Registering for Classes - A Quick Overview

Login to your EIS Student Portal - my.hsc.unt.edu

Signon
User ID: aj00380
Password: *************
Sign In

User Agreement
This system is the property of the University of North Texas System and your use of this resource constitutes an agreement to abide by relevant federal and state laws and institutional policies. Unauthorized use of this system is prohibited. Violators can result in penalties and criminal prosecution. Usage may be subject to security testing and monitoring. Users have no expectation of privacy except as otherwise provided by applicable privacy laws.

Login Help
Forgot your EUID or password?
Manage your myHSC account password.

If you need additional help, the myHSC Accounts Administrator is available from 8:00 am until 5:00 pm, Monday through Friday at 817-735-2231 or AccountsAdministrator@hsc.unt.edu.
Click the Appropriate Student Tab

Click the Student Center Link
Review your Information

1. Review your Holds
2. Review any To Do List Items (Click on the details link for more information about the item)
3. Verify the correct advisor is listed
4. Review your account balance
5. View your financial aid awards
6. Review and verify your personal information
Click the Enroll/Add/Drop Link within the Academics Section

Verify you are registering for the correct Term

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Spring 2010 | School of Public Health | * UNT Health Science Center
Enter the Four Digit Class Number OR Click the Class Search button

Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Spring 2010 | School of Public Health | UNT Health Science Center

If you do not know the four digit class number, click the Class Search button
To Search for Classes

Add Classes

Enter Search Criteria

* UNT Health Science Center | Spring 2010

Select at least 2 search criteria. Click Search to view your search results.

1. Enter the Subject Prefix
2. Enter the Catalog Number
3. Use the Additional Search Criteria if needed

Once you have entered all of your search criteria, click the Search Button at the bottom of the screen.
Click the "select class" button to add the class to your Enrollment Shopping Cart.
Click Next
Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

BIOS 5312 has been added to your Shopping Cart.

Spring 2010 | School of Public Health | * UNT Health Science Center

Add to Cart:  
Find Classes

BIOS 5312-001  
To: 9:30AM - 11:10AM

TBA  
S. Chen  
3.00

Proceed To Step 2 Of 3
Confirm Classes

Test.UNTHSC

Add Classes

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Spring 2010 | School of Public Health | * UNT Health Science Center

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Days/Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOS 5312-001 (6580)</td>
<td>Regression Analysis (Lecture)</td>
<td>Tu 8:30AM - 11:10AM</td>
<td>TBA</td>
<td>S. Chen</td>
<td>3.00</td>
</tr>
</tbody>
</table>

Once you have confirmed your classes, click the Finish Enrolling button.
Verify the class(es) were successfully added

Add Classes

3. View results

View the following status report for enrollment confirmations and errors:

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOS 5300</td>
<td>Success: This class has been added to your schedule.</td>
<td>✔️</td>
</tr>
</tbody>
</table>

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Return to the Student Center or Click the Make a Payment Button

3. View results

View the following status report for enrollment confirmations and errors:

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<tr>
<td>BIOS 5300</td>
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<td>✔️</td>
</tr>
</tbody>
</table>

Once you are back to the Student Center, click the Account Inquiry link to view your updated balance.