

**University of North Texas Health Science Center
Education Council Meeting
January 11, 2023**

RECORDING: Tricia Foster & Belinda Saaranen

MEETING TIME: 3:05 pm – 4:22 pm

PRESIDING: Rance Berg, Ph.D.

MEETING LOCATION: IREB 230

PRESENT: Michael Mathis, Derrick Smith, Lisa Hodge, Paula Gregory, Michael Smith, Denise Inman, Joseph Malaer, Dorota Stankowska, Rance Berg, Dipti Debnath, Rong Ma, Caroline Rickards, Mark Cunningham, Xiaowei Dong, Jordan Gardner, Kayleen Lam, Stephen Mathew, Rachel Menegaz, Kristina Clark, Tricia Foster, Belinda Saaranen, Michael Allen, Shanin Marshall

ABSENT: Marcel Kerr, Nathalie Sumien, Kim Myer, Nicole Phillips, Amanda Griffith, Harlan Jones, Sterling Ortega

Topic/Agenda Item	Discussion/Conclusion	Action/ Recommendation	Responsible Person(s)
Minutes	December minutes will be approved in the February meeting.	Post minutes to the website	T. Foster
Dean's Update	Student Satisfaction Survey was presented by Dr. Mathis to the committee. Dr. Mathis will send the report to the members of the committee for review. He has requested feedback from the Faculty regarding the survey that he can present to the Provost. Dr. Mathis has also asked the faculty to come up with ways to ensure all students complete the survey.		
Faculty Development	Dr. Gregory has been updating the peer evaluation process. She will be sending out a survey to the faculty to get ideas regarding workshops they would like to participate in. She also has a meeting to meet with Biosafety regarding faculty off-boarding. Dr. Gregory has also been researching the exit survey for faculty and how this can be enforced to be completed by the faculty member leaving.		
Education & Admissions			
Program Updates	MedSci- Have student dismissals due to failures; however, students will be offered another chance by Dr. Mathis. Have 50 students, 17 internships/grads, and 3 new. CRM- MSRT- We have 9 students completing their Defense, and 1 graduating in the Fall. UG-We have ten students registered for spring (4 returning and 6 new) Our SACS visit will be on Jan 24 th -25 th and our Accreditation Consultant reports that we are very well prepared.		

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	<p>Students are currently completing their HSC and program orientations Classes start Tuesday the 17th</p> <p>Currently recruiting for summer-start and fall 2023 start students A&R has a list of 4 finalists for our Assistant Director recruiter position and all have UG recruiting experience.</p> <p>Biotech- Have 3 students starting.</p>		
Library Update	<p>RAD updates: We have upcoming abstract educational sessions on 1/17 & 1/27. You can register for these on our website. Abstract submissions close at 11:59 pm CST on February 2, 2023. Please remind students to make sure their abstracts are submitted on time.</p> <p>Custodial Custodial is a little short-staffed right now, which means they are getting an outside company to help This could have an impact on noise levels in the library. Tried to have them come on weekends, but if there are any student concerns, please feel free to share those with the library.</p> <p>Research Data Management Presentation at the Research Café about NIH policy changes, DMPTool, and how the library can help. Also, get some feedback from researchers on campus on data management needs. New NIH DMSP Policy goes into effect on January 25, 2023.</p>		
Student Association of BioMedical Sciences	<p>Jordan Gardner reported SABS will have its first meeting this month. SACNAS & SBS Career Seminar Series-January 18th, 1-2:30 pm in LIB 110. Back to School Game Night – Wednesday, January 25th, IREB Café, 4-6 pm. There will be a General Body meeting in February, more details to come. Preparing RAD gifts for presenters.</p>		

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	SABS travel awards scholarship opens on 1/17/23, form can be found on the SABS engage page.		
Center for Academic Performance Update	<p>Pre-Anatomy workshops are being held for the MedSci F2F cohort on 1/12/2, and 1/13/23. We have approximately 50 to 60 students who have signed up.</p> <p>We are planning for more presentations on personal statements. Dates are TBD.</p> <p>Fall numbers: Appointments in CAP = 121 b 79 unique students. Tutoring sessions = 133 by 31 unique students. This number is down significantly as compared to last fall.</p>		
Distance Education Committee	<p>All required videos require captioning. This is for all courses. If the video is optional or supplementary, it does not need to be captioned.</p> <p>In the next fiscal year, departments will be paying for captioning for non-distance Education courses because right now, the distance Education fee is paying for captioning for all courses and the fee is not sufficient enough. The Provost's office is paying the difference until FY 2024. You can include a course fee to offset caption costs. The current cost is 83 cents per minute.</p> <p>Additionally, per ADA, faculty are required to review captions and ensure they are correct. YouTube captioning is not ADA-compliant so faculty must review captions to ensure they are correct. If it is a required video, faculty must provide an accurate transcript of the audio.</p> <p>Canvas studio does caption for free but is not ADA compliant but once faculty review and correct any mistakes, it then becomes compliant</p>		

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Old Business	BMSC XXXX-Bioethics will be offered in 2024. Dr. Berg motioned to approve and Dr. Inman seconded the motion with all approvals. BMSC XXXX-Health Communications for the Biomedical Sciences will be offered in 2024. Dr. Berg motioned to approve with Dr. Gregory seconding the motion and all approving.		
New Business	Catalog update-A link was given to the faculty for them to review the catalog and submit updates to Derrick Smith. The changes will be approved at the next meeting of the Ed Council. Suggested that courses with faculty that have left the school be removed from the catalog. The deadline for submitting changes is February 1, 2023.		
Graduate Faculty Nominations	None		
Motion to adjourn	Dr. Rickards motioned to adjourn and Dr. Gregory second the motion at 4:22 pm		