

## Laboratory Rotation Evaluation by Faculty Supervisor

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Complete this form for each student who performed a rotation in your laboratory and send to [GotoSBS@unthsc.edu](mailto:GotoSBS@unthsc.edu) at the completion of the student's rotation. Please provide the student with a copy of this form.

**Student Name:** \_\_\_\_\_ **Faculty Member:** \_\_\_\_\_

**EMPL ID:** \_\_\_\_\_

**Approximate Hours/Week Spent in the Lab:** \_\_\_\_\_

**Give a brief, description of the rotation project. (The field will expand as you type)**

Please evaluate the student in the following four areas:	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations
Demonstrates effective oral communication			
Demonstrates ethical behavior in alignment with professional codes of conduct, including institutional compliance			
Establishes rapport with others that encourages a team-based, goal-oriented environment			
Engages in independent learning and networking			

**Would you accept this student in your lab, assuming no funding barriers?** Yes ☐ No ☐ Explain \_\_\_\_\_

**Additional comments such as achievements and areas for improvement:**

**Grade Assigned (Faculty Member Responsible for Data Entry in MyHSC Faculty Center):** Pass ☐ No Pass ☐

Student Signature\*

\*Student signature acknowledges receipt of completed evaluation. It does not necessarily indicate agreement with the assessment.

Faculty Supervisor Signature

Rance Berg, Ph.D. \_\_\_\_\_ Date \_\_\_\_\_  
Assistant Dean of Graduate Education and Admissions

## **General Guidelines for Completing the Evaluation**

**Does Not Meet Expectations:** Unable to perform the indicated task at the degree- and stage-specific level of graduate training even with prompting and guidance

**Meets Expectations:** Able to perform the indicated task at the degree- and stage-specific level of graduate training with minimal prompting or guidance

**Exceeds Expectations:** Able to perform the indicated task at or above the degree- and stage-specific level of graduate training without prompting or guidance

### **1. Demonstrates effective oral communication**

**Does Not Meet Expectations** - Student does not follow a logical sequence. Student does not use appropriate scientific language, makes persistent grammatical errors, and does not speak clearly.

**Meets Expectations** – Student follows a logical sequence but provides minimal elaboration. Student uses appropriate scientific language, makes limited grammatical errors, and speaks clearly most of the time.

**Exceeds Expectations** - Student follows a logical sequence, elaborates well, and provides clear explanations. Student uses appropriate scientific language, makes very limited to no grammatical errors, and consistently speaks clearly.

### **2. Demonstrates ethical behavior in alignment with professional codes of conduct, including institutional compliance**

**Does Not Meet Expectations** – Student does not consistently demonstrate ethical behavior and professionalism (meeting deadlines, turning in all documents for milestones and other activities), and/or has not completed the appropriate training (IACUC, IRB, IBC, FERPA)

**Meets Expectations** – Student consistently demonstrates ethical behavior and professionalism (meeting deadlines, turning in all documents for milestones and other activities), and has completed the appropriate training (IACUC, IRB, IBC, FERPA)

### **3. Establishes rapport with others that encourages a team-based, goal-oriented environment**

**Does Not Meet Expectations** – Student works poorly with others to achieve common goals

**Meets Expectations** – Student works reasonably well with others to achieve common goals, with minimal prompting and guidance

**Exceeds Expectations** - Student works very well with others to achieve common goals, without prompting and guidance

### **4. Engages in independent learning and networking**

**Does Not Meet Expectations** - Student does not seek out new learning and career opportunities, or discuss research ideas and data with others, even with prompting and guidance

**Meets Expectations** – Student actively seeks out new learning and career opportunities, and discusses research ideas and data with others, with minimal prompting and guidance

**Exceeds Expectations** - Student actively and independently seeks out new learning and career opportunities, and discusses research ideas and data with others, without prompting and guidance