

**University of North Texas Health Science Center  
Education Council Meeting  
April 13, 2022**

**RECORDING:** Connie Stephens

**PRESIDING:** Michael Mathis, Ph.D..

**PRESENT:** Berg, Borgmann, Clark, M. Cunningham, R. Cunningham, Handler, Hodge, Inman, Kerr, Lam, Ma, S. Mathew, Mathis, Menegaz, Rickards, M. Smith, D. Smith, Stephens, Sumien,

**ABSENT:** Bunnell, Dossou, Fudala, Gregory, Ortega, Phillips, Griffith,

**MEETING TIME:** 3:05 – 4:26

**MEETING LOCATION:** LIB 400

<b>Topic/Agenda Item</b>	<b>Discussion/Conclusion</b>	<b>Action/ Recommendation</b>	<b>Responsible Person(s)</b>
<b>Minutes</b>	Dr. Smith moved to accept the February Minutes and Dr. Hodge second the motion. Motion carried.	Post minutes to website	C. Stephens
<b>Dean's Update</b>	Dr. Marcel Kerr was welcomed and introduced. Other positions to be filled soon.		
<b>Education &amp; Admissions</b>	Dr. Berg announced the Traditional site has been closed and we have 10 PhD students and 2 Master students accepted but they are still interviewing. Dr. Hodge announced there are 89 Med Sci for face to face but the site was still open until Friday. She still has several to interview.		
<b>Library Update</b>	The Library has a new database for DAT and MCATS beginning May 1 <sup>st</sup> . Lunch n Learns will start up again in June for both Faculty and Students.		
<b>Graduate Student Association Update</b>	I- GSA opened travel awards for summer (June-August 2022) II- Newly elected officers will be announced at the SBS Awards Banquet night III- GSA Awards nominations and voting have been completed and awardees will be announced at the SBS Awards Banquet night IV- Upcoming name change for GSA sometime this summer to be inclusive of undergraduate students		

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<p><b>Center for Academic Performance Update</b></p>	<ul style="list-style-type: none"> <li>• CAP has a new full time Writing Coordinator, Natalie Thomas.</li> <li>• We now have an online request form for workshops/presentations. Can be found here: <a href="https://www.unthsc.edu/center-for-academic-performance/lunch-and-learn">https://www.unthsc.edu/center-for-academic-performance/lunch-and-learn</a></li> <li>• Since September 2021, we have had 119 one-on-one appointments (78 of those are online students).</li> <li>• Since September 2021 we have had 714 one-on-one or small group tutoring events. Tutoring events are noted as 1 hour events. Top 4 classes are: (Note: these numbers are slightly different then what I presented during the meeting. Noticed that it was separating the two courses based on F2F and Online cohorts.) These are combined numbers:             <ul style="list-style-type: none"> <li>○ Molecular Cell Biology – 171</li> <li>○ Principles of Biochemistry – 151</li> <li>○ Immunology and Microbiology – 105</li> <li>○ Histology – 86</li> </ul> </li> </ul>		
<p><b>Distance Education Committee</b></p>	<ul style="list-style-type: none"> <li>• Update: BMSC 6390: Learning Theories</li> <li>• Accessibility Updates: Vivian Seki – Digital Accessibility Specialist</li> <li>• Reminder about process to develop an online or hybrid course</li> </ul>		
<p><b>Old Business</b></p>	<p>Dr. Berg has been working with the TA sub-committee on Milestone/Competencies Forms. It was agreed to table the vote until next month’s meeting.</p>		
<p><b>New Business</b></p>	<p>Dr. Berg presented Course Director Responsibilities. In reference to TA’s, they should be aware of who the TA is, when they meet, how much and well they interact with students, know what the educational objective goals are,</p>		

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	and understand the topic assignments. Dr. Hodge 1 <sup>st</sup> the motion and Dr. Smith second the motion. Motion carried.		
<b>Graduate Faculty Nominations</b>	Dr. Menegaz nominated Dr. Brian Dennis and Dr. Berg second the motion. Motion carried.		
<b>Motion to adjourn</b>	Did not hear or see who motioned to adjourn. 4:26pm		