CLERKSHIP COMPETENCIES

The objectives of the Clinical Clerkships are to enable TCOM students to achieve competence as graduate osteopathic medical students. As such, the objectives of the clerkship curriculum are represented by the AACOM Osteopathic Core Competencies for Medical Students.

For the purposes of the TCOM Clinical Clerkship Competencies, the AACOM 14 Competencies have been condensed into the following 8:

1. Osteopathic Principles and Practices (OPP)
2. Medical Knowledge (MK)
3. Patient Care (PC)
4. Interpersonal and Communication Skills (ICS)
5. Professionalism (P)
6. Practice-Based Learning and Improvement (PBLI)
7. Systems-Based Practice (SBP)
8. Health Promotion/Disease Prevention (HPDP)

PSYCHIATRY SPECIFIC COMPETENCIES

- Osteopathic Principles and Practices
 - Demonstrate an awareness of the basic tenets of osteopathic philosophy and ability in basic manipulative medicine.
 - Understand that the mind, body and spirit all interact in the promotion of health and wellbeing.
 - Demonstrate the ability to utilize osteopathic manipulative medicine as a part of their patient care regimen.
- Patient Care
 - Caring and respectful behaviors
 - Interviewing
 - Informed decision-making
 - Develop and carry out patient management plans
 - Counsel and educate patients and families
 - Preventive health services
 - Work within a team
 - Provide osteopathic knowledge, principles and practices into patient care.
- Medical Knowledge
 - Investigatory and analytic thinking
 - Knowledge and application of basic science
 - Must be able to demonstrate the understanding and application of the principles of osteopathic medicine involving clinical, social and behavior sciences.

- Practice-based Learning and Improvement
 - Analyze own practice for needed improvements
 - Use of evidence from scientific studies
 - Use of information technology
 - Facilitate learning of others
 - Demonstrate ability to integrate evidence based medicine into osteopathic clinical practice.

- Interpersonal and Communication Skills
 - Creation of therapeutic relationship with patients
 - Listening skills
 - Demonstrate interpersonal and communication skills to provide professional relationships related to osteopathic principles and practices.

- Professionalism
 - Respectful, altruistic
 - Ethically sound practice
 - Sensitive to cultural, age, gender, disability issues
 - Demonstrate an understanding that he or she is a reflection of the osteopathic profession.

- Systems-based Practice
 - Understand interaction of their practices within the larger system
 - Knowledge of practice and delivery systems
 - Practice cost effective care
 - Advocate for patients within the health care system

INTER-PROFESSIONAL EDUCATION/PRACTICE EXPERIENCE

Objectives for IPE/P Experience on Psychiatry Core Rotation

The purpose of this experience is to give the student a chance to gain a better understanding of the role of their additional colleagues in psychiatry. These include nursing staff, social work staff, dietary staff, legal liaisons, non-physician providers, case management and pharmacy staff. In addition, medical students participate in didactic sessions with PA students, while also learning along-side these PA students in clinical patient encounters.

Each medical student rotating on the JPS psychiatry rotation has had the opportunity to work with members of the above mentioned staff for the entire core rotation. When on the inpatient unit, the students attend court, meet daily with the treatment team that includes nurses and social work, and can participate in the group therapy sessions with the social workers. In addition, several students have been assigned to work with non-physician providers for part of their rotation, including nurse practitioners and physician assistants.

Students also rotate in emergency psychiatry during their core rotations. In the Psychiatry Emergency Center they work with the attending physicians, resident physicians, nurse practitioners, physician assistants, social workers, nurses (as well as nursing students) and psychiatry technicians throughout their time on the unit. During the inpatient rotation, the students have the opportunity to meet with the interdisciplinary treatment team weekly. This team includes case management, social work, pharmacy, nursing leadership, dietitians and physicians or non-physician providers from other departments. Additionally, during the consultation/liaison rotation, students interface daily with other medical departments and nursing staff in regards to the care of their assigned patients. Finally, medical students learn together with PA students from the PA Studies Program in both clinical and didactic environments.

The following objectives have been adapted for our purposes from the Core Competencies of Inter-Professional Collaborative Practice.

CD1- Values/ethics for Inter-Professional Practice

CD2- Roles/Responsibilities

CD3- Inter-Professional Communication

CD4- Teams and Teamwork

Values/Ethics for Inter-Professional Practice

- 1) Place the patient's interests centrally in interdisciplinary treatment teams
- 2) Maintain confidentiality while working with the interdisciplinary teams
- 3) Recognize cultural diversity of patients and the interdisciplinary teams
- 4) Recognize the roles/responsibilities and expertise of other health care providers
- 5) Work in a collaborative manner to deliver care and primary prevention
- 6) Develop trust with patients, families and other members of the interdisciplinary teams
- 7) Demonstrate the utmost ethical conduct and quality while delivering patient care
- 8) Consider and potentially manage ethical dilemmas in inter-professional collaboration
- 9) Act with honesty and integrity throughout the rotation
- 10) Understand your role in the interdisciplinary treatment teams.

Roles and Responsibilities

- 1) Communicate your role and responsibilities to patients, families and other health care providers
- 2) Recognize your limitations in knowledge and skills, and ask for assistance

- 3) Work in collaboration with other members of the health care teams and utilize appropriate resources to meet patient health care needs
- 4) Explain this collaboration with other health care providers and how it enhances patient care
- 5) Communicate with others about the roles and responsibilities of different members of the health care team how the collaboration works to provide safe, effective and equitable care
- 6) Educate the interdisciplinary team about the role of the student in developing and executing a treatment plan
- 7) Strengthen interdependent relationships with the interdisciplinary teams to improve care and advance learning
- 8) Engage in continuous professional and inter-professional development to enhance team performance
- 9) Utilize all team members to provide the highest quality of patient care

Inter-professional Communication

- 1) Utilize communication tools and techniques, including technology, to facilitate discussions and interactions that improve the interdisciplinary teams function
- 2) Organize and communicate information with patients, families and other health care providers in an understandable format
- 3) Be respectful and confident while working to ensure understanding of information and treatment decisions
- 4) Listen actively and encourage ideas from others
- 5) Give and receive feedback that is respectful, timely and instructive
- 6) Use respectful language with patients, families and the interdisciplinary team
- 7) Recognize your own contributions to effective communication, conflict resolution and positive interdisciplinary team relationships
- 8) Consistently communicate the importance of teamwork in patient care

Teams and Teamwork

- 1) Identify the process of team development and what leads to effective teams
- 2) Apply consensus of ethical principles to all aspects of patient care and collaboration with the interdisciplinary teams
- 3) Implement effective team work with other appropriate health care providers in problem solving for patients
- 4) Employ leadership practices for maintaining and improving interdisciplinary team effectiveness/collaboration
- 5) Design care decisions that respect patient autonomy, values and preferences while also incorporating the knowledge and expertise of other appropriate members of the interdisciplinary treatment teams
- 6) Within the interdisciplinary treatment teams, recognize and constructively manage disagreements between other health care providers and with patients/families
- 7) Responsibility for patient care and treatment outcomes should be shared by the interdisciplinary treatment teams
- 8) Explores means for both individual and team performance enhancement
- 9) Increase effectiveness of the interdisciplinary treatment team with process improvement strategies
- 10) Organize effective teamwork
- 11) Perform effectively on interdisciplinary teams and in different team roles in a variety of settings.

CORE ENTRUSTABLE PROFESSIONAL ACTIVITIES (EPA'S) FOR ENTERING RESIDENCY

These are the skills and behaviors expected of first year residents on day one of their residencies, as described by the ACGME residency directors and described in detail in the AAMC document of the above name. It is hoped that clinical clerkship directors and facilitators will make as much effort as possible to ensure that TCOM students have opportunities to practice these skills and behaviors on all clinical rotations.

1. Gather a history and perform a physical examination.
2. Prioritize a differential diagnosis following a clinical encounter.
3. Recommend and interpret common diagnostic and screening tests.
4. Enter and discuss orders and prescriptions.
5. Document a clinical encounter in the patient record.
6. Provide an oral presentation of a clinical encounter.
7. Form clinical questions and retrieve evidence to advance patient care.
8. Give or receive a patient handover to transition care responsibility.
9. Collaborate as a member of an Inter-professional team.
10. Recognize a patient requiring urgent or emergent care and initiate evaluation and management.
11. Obtain informed consent for tests and/or procedures.
12. Perform general procedures of a physician.
13. Identify system failures and contribute to a culture of safety and improvement.

<https://students-residents.aamc.org/>

Clerkship Goals and Learning Objectives

At the completion of this rotation, all students are expected to be able to:	AOA Comp
1. Differentiate between the major mood disorders and bereavement	MK
2. Construct treatment plans utilizing appropriate antidepressant medications and mood stabilizers	OPP, MK, PC, HPDP
3. Compare the various types of Psychotic Disorders	MK, PBLI
4. Design treatment approaches that utilize antipsychotic medications.	OPP, MK, PC
5. Evaluate patients with eating disorders.	OPP, MK, PC, ICS, HPDP
6. Compare the various types of Sleep Disorders	2, 6
7. Manage patients with common General Medical Conditions that cause psychiatric symptoms – including neurologic and endocrine disorders	1, 2, 3, 8
8. Categorize the groupings of Personality Disorders.	2, 6
9. Differentiate between the Somatoform Disorders	2
10. Demonstrate the ability to diagnose Anxiety Disorders	1, 2, 3
11. Formulate treatment with Anxiolytics and sedative-hypnotic medications.	1, 2, 3, 6, 8
12. Name stages of normal childhood development	2
13. Identify common Child and Adolescent Disorders.	1, 2, 6
14. Distinguish common etiologies for Adjustment Disorders.	1, 2, 4
15. List common Geriatric Disorders including Delirium and Dementia	2, 6
16. Manage treatment plans utilizing Stimulants and Non-stimulants utilized for Attention Deficit Hyperactivity Disorder	1, 2, 3, 6
17. Contrast Drug & Alcohol Abuse versus Dependence	2, 3

CLERKSHIP REQUIRED DIDACTICS AND STUDY ASSIGNMENTS

A handout of the required didactics schedule, required meetings, and study assignments will be provided to you at orientation.

JPS has lectures daily for one hour topics. These materials are loaded on Canvas for all remote site students to access. If you have any questions you would like answered, please email them to michelle.daskal@unthsc.edu

Topic

- | | |
|---|---------------------------------------|
| I. Bipolar, Impulse Disorders & Treatment | X. Medical Decision Making Capacity |
| II. Anxiety Disorders & Treatment | XI. Child & Adolescent Psychiatry |
| III. OMM & Psychiatry | XII. Somatoform Disorders |
| IV. Psychotic Disorders & Treatment | XIII. Substance Use Related Disorders |
| V. Sleep Disorders | XIV. Personality Disorders |
| VI. Normal Growth & Development | XV. Depression & Treatment |
| VII. Geriatric Psychiatry | XVI. Diagnosis and GMC's |
| VIII. Eating Disorders | XVII. Neuro-cognitive Disorders |
| IX. Emergency Psychiatry | XVIII. Post-Traumatic Stress Disorder |

Learning Resource: Each student will be loaned four books for use during the clerkship rotation. All books must be returned to the coordinator prior to taking the exam. If a book is lost, a replacement will be required and grade will be with-held until received.

Clinical Manual of Emergency Psychiatry
The Pocket Guide to the DSM-5 Diagnostic Exam
Case Files Psychiatry
First Aid for the Psychiatry Clerkship

IHI Modules

The modules assigned to third year students to complete during their Core Surgery rotation are (<http://www.ihl.org/education/IHIOpenSchool/Courses/Pages/default.aspx>):

- Introduction to Health Care Leadership

The assigned module must be completed by the end of the rotation in order for the student's final grade to be released

EVALUATION AND GRADING

The grading components of this rotation are the Clinical Clerkship Evaluation and the COMAT exam. Evaluation forms are available online through New Innovations. Upon completion of this clerkship students should perform the behaviors outlined within the “expected” level of each competency rated on the Clinical Clerkship Evaluation and the AACOM Osteopathic Core Competencies for Medical Students. Student evaluations with ratings of below expected for any competency may result in failure.

A passing score of at least 70 (scaled) is required. Per Uniform Policy & Procedure manual 4.2.1: If a student fails a core COMAT examination, he/she will be given one opportunity to remediate the exam. This is true of each required COMAT exam in the core rotations. Successful remediation will permit the student to receive a maximum grade of 70 on the COMAT exam. Failure of any remediation constitutes a failure in the course.

NOTE: Failure to submit patient logs, absence forms, and other required documentation will result in withholding of your final grade until received. It may also result in a report of unprofessional conduct.

COMAT Exam

A passing score of at least 70 (scaled) on the PSYCH COMAT exam is a required component of this course. Testing and Evaluation Services will notify students of exam date, location, and start time. Students must be seated in their designated seats prior to the published exam time. Any student arriving late to the COMAT exam will receive no additional time to take the exam. They will be required to stop taking the examination at the published stop time. A student will lose 10 points on the exam for late arrival. If the 10 point reduction results in a score below 70, the student will not be required to remediate the exam. However, the score will be recorded as is. See also section 4.2.1 of Clinical Education Policy and Procedure Manual for COMAT exam and remediation procedures.

Students Pass/Fail Grade will be calculated as follows:

Component	Evaluation Tool	Minimum Score Required
Faculty Assessment	Clinical Clerkship Evaluation	Upon completion of this clerkship students should perform the behaviors outlined within the “expected” level of each competency rated on the Clinical Clerkship Evaluation and the AACOM Osteopathic Core Competencies for Medical Students. Student evaluations with ratings of below expected for any competency may result in failure.
Standardized Assessment	NBOME COMAT Exam	Minimum Scaled Score of 70

Honors in Core Clerkships

Students may be eligible for “Honors”, designated by the Clerkship Director, if they meet all expected requirements to pass the clerkship and:

- *Score 91 or above on the COMAT exam for that clerkship. The score will be set and approved on an annual basis by the clerkship director, the assistant dean for clinical education, and the senior associate dean for academic affairs.*
- *Achieve an “Exceeds Expectation” on at least one of their clinical evaluation competency areas.*
- *Do not have a “Below Expectation” on any clinical evaluation competency area.*
- *Do not violate any Clinical Education policy or procedure while on the rotation, e.g. attendance policy.*

The final designation for Honors is at the discretion of the Clerkship Director for Core clerkships and does not apply to elective rotations.

Social Media Policy Statement

Social media has created unique opportunities for interaction, communication, and networking. Students are expected to abide by the Student Code of Conduct & Discipline and the Health Insurance Portability and Accountability Act (HIPAA) when using social media by not revealing patient/client/research subject information, private content, or proprietary information regarding patients/clients/research subjects of the institution.

The purpose of this policy is to provide students with guidelines and regulations for appropriate social media use in order to uphold confidentiality and privacy laws and agreements.

<https://app.unthsc.edu/policies/Home/GetFile?policyNumber=07.115>

ROTATION SITES

Christus Spohn Hospital Memorial

2222 Morgan # 114

Corpus Christi, TX 78405

Coordinator: Bel Flores, RN, BHA

Preceptor: Nestor H. Praderio, MD

Conroe Regional Medical Center

504 Medical Center Blvd.

Conroe, TX 77304

Coordinator: Gretchen Smith

Preceptor: Jonathan Sneed, DO

Preceptor: Ignoor Bains, DO

Corpus Christi Medical Center - Bay Area

7101 South Padre Island Drive

Corpus Christi, TX 78412

Coordinator: Debbie Wills

Preceptor: Michael A. Hernandez, MD

Christus Good Shepherd Medical Center

700 East Marshall Ave

Longview, TX 75601

Coordinator: Lacie Harvey

Preceptor: Jonathan Lockhart, MD

Preceptor: Ivan N. Pawlowicz, MD

John Peter Smith Hospital

1500 South Main Street

Fort Worth, TX 76104

Coordinator: Michelle Kline

Clerkship Director: Cheryl L. Hurd, MD

Medical City Weatherford

713 E. Anderson Street

Weatherford, TX 76086

Coordinator: Aurea Beaz-Martinez

Preceptor: Suzanne Guynes, MD

Preceptor: Julia Fernandez, MD

Christus Spohn Hospital Memorial Site Procedures/Policies

Orientation begins Monday at 7:30 a.m. conducted by Dr. Praderio at the Christus Spohn Hospital Memorial in Corpus Christi, Texas. Be prepared to perform a mental status examination and mini-mental state examination, as well as take a psychiatric history on the first day.

Students receive the following information via email from the clerkship coordinator the week prior to the rotation start date:

- ✓ Clerkship study materials for the Shelf exam
- ✓ Evaluation Sheet
- ✓ Patient Log
- ✓ Canvas items available such as: pocket cards, syllabus, orientation recordings

Contact information:

<i>Preceptor:</i> Nester H. Praderio, MD	Office: (361) 887-9600	Rosaena: rgy@pcsc.com
<i>Site Coordinator:</i> Bel Flores, RN, BS	Office: (361) 881-8133	Floresb3@uthscsa.edu
<i>Clerkship Director:</i> Cheryl Hurd, MD	Cell: (325) 998-0254	churd@jpshealth.org
<i>Clerkship Coordinator:</i> Michelle Kline	Office: (817) 702-3651	michelle.daskal@unthsc.edu

Report daily @ 7:30 a.m. Attire: Business with id badge and white coat

DIDACTICS AND STUDY MATERIALS

Didactics will be provided by Dr. Praderio and he will let you know when and where, your attendance is required. The following books are available by loan to you at each site; please check with the site coordinator: *Clinical Manual of Emergency Psychiatry; Case Files Psychiatry; First Aid for the Psychiatry Clerkship, The Pocket Guide to the DSM-5 Diagnostic Exam.*

EVALUATIONS

Dr. Cheryl Hurd gives the evaluation of record after reviewing the completed preceptor evaluations. This is submitted to New Innovations.

Conroe Site Procedures/Policies

Prior to the beginning of your rotation Jennie Faulkner will contact you by email informing you that you will work with Jonathan Sneed, D.O. at Tri-County, 706 FM 2854, Conroe, TX 77301. Be prepared to perform a mental status examination and mini-mental state examination, as well as take a psychiatric history on the first day.

Students receive the following information via email from the clerkship coordinator the week prior to the rotation start date:

- ✓ Clerkship study materials for the Shelf exam
- ✓ Evaluation Sheet
- ✓ Patient Log
- ✓ Canvas items available such as: pocket cards, syllabus, orientation recordings

Contact information:

Preceptor: Jonathan Sneed, DO Office: (936) 538-1102 jonathans@TCBHC.org

Preceptor: Ignoor Bains, MD Office: iqnoorb@tcbhc.org

Site Coordinator: Gretchen Smith Office: (936) 523-5247 gsmith@lonestarfamily.org

Clerkship Director: Cheryl Hurd, MD Cell: (325) 998-0254 churd@jpshealth.org

Clerkship Coordinator: Michelle Kline Office: (817) 702-3651 michelle.daskal@unthsc.edu

Report daily @ 8:00 a.m. Attire: Business with id badge and white coat

DIDACTICS AND STUDY MATERIALS

Didactics are generally given on Thursday afternoons at Lone Star, your attendance is required. If the date for the weekly didactics changes you will be notified. The following books are available by loan to you at each site; please check with the site coordinator: *Clinical Manual of Emergency Psychiatry; Case Files Psychiatry; First Aid for the Psychiatry Clerkship; The Pocket Guide to the DSM-5 Diagnostic Exam.*

EVALUATIONS

Dr. Cheryl Hurd gives the evaluation of record after reviewing the completed preceptor evaluations. This is submitted to New Innovations.

Corpus Christi Medical Center Bay Area Site Procedures/Policies

Orientation begins Monday conducted by Dr. Michael Hernandez Please text Dr. Hernandez at his cell (361) 779-9337 to find out the time and place. Be prepared to perform a mental status examination and mini-mental state examination, as well as take a psychiatric history on the first day.

Students receive the following information via email from the clerkship coordinator the week prior to the rotation start date:

- ✓ Clerkship study materials for the Shelf exam
- ✓ Evaluation Sheet
- ✓ Patient Log
- ✓ Canvas items available such as: pocket cards, syllabus, orientation recordings

Contact information:

Preceptor: Michael Hernandez, MD Office: (361) 906-0166 mahernandezmd@sbcglobal.net

Site Coordinator: Debbie Wills Office: (361) 881-8133 deborah.wills@hcahealthcare.com

Clerkship Director: Cheryl Hurd, MD Cell: (325) 998-0254 churd@jpshealth.org

Clerkship Coordinator: Michelle Kline Office: (817) 702-3651 michelle.daskal@unthsc.edu

Report daily as directed by Dr. Hernandez Attire: Business with id badge and white coat

DIDACTICS AND STUDY MATERIALS

The following books are available by loan to you at each site; please check with the site coordinator: *Clinical Manual of Emergency Psychiatry; Case Files Psychiatry; First Aid for the Psychiatry Clerkship; The Pocket Guide to the DSM-5 Diagnostic Exam.*

EVALUATIONS

Dr. Cheryl Hurd gives the evaluation of record after reviewing the completed preceptor evaluations. This is submitted to New Innovations.

Christus Good Shepherd Medical Center Site Procedures/Policies

Orientation begins Monday at 9:00 a.m. at the Christus Good Shepherd Medical Center Residency Clinic (103 W. Loop 281, Suite 700) in Longview, Texas. You will be expected to know mood, anxiety, and psychotic disorders and medications prior to this rotation. Be prepared to perform a mental status examination and mini-mental state examination, as well as take a psychiatric history on the first day. Make sure to bring pen and paper for notes.

Students receive the following information via email from the clerkship coordinator the week prior to the rotation start date:

- ✓ Patient Log
- ✓ Canvas items available such as: pocket cards, syllabus, orientation recordings

Contact information:

<i>Preceptor:</i> Ivan Pawlowic, MD	Office: (918) 241-9426	inpawlo@gsmc.org
<i>Preceptor:</i> Jonathan Lockhart, MD	Office: (903) 295-8994	jonclockhart@netscape.net
<i>Site Coordinator:</i> Lacie Harvey	Office: (903) 573-3208	lnharvey@gsmc.org
<i>Clerkship Director:</i> Cheryl Hurd, MD	Cell: (325) 998-0254	churd@jpshealth.org
<i>Clerkship Coordinator:</i> Michelle Kline	Office: (817) 702-3651	michelle.daskal@unthsc.edu

STUDENT ROTATION SCHEDULES, PSYCHIATRIC SERVICES AND MEDICAL TEAMS

During the four-week clerkship, students are assigned to Dr. Sam Hooper at the Residency Clinic for the first two weeks. After completing the residency clinic service, the students rotate with Dr. Jonathan Lockhart in an outpatient setting. He will give an orientation on the first day at the clinic.

Residency Site: Report daily @ 9:00 a.m. Attire: Business with id badge and white coat

Outpatient Site: Report daily @ 8:00 a.m. Attire: Business with id badge, no coat

DIDACTICS AND STUDY MATERIALS

GSMC didactics are given on Tuesday from 10:00 a.m. – 1:00 p.m., your attendance is required. The following books are available by loan to you at each site; please check with the site coordinator: *Clinical Manual of Emergency Psychiatry*; *Case Files Psychiatry*; *First Aid for the Psychiatry Clerkship*; *The Pocket Guide to the DSM-5 Diagnostic Exam*.

EVALUATIONS

Dr. Cheryl Hurd gives the evaluation of record after reviewing the completed preceptor evaluations. This is submitted to New Innovations.

JPS Hospital Site Procedures/Policies

Orientation begins Monday at 8:45 a.m. conducted by Dr. Hurd at the Trinity Springs Pavilion (TSP) located west of the JPS main hospital across the parking lot.

Students receive the following information:

- ✓ Clerkship study materials
- ✓ Site location assignments for each two-week rotation
- ✓ In-house tour for all Psychiatry services and rotation sites

CONTACT INFORMATION:

Clerkship Director: Cheryl Hurd, MD
Clerkship Coordinator: Michelle Kline

Cell: (325) 998-0254 churd@jpshealth.org
Office: (817) 702-3651 michelle.daskal@unthsc.edu

STUDENT ROTATION SCHEDULES, PSYCHIATRIC SERVICES AND MEDICAL TEAMS

During the four-week clerkship, students are assigned to either emergency psychiatry or inpatient psychiatry at TSP. After completing the first two weeks, the students rotate to the opposite service. In TSP, students are assigned to one of the teams for the adolescent unit or adult patients. The adult patient teams are identified by colors: red, blue, purple, or green. LCA, which stands for Local Commitment Alternative, is part of the TSP Inpatient team, but is located off-campus. LCA is also an adult inpatient team. Court observation occurs during the inpatient portion of the rotation. When on emergency psychiatry, students will work shifts during the week and weekends. These will be divided into 8-hour day, swing and night shifts when in the PEC and 8 hour day shifts when on the consult service. **In the PEC you cover ALL shifts, no exceptions. If you are absent for any reason, it's your responsibility to notify the PEC attending physician at (817) 927-4151. Any trades must be approved by Dr. Hurd in writing and emailed to michelle.daskal@unthsc.edu. If you must miss due to emergency/illness, you must make up your shift at a time Dr. Hurd specifies, usually the Saturday after the exam.**

PEC: Report @ 8:00 a.m. ~ day, 2:00 p.m. ~ swing, 9:00 p.m. ~ night

TSP Inpt Units: Report daily @ 7:00 a.m.

C/L reports @ 7:00 a.m.

LECTURE SERIES & SHELF EXAM

Lectures are held every day normally from 1:00 p.m. to 2:00 p.m., subject to change. Staff physicians teach through presentations and topical discussions covering the material required for the Shelf exam. Study guides provide additional support for exam preparation. The following books are available by loan to you and are distributed at orientation: *Clinical Manual of Emergency Psychiatry*; *Case Files Psychiatry*; *The Pocket Guide to the DSM-5™ Diagnostic Exam*, *First Aid for the Psychiatry Clerkship*.

EVALUATIONS

Medical and PA students receive one mini-CEX sheet and should give it to a provider on the hospital service for completion (PEC/Consult). These will be reviewed and added to your evaluation of record by Dr. Hurd and submitted to your school as the final evaluation. PA students, you receive a PA school evaluation form and should give it to your inpatient provider. 3rd year medical students, your evaluation of record is 100% online through New Innovations. Your preceptor on the inpatient service will be completing this evaluation for you. Dr. Hurd reviews and approves all evaluations prior to submission to your school. 4th year medical students, submit your blank evaluation form to Michelle Kline at the beginning of the rotation for handling. Your evaluation must be completed by a credentialed faculty member.

ABSENCES

If an absence is absolutely necessary, students are **required** to complete the Absence Form and contact the following people:

- Your site supervisor 1st
- Clerkship Director, Dr. Cheryl Hurd via text @ cell: (325) 998-0254
- Clerkship Coordinator, Michelle Kline @ michelle.daskal@unthsc.edu

If the absence is due to illness and requires more than 24 hours away from rotation, a doctor's visit and note are required. Any absence from a PEC shift, regardless of reason, must be remediated.

MANDATORY SAFETY PRECAUTIONS

ALWAYS MAKE SURE THE DOORS CLOSE BEHIND YOU IN ALL LOCKED UNITS

Wear your ID Badges and keys at all times while on JPS property.

Lost keys must be reported immediately to Michelle Kline via michelle.daskal@unthsc.edu

Attire

Dress clean and professionally, no ties, no large dangling jewelry. If you would like to wear scrubs you may wear your own light blue scrubs if you own a pair or use scrubs provided by Academic Affairs. When going to court, please wear normal business attire, not scrubs.

COURT

Every Monday and Thursday mornings court is held for involuntary patients in the TSP auditoriums. Students are expected to attend at least one session while assigned to the inpatient units. You will need to coordinate attendance with your attending physician. Students will submit a minimum 250 word essay regarding their experience at court. This should be submitted to the clerkship coordinator at the end of the rotation.

MANDATORY REQUIREMENTS FOR LEAVING JPS CLERKSHIP ROTATION

You are **required to complete the following** responsibilities before leaving JPS on your last day:

- Return loaned books to the clerkship coordinator, Michelle Kline
- Submit patient logs and court report to the clerkship coordinator, Michelle Kline
- Return your keys by signing them **back into** the JPS Police Department
- Return scrubs if you checked out any
- Report to Margie Behringer to return your ID Badge, parking pass and complete any unfinished paperwork

Medical City Weatherford Site Procedures/Policies

You will be expected to know mood, anxiety, and psychotic disorders and medications prior to this rotation. Be prepared to perform a mental status examination and mini-mental state examination, as well as take a psychiatric history on the first day. Make sure to bring pen and paper for notes.

Students receive the following information via email from the clerkship coordinator the week prior to the rotation start date:

- ✓ Patient Log
- ✓ Canvas items available such as: pocket cards, syllabus, orientation recordings

Contact information:

<i>Preceptor: Julia Fernandez, MD</i>	Office: 682-582-2901	Brandi.Rougeux@chs.net
<i>Preceptor: Suzanne Guynes, MD</i>	Office: (817) 637-4358	guynesmd@att.net
<i>Site Coordinator: Aurea Baez-Martinez</i>	Office: (682)582-2922	Aurea.Baez-Martinez@unthsc.edu
<i>Clerkship Director: Cheryl Hurd, MD</i>	Cell: (325) 998-0254	churd@jpshealth.org
<i>Clerkship Coordinator: Michelle Kline</i>	Office: (817) 702-3651	michelle.daskal@unthsc.edu

STUDENT ROTATION SCHEDULES, PSYCHIATRIC SERVICES AND MEDICAL TEAMS

During the four-week clerkship, students are assigned to Dr. Fernandez, Senior Behavior Health Unit at WRMC for the first two weeks. The students will then rotate with Dr. Suzanne Guynes in an outpatient setting. Dr. Guynes office will give an orientation on the first day at the clinic.

Senior Behavior Unit @ WRMC: *Report per Contact sheet*
Attire: Business, id badge and white coat

Dr. Guynes office: *Report per Contact sheet*
Attire: Business, id badge and white coat

DIDACTICS AND STUDY MATERIALS

Didactics are every Thursday afternoon from 12:00 – 5:00 PM, your attendance is required. The following books are available by loan to you at each site; please check with the site coordinator: *Clinical Manual of Emergency Psychiatry; Case Files Psychiatry; First Aid for the Psychiatry Clerkship, The Pocket Guide to the DSM-5™ Diagnostic Exam.*

EVALUATIONS

Dr. Cheryl Hurd gives the evaluation of record after reviewing the completed preceptor evaluations. This is submitted to New Innovations.

COURSE FACULTY

Alphonso, Helene M., DO, FAPA

Assefew, Aaron, MD

Bains, Iqnoor, DO

Brown, Aaron, DO

DeMoss, Dustin, DO

Djokovic, Marija, MD

Durand, Julie S., PMHNP-BC

Elkins, Emily, PA-C

Fernandez, Julia, MD

George, Benjamin, PA

Granado, Elma, MD, FAPA

Guynes, Suzanne, MD

Haliburton, James, MD

Hernandez, Michael A., MD

Huff, Jamie B., DO

Hurd, Cheryl L., MD, FAPA

Khan, Sanober, MD

Klymiuk, Jadwiga A., MD

Lockhart, Jonathan, MD

Lyman, Robert, MD

Mallet, Maryrita, MD

Manjunath, Prema, MD

O'Connor, David, MD

Patel, Arun, MD

Pawlowic, Ivan, MD

Perez, Christine A., PMHNP-BC

Podawiltz, Alan L., DO, MS, FAPA

Praderio, Nestor H., MD

Rains, Corey, PA-C

Schneider, Paul, DO

Smith, Leslie W., MD

Sneed, Jonathan W., DO

Vickers, Chad R., PhD, RN, PMHNP-BC, FNP-BC

Williams, Delwin, MD

Witter, Timothy, PA

GENERAL RESPONSIBILITIES

Specific orientation for clinic procedures will be given at your individual clinics. Please refer to your schedules for specific details.

General Responsibilities

1. Clinic Hours

Patient care hours and schedules **vary from clinic to clinic**. You are expected to arrive at your assigned clinic no later than one-half hour before the first scheduled patient. This will allow you to tend to any charting, messages, lab results, or other duties and be ready to see your first patient on time.

2. Patient Visits

During the patient visit, the student is responsible for:

- Obtaining an appropriate history and physical. This may be very comprehensive or problem focused, depending on the situation.
- Evaluation of pertinent diagnostic tests.
- Presenting every patient to the faculty supervisor prior to finalizing management plans.
- After appropriate consultation with the faculty supervisor, initiate all necessary treatment and management.

3. Medical Record

The medical record is a vital part of maintaining a continuity relationship with the patient and being able to provide a preventative approach to the health care of your patients. Updating the medical record each visit is expected of all students. This will include:

- Chronic and acute problem lists
- Medication lists
- Immunization status
- Health maintenance charts

All records should be completed the day of the visit and no medical record shall be removed from the clinic.

4. Diagnostic Tests

Laboratory, x-ray, and other diagnostic tests should be viewed as a means to confirm or rule out pathological conditions suspected on the basis of your clinical evaluation. Learning cost-effective health care is an essential part of your medical education. You should be able to justify each test you order. If you cannot give sound reasoning as to why the test should be done, perhaps it is an unnecessary test. **All tests should be approved by the faculty supervisor** prior to ordering or doing them.

Specific orientation on how to order lab and x-rays will be given at the clinic site. You must be specific and follow protocol. There are several managed health care plans that have specific rules. These must be followed. Ask the nursing staff at your clinic if you are unsure of what to do.

5. Lab Procedures Available at the Clinic Site.

Our students only review labs obtained; they do not obtain any samples of anything, and will not be proficient in such.

6. Writing Prescriptions

All prescriptions must be signed by a supervising licensed physician. Keep them in your pocket. Students **may not** call in prescriptions to the pharmacy.

7. Referrals

If you feel that your patient would benefit from a referral to another specialist, you must have pre-approval by the supervising physician. He/she will review with you whether there is sufficient data on the patient's problem, and see if you have done a sufficient work-up before sending the patient to a consultant. It is your responsibility to arrange the consultations on your patients. You will be given specific orientation at each clinic site. There are specific rules to follow and these will vary according to the type of insurance or managed care plan the patient has.

After making the appropriate arrangements for a consultation, the student will be expected to complete a referral form, which shall include all appropriate clinical information necessary to assure continuity of care. This includes copies of all appropriate labs, x-ray and other reports. We encourage the student doctor, whenever possible, to accompany the patient to the consultant in order to determine first-hand what is offered the patient in the way of care. When making the arrangements, ask the consultant's staff if it would be permissible for you to accompany your patient. You are expected to do this as part of the educational experience of this clerkship. Your clinical staff will cooperate in giving appropriate time away from the clinic for this educational activity.

GENERAL GUIDELINES

Attendance Policy

The Department of Psychiatry expects 100% attendance at all required clinics, rounds, meetings and assigned functions. Students are required to strictly adhere to the attendance policies described in “*Uniform Policies and Procedures for Clinical Clerkships*”. Failure to do so may result in disciplinary action.

ATTENDANCE (per the “*Uniform Policies and Procedures for Clinical Clerkships*”)

The focus of the clinical experience in years 3 and 4 is patient care. 100% attendance is, therefore, required to be certain that continuity of care is maintained. It is understood; however, that certain situations may arise that will result in absence from required daily participation.

In such instances the following policies will be observed:

All absences are subject to approval by the clerkship director. Even if the absence is approved, the clerkship director or preceptor may require an additional assignment or for time to be made up from any student who misses time on their service. Make up days should be completed within the regularly scheduled rotation.

All absences shall require submission of a Request for Absence from Clerkship form. That form is available either on-line or in the Office of Clinical Education.

Unapproved absence or absence in excess of the above policy may require remediation or result in a lower grade at the discretion of the clerkship director.

Absence of 5 days or more during any 4 week rotation (or any 10 days of an 8 week rotation) or absence of 7 days for 6-week rotations will result in a grade of INCOMPLETE and repeat of the entire rotation will be required.

Failure to notify the clerkship director or rotation supervisor of any absence will be considered neglect of duty and may result in a failing grade for the clerkship.

Students may be granted approval for absence by the Associate Dean for Medical Education for participation in select Health Science Center activities. Such approval must be obtained in advance with written notification to the clerkship director. Please review the individual syllabi for additional attendance requirements.

If an absence is absolutely necessary, students are required to complete the Absence Form, obtain signature from the Preceptor, and email to Michelle Kline at michelle.daskal@unthsc.edu so she may get approval and submit to the Clinical Education Office. **If the absence is due to illness, a doctor's visit and note are required. Any absence from a PEC shift, regardless of reason, must be remediated.** If you have an emergency and cannot report, you must immediately contact the preceptor in the manner they instructed you, and then email Michelle Kline an absence form upon your return with the necessary documentation, i.e.: doctor's note. Being tardy is considered unprofessional conduct and is not tolerated, after two reports of tardiness, an Unprofessional Conduct Report will be filed and a meeting with the Director will be scheduled for the student.

Exposure to Blood Borne Pathogens

Universal Precautions: The term "universal precautions" refers to infection control which presumes that every direct contact with body fluids is potentially infectious. The Occupational Safety and Health Administration (OSHA) regulations for health care professionals who are considered to be at risk of occupational exposure to blood borne diseases can be found at <https://www.osha.gov/SLTC/bloodbornepathogens/index.html>

Blood borne pathogens refer to pathogenic microorganisms that are present in human blood and can cause disease in humans (e.g. HBV, HIV, etc.). Exposure Incident means "a specific eye, mouth, other mucous membranes, non-intact skin, or parenteral contact with blood or potentially infectious materials." Contact can occur via a splash, needle stick, puncture/cut wound from sharp instrument, or human bite. Other potentially infectious body fluids other than blood include semen; vaginal secretions; pleural, pericardial, synovial, peritoneal, cerebral spinal, amniotic fluid; saliva during dental procedures; and any other body fluid visibly contaminated with blood.

Policy/Procedure: If a TCOM medical student is exposed to blood borne pathogens either by direct contact with blood or other body fluids via the eyes, mucous membranes, human bite, or sharps (e.g., needle stick, lancet stick, scalpel cut, etc.) while on rotation, it is to be handled as an EMERGENCY SITUATION.

Post Exposure Protocol

- Immediately wash exposed areas with soap and water.
- If splashed in eyes or mouth, flush with large amounts of water.
- It is critical that you are treated within the first two hours after injury.
- Notify supervisor and follow rotation site exposure protocols (see below for addresses).
- If facility is not equipped to handle exposure, contact Harris Occupational Health Clinic (HOH) or appropriate remote site location listed below.
- If HOH or remote listed site is not available, or you are more than 30 minutes from campus, go to the nearest ER and use your student health insurance.
- You are required to notify Student Health of any care received at another facility.

Dallas Fort Worth & Weatherford Area students with exposures to blood borne pathogens which occur M-F, 8-5 should report to:

Harris Occupational Health
1651 W. Rosedale, Ste. 105
Fort Worth, TX 76104
T: 817-250-4840 F: 817-878-5250

For exposures occurring afterhours, students should report to the nearest emergency room and use your student health insurance.

Conroe remote site students with exposures to blood borne pathogens which occur M-F, 8-5, should report to the Nurse Manager at:

Lone Star Family Health Center
605 S. Conroe Medical Dr.
Conroe, TX 77304
936-539-4004.

For exposures occurring afterhours, students should report to:

Emergency Department
Conroe Regional Medical Center
504 Medical Center Dr.
Conroe, TX 77304
936-539-1111

Longview remote site students with exposures to blood borne pathogens which occur M-F, 8-5, should report to:

CHRISTUS Good Shepherd Medical Center Employee Health
1621 N 4th St, Suite 1
Longview, TX 75601
903-315-5154

For exposures occurring afterhours, students should report to:

Emergency Department
CHRISTUS Good Shepherd Medical Center
700 E Marshall Ave.
Longview, TX 75601
903-315-2000

Corpus remote site students with exposures to blood borne pathogens should report to:

Christus Spohn
OCC Health Nurse at Christus Spohn
also immediately report to your attending and Dr. Hinojosa
Bay Area
report to charge nurse and medical education office
proceed directly to emergency room for treatment

Patient Care Supervision

Cross Listed as [TCOM Procedure 5.4 Patient Care Supervision](#)

TCOM students and residents engaged in patient care at UNTHSC operated facilities or as participants in UNTHSC affiliated training programs shall do so under the supervision of a licensed health care provider who has been credentialed to provide that scope of care. Visiting students and residents working in UNTHSC facilities or with UNTHSC employed faculty shall be similarly supervised.

1. TCOM students and residents engaged in patient care activities shall at all times be supervised by a duly licensed member of the clinical faculty who retains privileges for the scope of care being provided. Faculty or a similarly credentialed designee (resident or fellow with approved privileges) must be immediately available in the facility where the activity is taking place. Students who have demonstrated competence to the faculty may perform patient histories and physical examinations without immediate supervision if directed to do so by faculty.
2. TCOM students and residents may form such additional tasks as may be directed by supervising faculty upon demonstrating competence to perform those tasks. In most instances, the provision of patient care shall require the immediate presence of a duly credentialed supervising provider who has ascertained the trainee's level of proficiency.
3. TCOM shall assure distribution of this procedure to students, residents and faculty as part of the orientation plan for clinical training.
4. Students or residents who fail to follow procedures for clinical supervision may be removed from patient care activities at the discretion of the dean or her/his designee pending a disciplinary review.
5. Faculty who fail to observe supervision procedures may be removed from participation in TCOM training programs and may be further subject to disciplinary action.

Medical Student Use of Chaperones

While on rotations, it is important for you to make your position clear to patients by introducing yourself as a "medical student". All students should review with their preceptor and site all chaperone policies to ensure they are in compliance on this rotation. Without question, any portion of an exam that involves breast, pelvic or rectal exams, and even during certain portions of an interview that can involve sexual history, should not be done alone with the patient.

Health Services

Students may access physical health services at the sites listed below. All students are responsible for carrying health insurance and should check with their insurance company before accessing services.

Students in the **DFW & Weatherford area** may access health services at the UNTHSC Student Health Clinic.

UNTHSC Student Health Clinic
855 Montgomery St
3rd Floor North
Fort Worth, TX 76107
817-735-5051

studenthealth@unthsc.edu

Students in the **Conroe area** may access health services at Lone Star Family Health Center's Spring Location.

Lone Star Family Health Center- Spring
440 Rayford Rd.
Spring, TX 77386
936-539-4004

Students in the **Longview area** may access health services at CHRISTUS Trinity Clinical Internal Medicine.

CHRISTUS Trinity Clinical Internal Medicine
703 E. Marshall Ave
Suite 1001
Medical Plaza II
Longview, TX 75601
903-753-7291

Students in the **Corpus Christi area** may access health services at Promptu Immediate Care.

Promptu Immediate Care
5638 Saratoga Blvd
Corpus Christi, TX 78414
361-444-5280

Promptu Immediate Care
4938 S Staples
Ste E-8
Corpus Christi, TX 78411
361-452-9620

Attire

All students are required to dress professionally and adhere to site specific requirements.

Professionalism and Ethics

We expect you to give the appearance and behavior of an advanced medical student about to become a physician. You should remember that medical ethics of confidentiality should be adhered to. Appropriate identification identifying you as a student physician should be worn at all times when seeing patients. The student physician should appear well groomed, neatly dressed, and give a good professional image. Dress requirements include a cleaned and pressed clinic jacket. We reserve the right to suggest that dress may not be suitable, or we may suggest appropriate attire. Your response will be judged as part of your self-management.

We expect you to maintain the highest standard of professionalism and ethical behavior at all times. This includes your relationship with the clinic staff, and your fellow students.

Problem Patients

If you are having trouble with a patient, please notify your supervising physician. He/she will advise you or get further consultation on how to handle the situation.

Availability

You must be readily available at all times during clinic hours. If for any reason you must leave the clinic, you must notify both the supervising faculty and the charge nurse. Your personal phone number must be listed with your assigned clinic office.

Equipment

Carry your stethoscope with you during clinic hours.

Courtesy Visits

Under no circumstances are you to see a patient unless they have signed in with the receptionist of your clinic. Do not see your classmates or fellow students informally. They must register with the front desk. Under no circumstances are you to discount any charges without the approval of the supervising faculty.

Canvas

All students are required to access the Canvas Core Clerkship – Psychiatry MEDE 8409 site prior to the Psychiatry rotation. You are to review the documents and print any handouts needed for lectures. If you are at a remote site or scheduled off at JPS, you will access the lecture materials posted. The syllabus and all required forms are posted on Canvas, such as patient logs, absence forms, and valuable learning materials.

APPLICABLE POLICIES

The clinical clerkship is operated in accordance with the policies and procedures of the academic programs of the Texas College of Osteopathic Medicine as presented in your class' Clerkship Manual, Student Handbook and College Catalog.

The Texas College of Osteopathic Medicine shall not discriminate on the basis of race, ethnicity, color, sex, sexual orientation, gender, gender identity, religion, national origin, age or disabilities.

Academic Integrity/Honor Code

Enrollment is considered implicit acceptance of the rules, regulations, and guidelines governing student behavior at UNT Health Science Center. It is the responsibility of the student to be familiar with all policies governing academic conduct which can be found in the UNTHSC Student Catalog, Student Policy Handbook and the Student Code of Conduct and Discipline which are located on the UNTHSC Internet at <http://www.hsc.unt.edu/Sites/DivisionofStudentAffairs/>

Academic Assistance

Students may schedule one-on-one academic assistance with faculty through in-person appointments, telephone calls or e-mail communication. Academic assistance is also available through the UNTHSC Center for Academic Performance (CAP). <http://www.hsc.unt.edu/CAP>

Attendance and Drop Procedure

Course instructors and the School's administration expect students to attend class. It is the responsibility of the student to consult with the instructor *prior* to an absence, if possible. Withdrawal from a course is a formal procedure that must be initiated by the student. Students who stop attending class and do not withdraw will receive a failing grade. Students should consult with the instructors prior to withdrawing. In some cases a perceived problem may be resolved, allowing the student to continue in the course. It is the student's responsibility to be familiar with the policies and procedures as stated in the Student Handbook and the UNTHSC Catalog located on the UNTHSC Internet at <http://www.hsc.unt.edu/departments/studentaffairs/>.

Americans with Disabilities Act

The University Of North Texas Health Science Center does not discriminate on the basis of an individual's disability and complies with Section 504 and Public Law 101-336 (American with Disabilities Act) in its admissions, accessibility, treatment and employment of individuals in its programs and activities. UNTHSC provides academic adjustments and auxiliary aids to individuals with disabilities, as defined under the law, who are otherwise qualified to meet the institution's academic and employment requirements. For assistance contact the Assistant Director, Disability Accommodations within the Center for Academic Performance at the Health Science Center. Reference Policy 7.105 Americans with Disabilities Act Protocol in the Student Policies.

Course and Instructor Evaluation

It is a requirement of all students that they are responsible for evaluating each of their courses and instructors as defined in UNTHSC Policy 7.120 Student Evaluation of Courses and Instruction. Please adhere to all guidelines established in the policy.

Course Assessment In some instances, courses will have a course assessment that will provide immediate feedback to the course director regarding progress of the course identifying potential problems and determining if student learning objectives are being achieved. (Provide all pertinent information regarding the specifics of the groups in the syllabus as defined in UNTHSC Policy 7.120 Student Evaluation of Courses and Instruction.)

Syllabus Revision

The syllabus is a guide for this class but is subject to change. Students will be informed of any change content or exam/assignment dates.

Turnitin and the Family Education Rights and Privacy Act (FERPA) – If applicable

NOTE: UNTHSC has contracted with Turnitin.com for plagiarism detection services. Use of Turnitin.com is entirely in the discretion of the instructor, but use of such a service requires that you provide notice (via syllabus) to your students that you are using such services. In addition, instructors who use Turnitin should be sure to remove student identifiable information from the work before sending to Turnitin or receive written permission from the student. There are two methods for using Turnitin for written assignments. Please refer to the wording guidelines and consent form located on the Faculty Affairs website at <http://www.hsc.unt.edu/Sites/OfficeofFacultyAffairs/index.cfm?pageName=Turnitin>

Zero Tolerance for Sexual Violence and Harassment

All students should be able to study in an atmosphere free of harassment, sexual violence and gender discrimination. Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources on the UNT Health Science Center's website:

http://web.unthsc.edu/info/200304/student_affairs/355/title_ix_reporting

We reserve the right to make clinical assignments based on needs and availability.

APPENDICES

Appendix 1

Clinical Clerkship Evaluation

Evaluations are available for your preceptor online through New Innovations

University of North Texas Health Science Center
Texas College of Osteopathic Medicine
Clinical Clerkship Evaluation

Student Name	Period/Dates	Site
Preceptor	Rotation	Core <input type="checkbox"/> Elective <input type="checkbox"/>

PLEASE EVALUATE THE STUDENT ON EACH OF THE SEVEN COMPETENCIES AS THEY PERTAIN TO YOUR PRACTICE
Comments required for below expected or beyond expected.

1- Osteopathic Principles -			
<input type="checkbox"/> Below expected The student does not regularly consider OPP/OMM in patient care.	<input type="checkbox"/> Expected The student considers OPP/OMT in the evaluation and treatment of the patient. They can develop osteopathic differential diagnoses when appropriate	<input type="checkbox"/> Beyond expected The student applies holistic care, performs osteopathic structural and sympathetic reflex examinations and employs manipulative treatment as necessary	<input type="checkbox"/> Not Observed
<i>Comments:</i>			
2- Medical Knowledge -			
<input type="checkbox"/> Below expected The student has a deficient knowledge base for their level of training. They are unable to apply clinical skills to patient care. They struggle to develop appropriate differential diagnoses.	<input type="checkbox"/> Expected Student <i>demonstrates</i> adequate knowledge base for specialty & level of training. Able to <i>apply</i> their knowledge clinically & <i>perform</i> skills appropriate for their level. Can <i>identify</i> differential & <i>use</i> investigative thinking clinically.	<input type="checkbox"/> Beyond expected The student demonstrates a superior fund of knowledge for their level of training. They regularly perform skills most others do not at this level. Their differential diagnoses are beyond what would be normally expected at this level.	<input type="checkbox"/> Not Observed
<i>Comments:</i>			
3- Patient Care -			
<input type="checkbox"/> Below expected The student struggles with time management when interacting with patients. History & physical skills are not developed. Cannot reliably formulate differential diagnoses, treatment plans. There is no attempt to address wellness and prevention.	<input type="checkbox"/> Expected Student is reliably timely & evaluates patients appropriately with history & physical exam. Can develop thoughtful treatment & management plans. Aware of the importance of wellness & prevention but incorporates it irregularly with patients.	<input type="checkbox"/> Beyond expected Student always <i>evaluates</i> patients in a timely fashion, <i>performs</i> an appropriate H&P exam, can <i>prepare & carry out</i> treatment & management plans. <i>Provides</i> wellness counseling to patients & <i>promote</i> disease prevention.	<input type="checkbox"/> Not Observed
<i>Comments:</i>			
4- Professionalism -			
<input type="checkbox"/> Below expected The student has demonstrated unprofessional behavior with little insight or remorse. They do not apply cultural awareness. Their actions are concerning for their future dependability.	<input type="checkbox"/> Expected The student <i>applies</i> ethical standards to patient care, <i>demonstrates</i> respect for cultural diversity. They <i>demonstrate</i> concern for others and <i>exhibit</i> dependable, self-directed action.	<input type="checkbox"/> Beyond expected The student advocates for quality care. They are highly self-directed and dependable.	<input type="checkbox"/> Not Observed
<i>Comments:</i>			

06/01/17

Appendix 3

Patient Log - JPS

Psychiatry Medical Student Patient Log

NAME:	Loc	Age	Sex	DSM IV	DATES:												Treatment Date										
					From						To																
					Medications	Dr. Tjokovic	NP Perez	Dr. Diokovic	Dr. Munnert	Dr. Mantooth	Dr. Del Williams	Dr. Krynuk	Dr. Grando	Dr. Hurd	Dr. DeMoss	Dr. O'Melia	PA Kaufman	Dr. Olschani	Dr. Fan	Offics	Blood Stabilizers	Anxiolytics	Antipsychotics	Antidepressants			
1																											
2																											
3																											
4																											
5																											
6																											
7																											
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19																											
20																											

Appendix 4

Patient Log – Remote Site

Psychiatry Medical Student Patient Log

NAME:	ROTATION:	DATES:	Medications					Name of Provider								Treatment Date	
			Antidepressants	Antipsychotics	Anxiolytics	Mood Stabilizers		Dr. O'Connor	Dr. Cooper	Dr. Hernandez	Dr. Gyuris	Dr. Lockhart	Dr. Mallet	Dr. Pradeno	Dr. Sneed		NP Thomson
1	Location of Facility	Age	Sex	Physical Exam?	DSM IV												
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
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