1. Log into MyHSC with your EUID and password by visiting www.my.unt.edu and selecting MyHSC.

2. Click on the Student Center link on the left side.
Some holds may prevent enrollment. Click 'details' to get more information on how to resolve any holds.
Click the 'Enroll/Add/Drop' link within the Academics section

Verify you are registering for the correct term

If the term is incorrect or you cannot select the correct term, please contact the Office of the Registrar at 817-735-2201 or Registrar@unthsc.edu.
If you do not know the four digit class number, click the Class Search button. The class number can be found on the Schedule of Classes at unthsc.edu/registrar.
To Search for Classes

1. Enter the Subject Prefix
2. Enter the Catalog Number
3. Use the Additional Search Criteria if needed

Once all information is entered, click the 'Search' button at the bottom of the screen.
Click the 'select class' button to add the class to your Enrollment Shopping Cart

Complete Step 1

1. Add 'Permission Nbr' if needed. Contact your advisor if you need this number.
2. Verify Units/Credits are correct.
3. Review Prerequisites(s)

Click 'Next'.
Add additional courses OR Proceed to Step 2 of 3

Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

BACH 5300 has been added to your Shopping Cart.

Fall 2014 | School of Public Health | UNT Health Science Center

Add to Cart: Enter Class Nbr [ ] enter

Find Classes: Class Search

Once you have confirmed your classes, click the 'Finish Enrolling' button.

Confirm Classes

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Fall 2014 | School of Public Health | UNT Health Science Center

Once you have confirmed your classes, click the 'Finish Enrolling' button.
Verify the class(es) were successfully added

If you receive any errors, you can contact the Office of the Registrar:
SSC 240 Monday - Friday 8:00am - 5:00pm
Phone: 817-735-2201
Email: Registrar@unthsc.edu

To drop a class, click 'Enroll/Add/Drop'

Click 'drop'
Select the class you wish to drop, then click 'Drop Selected Classes'.

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

Confirm selection, then click 'Finish Dropping'.

2. Confirm your selection

Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.
Verify the class(es) were successfully dropped

Drop Classes

3. View results

View the results of your enrollment request. Click Fix Errors to make changes to your request.

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACH 5300</td>
<td>Errors: Unable to complete your request. You do not have access to perform this transaction at this time.</td>
<td>✗</td>
</tr>
</tbody>
</table>

If you receive any errors, you can contact the Office of the Registrar:

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Phone: 817-735-2201
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