

**University of North Texas Health Science Center
Education Council Meeting
October 12, 2022**

RECORDING: Tricia Foster
PRESIDING: Michael Mathis, Ph.D.
MEETING LOCATION: LIB 400

MEETING TIME: 3:00 pm – 4:45 pm

PRESENT: Derrick Smith, Lisa Hodge, Paula Gregory, Rachel Menegaz, Marcel Kerr, Michael Smith, Denise Inman, Stephen Mathew, Joseph Malar, Dorota Stankowska, Rance Berg, Nathalie Sumien, Dipti Debnath, Rong Ma, Caroline Rickards, Jordan Gardner, Xiaowei Dong, Jordan Gardner, Sterling Ortega, Kim Myer, Kayleen Lam, Dalenesia Kendrick

ABSENT: **Bruce Bunnell, Christina Clark, Mark Cunningham, Nicole Phillips, Amanda Griffith**

Topic/Agenda Item	Discussion/Conclusion	Action/ Recommendation	Responsible Person(s)
Minutes	Dorota Stankowska motioned to approve and Rachel Menegaz second the motion with all approving.	Post minutes to website	T. Foster
Dean's Update	Encouraged Faculty to attend new Presidents open form.		
Faculty Development	Dr. Gregory reported that she is working on the process for the faculty to follow when the faculty member is leaving HSC. She will be meeting with HR, Compliance, and Biosafety to discuss this further.		
Education & Admissions	Dr. Berg stated that all of the new incoming traditional students are performing very well in the core courses. The students have been introduced to the Be Well initiative and they are in the process of choosing their second lab rotation. The site review for three of the disciplines has been completed, Genetics, Biochemistry and Cancer Biology, and Microbiology, Immunology and Genetics. Recruitment everts are going very well. Dr. Mathis stated that Dr. Rickards will be helping with DNI Recruitment.		
Program Updates	Dr. Hodge – SBS will offer a summer option online for MedSci students. MedSci students have been requesting information regarding the grade		

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	<p>appeals. Dr. Hodge and Dr. Kerr are working together rewrite the grade appeal policy for the students to follow.</p> <p>Dr. S. Mathew – CRM currently has 18 internship students and 3 capstone students.</p> <p>Dr. Rickards – MSRT currently has 10 students. 9 are in process of completing research funding proposals. Dr. Rickards reported that there is a small scholarship opportunity for current master’s students to apply for and the deadline is November 1st.</p> <p>Dr. Kerr - Current students are in the 8th week of their first two fall courses We have developed our Assessment of Learning plan to include direct and indirect measures of learning We’ve met our deadlines for SACSCOC reporting; final due date is 12/1/22 All fall 2 courses have been approved by DEC; students will take biochemistry and Applied Molecular and Cell Biology We have developed advising and registration procedures and forms for spring 2023 Implemented our end-of-course evaluation process and cadence with TES Pursuing a Harris Legacy grant through Univ of Illinois SOM for PBL in online discussion boards Developing Health Professions Advisory Committee (HPACs) structure for our students Faculty are participating in 6 recruiting events this October Our application deadline for spring admission is 11/15 We have officially been named TCC-TR’s partner for the Summer Academy of Health Sciences</p> <p>Biotech</p>		

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<p>Library Update</p>	<p>The Library hired a Copyright & OER Specialist who started October 1. Her name is Elizabeth Speer and was our E-Resources Librarian. Confirmed for her to come in for next month's meeting to talk about OER/OA.</p> <p>Open Access week is October 24-28. The Library will be having tabling events, screening of the movie Paywall, and a lunch and learn about Scholarly Identity. These events should be announced later this month in the Daily News. All events will be held on the main floor of Lewis Library.</p> <p>The library is looking at purchasing Elsevier's Data Monitor tool which will help the university keep track of which repositories faculty are using to deposit their data.</p> <p>Kayleen has been working on getting certified for data services and part of that is prepping for the new NIH's Data Management Sharing Plan Policy that goes into effect January 25, 2023. Essentially all grants received after that date, regardless of amount awarded, will require a data management sharing plan and then the implementation of that plan. Kayleen is meeting with key people on campus regarding research and will have a lunch and learn coming up as well as a resource page detailing more information for researchers on campus.</p>		
<p>Student Association of BioMedical Sciences</p>	<p>Jordan Gardner reported that the SABS will have the first seminar on November 2 with 2 speakers to make presentations.</p> <p>The student association will have a holiday party on December 9th in IREB 230 and invited the faculty to attend. More details will be forthcoming.</p>		
<p>Center for Academic Performance Update</p>	<p>Dalenesia Kendrick reported the following for CAP: CAP is expanding. We have a new Learning Specialist starting Monday. We now have three Learning Specialists and one Senior Learning Specialist.</p>		

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	<p>Things are business as usual. The Learning Specialists, Writing Coordinator and Tutor Services Associate all meet regularly with the Academic Navigators to share insight and collaborate to strengthen services. The Writing Coordinator will be hosting events for the Med Sci students. Please be on the lookout!</p>		
Distance Education Committee	<p>Reminder: Approval to Develop form for new online courses should be submitted more than 20 weeks before the intended course start date. Any forms submitted less than this cannot be guaranteed to go through the evaluation and approval process in time.</p> <p>SBS faculty should contact me (Joseph Malaer), the SBS Distance Education Committee representative, prior to submitting Approval to Develop or Approval to Deliver forms to make sure they are using the most up-to-date versions.</p>		
Old Business	<p>PhD Stipends were discussed and Dr. Berg presented options and recommendations on the stipend increase and health insurance for PhD students.</p>		
New Business	<p>Graduate Faculty Roster, Dr. Gregory motioned to approve to have the faculty roster voted for online, Dr. Hodge second the motion and all approved.</p>		
Graduate Faculty Nominations	<p>Richard Young, motion to approve by Dr. S. Mathew, second Dr. Kerr, all approved. Karyn Wilyerd, motion to approve by Dr. S. Mathew, second Dr. Kerr, all approved. John Preskitt, motion to approve by Dr. S. Mathew, second Dr. Kerr, all approved. Jayoung Kim, motion to approve by Dr. X. Dong, second Dr. Gregory, all approved.</p>		

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	Cara Ocobock and Matthew Kesterke will be voted an online vote per Dr. Menegaz.		
Motion to adjourn	Dr. Mathis motioned to adjourn and Dr. Gregory second the motion at 4:45 pm		