



**To:** HSC Campus Community

**From:** Emily Mire, PhD, Director, Office of Care and Civility

**Date:** September 3, 2020

**Re:** Call for Nominations for Committee on Student Conduct Members

At HSC, we are committed to providing an environment where all students, faculty, and staff are treated with dignity and respect. We adamantly believe everyone has the right to a safe and respectful atmosphere that promotes integrity, respect, and equal access for all of our students, faculty, staff, guests and business partners.

The Office of Care and Civility is responsible for overseeing the policies and procedures that govern student behavior. While we have been working remotely since March, we have become proficient with upholding our student conduct procedures through technology platforms and going forward, we will be able to offer the remote option for investigations and conduct hearings for parties who prefer it.

Second, the Health Science Center has revised its procedures surrounding allegations of sexual misconduct. These revisions provide a resolution process for an allegation of sexual misconduct against a student, through the Committee on Student Conduct, which can also be conducted virtually using technology.

In support of this effort, we are seeking nominations (including self-nominations) from our HSC team members and students to serve as committee members for a twelve-month term. All nominations will be vetted to identify any possible conflicts of interest.

The role of the Student Conduct Committee, includes but is not limited to, the following:

- Preside over the review and make all decisions regarding review procedures.
- Adjust review procedures and timeframes in the interest of fairness.
- Determine the review date and deliver the Scheduling Notice to the student.
- Provide the student with a summary of the Committee's findings and conclusions within five (5) Business Days after conclusion of the Review.

To nominate yourself or someone else, please complete the nomination form found [HERE](#). If you have any questions and/or need additional information, please email at [OCC@unthsc.edu](mailto:OCC@unthsc.edu).