

## **HOW TO ENTER IMMUNIZATIONS & RECORDS**

- Log in to Medicat at unthsc.medicatconnect.com
- Select Immunization from drop down
- Select Enter Dates
  - Enter exact dates and vaccine/test received. *Example: Hep B Vaccine mm/dd/yyyy*
- Select Submit
- Select Upload
- Choose type of document to upload (i.e., Immunization Record)
- Select File
- Scan/attach document
- Save/Submit

\*\*\*Remember, when entering immunization dates, you must also scan and upload supporting documents.

## HOW TO VIEW MISSING REQUIREMENTS

- Log in to Medicat
- Select Immunizations
- Select View History
- Select **Print** to view
- Missing requirements will be listed as the last item on the page.