**Office of Admission &**

**Academic Services**

3500 Camp Bowie Blvd., EAD-716

Fort Worth, TX 76107

Phone: 817.735.2401

Fax: 817.735.2619

Toll-Free: 877.868.7741

[sph@unthsc.edu](mailto:sph@unthsc.edu)

**Graduation Clearance Form**

Listed below are signatures that you must obtain before your diploma will be released. Please have this form signed by the designated individuals and submit to the School of Public Health with the completed graduation documents and materials.

\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

**DEPARTMENT CHAIR:**

(*Collect any departmental property)*

**ACADEMIC ADVISOR/MAJOR PROFESSOR:**

(*Including IRB Clearance, if required)*

**ACADEMIC SUPPORT: EAD-260E**

(*Only for students completing Thesis or Dissertation)*

**STUDENT FINANCIALS:**

**EAD-279**

(*Graduation Fees and Student Account Balance)*

**FINANCIAL AID: (Student Affairs reception area)**   
(*Exit Counseling)*

**CAMPUS POLICE:**

*(Clear parking violations)*

**INTERNATIONAL**

**STUDENTS ONLY:**

**EAD- 116C**

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Student’s Name (Please Print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s EMPLID (not SSN)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair or Designee

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Advisor/Major Professor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Katy Lee Kemp, Director of Center for Academic Performance

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Financials Staff

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Financial Aid Office

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrative Coordinator

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Leanne Jones, Assistant Director of International Student Services