UNTHSC

Postdoc Waiver Request Form

Complete this form for all Postdoc waiver requests. Please note that the 95%/5% funding rule does not apply to federally funded **Institutional Training Grants** or **Individual Fellowships** that are supporting Postdoctoral Research Associates. Please send completed form when submitting an ePar.

Please Note: It is generally expected that Postdocs will spend time applying for funding and performing tasks outside of their committed project time. As such, total committed effort on Sponsored Projects for postdocs should not exceed 95%. However, we understand there are exceptions to this rule. As such, any PI who wishes to have a Postdoc committed on their project(s) at higher than 95% will be asked to complete this Postdoc Waiver Request Form in order to document an allowable exception to this rule.

UNTHSC Postdoc Name: _____

Postdoc Dept ID: _____

UNTHSC PI Name: _____

ProjID: _____ _____ % of effort
_____ _____ % of effort
_____ _____ % of effort

____0____ % of Total Effort

Waiver Request Period from _____ to _____ up to one year

Postdoc Year of Appointment:

☐ 1st Year ☐ 2nd Year ☐ 3rd Year ☐ 4+ Year

☐ **I certify that during the waiver request period the named Postdoc will not be/has not been participating in any of the following activities:**

- **Proposal Writing**
- **Working on any project not listed in the effort section above**
- **Other non-research related activities**

I understand that as the Principal Investigator of this award, this waiver request is an exception to UNTHSC policy. I am responsible for notifying OSP of any changes to the Postdoc's effort.

_____ _____
Principal Investigator Date

_____ _____
Dept. Chair/Program Director Date

_____ _____
Post Doc Date

OSP APPROVAL: I have reviewed the above request and authorize the waiver request

_____ _____
OSP Representative Date

DISTRIBUTION: Principal Investigator, Department Administrator, Project File

Rev. 1.0