

**University of North Texas Health Science Center
Education Council Meeting
November 9, 2022**

RECORDING: Tricia Foster
PRESIDING: Michael Mathis, Ph.D.
MEETING LOCATION: LIB 400

MEETING TIME: 3:00 pm – 4:51 pm

PRESENT: Derrick Smith, Lisa Hodge, Paula Gregory, Marcel Kerr, Michael Smith, Denise Inman, Joseph Malaer, Dorota Stankowska, Rance Berg, Nathalie Sumien, Dipti Debnath, Rong Ma, Caroline Rickards, Mark Cunningham, Xiaowei Dong, Jordan Gardner, Kim Myer, Kayleen Lam, Nicole Phillips, Amanda Griffith

ABSENT: Harlan Jones, Stephen Mathew, Rachel Menegaz, Sterling Ortega

Topic/Agenda Item	Discussion/Conclusion	Action/ Recommendation	Responsible Person(s)
Minutes	Lisa Hodge motioned to approve and Nathalie Sumien second the motion with all approving.	Post minutes to website	T. Foster
Dean's Update			
Faculty Development	Dr. Mathis reported he will be working with DAI specifically on on-line courses that are offered to SBS students.		
Education & Admissions	Dr. Berg meet with 1 st year students and the students are doing well. Recruiting is now underway for new students and admissions has created a new handout to give potential students. Dr. Mathis asked Amanda to bring one to the December meeting.		
Program Updates	Dr. Hodge feels that the cohorts for MedSci are doing well. The students are communication well and performing well also.		

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	<p>Dr. S. Mathew – CRM – The students are all progressing well in their internship. The 1st year students are doing well in the course work.</p> <p>Dr. Rickards – MSRT - Currently has 10 students. 9 are in process of completing research funding proposals. Dr. Rickards reported the students are attending workshops, working on RAD submission, and scholarship opportunities.</p> <p>Dr. Kerr’s updates are:</p> <ol style="list-style-type: none"> 1) First 8-week course end of course evaluations were positive and string. 2) Currently have 4 new students admitted for spring 2023. 3) Implementing our orientation processes to onboard these new students. 4) Developed and will implement Health Professions Advisory Committees for students. Dr. Malaer is spearheading this initiative. 5) First co-curriculum opportunity is 11/10, a workshop on how to get in, survive and thrive in graduate and professional school. 6) On schedule with all SACS new program narratives for the Dec 1st deadline. 7) Participated in several recruiting events in October, and the good news regarding our new program is bearing fruit. <p>Dr. Stankowska – Biotech – 2 students completed the Biotech course. Working with Biotech companies in the area to collaborate with students and finalizing data.</p>		
Library Update	<ul style="list-style-type: none"> • IRB/IACUC Review deadline for Research Appreciation Day will be December 16th. Students should turn in the protocols by that time <ul style="list-style-type: none"> ○ Please share with students, faculty, and student groups the updated timeline ○ Any IRB/IACUC approvals will need to be attached to their abstract submission (Jan 2-Feb 2) 		

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	<ul style="list-style-type: none"> ○ More information/deadlines will be coming ● Lunch and Learns for November <ul style="list-style-type: none"> ○ Thinking like a librarian – ethics and access November 11 ○ Data like a librarian - NIH & DMP Tool Wednesday November 30 <ul style="list-style-type: none"> ▪ Will have repeat sessions of this early next year as well for any faculty who cannot come ● Building will stay open over Fall break with badge access ● New Copyright & OER Strategist Elizabeth Speers who talked/answered copyright questions and her plans for the new position going forward 		
Student Association of BioMedical Sciences	<p>Jordan Gardner reported that the SABS held the seminar “Give Me the Gist” and was very successful.</p> <p>The student association will have a holiday party on December 9th in IREB 230 and invite the faculty to attend.</p>		
Center for Academic Performance Update	<p>CAP Team:</p> <p>Kristina Clark – Director Dalenesia Kendrick – Assistant Director Shannon Belden – Sr. Learning Specialist Grace Colby – Learning Specialist Pam Pleasant – Learning Specialist Misty Mitchell – Learning Specialist Natalie Thomas – Writing Coordinator Brittney Bell – Tutoring Services Associate</p> <p>Natalie did a presentation over personal statements - was recorded and will be uploaded to Canvas.</p>		

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	<p>Always looking for tutors. Have sent out notifications but if you have anyone you think would make a great tutor, please encourage to apply. Contact Brittney.</p> <p>Fall: August 22 to 11/4 Total Appointments = 93 LS = 55 Request Tutoring = 14 Writing = 24 (as compared to last year there were 158)</p> <p>Tutoring events: 87 (as compared to last year with 343)</p>		
Distance Education Committee	SBS faculty should contact Joseph Malaer, the SBS Distance Education Committee representative, prior to submitting Approval to Develop or Approval to Deliver forms to make sure they are using the most up-to-date versions.		
Old Business	Online vote of approval of reinstatement of faculty – all approved.		
New Business	<p>Faculty Workload Contributions updated document presented and a motion was made by Dr. Hodge to move to approve the document at the faculty meeting in December. Dr. Hodge motioned to approve and Dr. Rickards second the motion and all approved.</p> <p>Traditional MS Summer Matriculation Final – Refer to SBAR – traditional MS summer matriculation final in the Education Council folder. Allowing</p>		

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	<p>Master students to matriculate in summer would provide more support for the faculty, TA's, financial aid, and would provide more incentive for Master students. This will be voted on in December to accept or not.</p> <p>PhD Stipend Increase – Refer to SBAR-increase in stipend amount final in the Education Council folder. Dr. Mathis recommended this increase be approved by the council. There was hesitation due to ensuring all faculty have been updated on the increase. Dr. Hodge motioned to approve with a plan to give all faculty the opportunity to review the document, Dr. Smith second the motion, and all approved.</p> <p>Course Updates: BMSC 6390.880 Genetics – Dr. Gregory motioned to approve, Dr. Berg second the motion, all approved.</p> <p>PHAN XXXX Coronary Circulation – Dr. Rickards motioned to approve, Dr. Gregory second the motion, all approved.</p> <p>BMSC 6390 Endo Male/Female Health – Dr. Malaer raised the question regarding inclusiveness in the name of this course. Dr. Berg contacted Dr. R. Cunningham during the meeting and she agreed to change the name to BMSC 6390-Basic and Clinical Endocrinology. Dr. Berg motioned to approve with the name change and Dr. Kerr second the motion with all others approving.</p> <p>BMSC 4325-Career Readiness in Health Professions – Change from 3-hour credit course to a 1-hour credit course. Change the course number from BMSC 4325 to BMSC 4125 to reflect SCH change. Dr. Gregory motioned to approve, Dr. Hodge second the motion and all approved.</p>		

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	<p>BMSC – Health Disparities Conference – Changing from a special problems course to actual course that will be offered as a short course each summer. Dr. Malaer motioned to approve and Dr. Phillips second the motion and all others approved.</p> <p>BMSC – Multiple, Adjust the course offering schedule (as listed on attached page) to reflect an annual schedule for most core and a two-year rotating schedule for most electives. Changes provide sufficient offerings without over burdening faculty or requiring a heavy adjunct load each semester. Dr. Hodge motioned to approve and Dr. Phillips second the motion and all others approved.</p>		
Graduate Faculty Nominations			
Motion to adjourn	Dr. Phillips motioned to adjourn and Dr. Gregory second the motion at 4:51 pm		