

**University of North Texas Health Science Center  
Education Council Meeting  
August 10, 2022**

**RECORDING:** Tricia Foster

**MEETING TIME:** 3:00 pm – 4:00 pm

**PRESIDING:** Michael Mathis, Ph.D.

**MEETING LOCATION:** LIB 400

**PRESENT:** Derrick Smith, Lisa Hodge, Dipti D, Paula Gregory, Rachel Menegaz, Bruce Bunnell, Christina Clark, Rong Ma, Marcel Kerr, Michael Smith, Caroline Rickards, Jordan Gardner, X Dong, Denise Inman, Stephen Mathew, Mark Cunningham,

**ABSENT:** Nicole Phillips, Amanda Griffith, Nathalie Sumien, Rance Berg

Topic/Agenda Item	Discussion/Conclusion	Action/ Recommendation	Responsible Person(s)
<b>Minutes</b>	All approved	Post minutes to website	T. Foster
<b>Dean's Update</b>	No new updates		
<b>Faculty Development</b>	<p>Dr. Gregory reported working on peer reviews regarding teaching. She discussed with other schools about this process and created a draft on how this process will take work. Dr Mathis asked all the faculty to help Dr. Gregory with this task.</p> <p>Dr. Gregory is also gathering information for on boarding faculty. Much higher turnover on staff, overall faculty went down some.</p> <p>Standard for faculty, recruiting, need to figure out this process, some of the problem is funding, but some is not, per Dr. Gregory. Dr. Gregory would like to speak with a corporate HR department for ideas. Dr. Inman suggested to ask the faculty questions before the exit interview. Dr. Smith stated the expense to replace faculty is very high and the workload of the SBS faculty is different from other schools. It was suggested that there was need to convince HR to award everyone that is successful.</p>		
<b>Education &amp; Admissions</b>	Orientation next week. Agenda will be emailed out tomorrow.		

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<p><b>Program Updates</b></p>	<p>Have 133 in face to face MedSci. 137 accepted the offer to online and last review is this Friday. About 50% applicants are not ready for this program. Effort put into working with admissions is paying off but still do not see the quality looking for this program. Online class of 2022 finished this week and all of the progress of the programs can be presented next week.</p> <p>CRM extension from MedsSci have moved over to the fall program. 18 students will do an internship, a total 21 CRM or Capstone students. Currently have 33 students in the program.</p> <p>Biotechnology currently has students and Dorota Stankowska will take over the program. Rickards – everything going well, the scholarships will be offered once a year</p> <p>Kerr – Have 5 students for fall and courses start on the 22<sup>nd</sup>. Amber Heck has been hired for the final faculty position, she will start on August 15<sup>th</sup>. Communication plan has been executed and received letter from Dr. Kerr. Plan on having a great and meet with the faculty the week of orientation. Working on press release regarding the graduate program.</p> <p>Dual degree has a new scholarship to help support the first 2 years, but no students enrolled this year. Working with TCOM to help in recruiting at the major universities in our area. Suggested that there be a seminar to attract new dual degree students to our school.</p>		
<p><b>Library Update</b></p>	<ul style="list-style-type: none"> <li>The library is collaborating with the National Network Libraries of Medicine to put on a Data Carpentry Genomics, September 12-13, 2022. Please pass on to any students who may be interested! Anyone who is interested, can register for the online event. The topics that will be discussed include the following:</li> </ul>		

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	<ul style="list-style-type: none"> <li>○ Project organization/management</li> <li>○ Introduction to the command line</li> <li>○ Data wrangling/processing</li> <li>○ Introduction to cloud computing for genomics.</li> <li>● We are currently searching for a new librarian and once hired, they will become the new liaison for SBS. Until then, I'm still here for any consultations/help!</li> </ul>		
<b>Graduate Student Association Update</b>	World of Beer social on Thursday at 6 pm for new student orientation.		
<b>Center for Academic Performance Update</b>	62 specialized appointments, 109 one-on-one and 69 writing submissions. Face-to-Face are primarily the students that use the services. Online students do not utilize the programs offered to them. CAP is working to expand their hours to be more available to students. Working on how to engage online students in all programs and staying connected. 80% are in the Face-to-Face co-hort, several in the CRM program as well. Students do repeat their contact with CAP and come back to their office for more advice.		
<b>Distance Education Committee</b>	Dr. Maler has not attended a meeting at this time to be able to report at this meeting.		
<b>Old Business</b>	Approved the undergraduate procedures, Dr. Gregory 1 <sup>st</sup> approved and Dr. Kerr seconded the motion. All faculty approved the procedures. Working on having the capability to delete old forms when they are updated.		
<b>New Business</b>			
<b>Graduate Faculty Nominations</b>	Styliani Goulopoulou-Approved, motion to approve by Rong Ma, seconded by Paula Gregory		

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	<p>Yesenia Leach-Approved, motion to approve by Stephen Mathew, seconded by Dr. Smith  Albert Olivencia-Yurvati-Approved, motion to approve by Dr. Mathew, seconded by Dr. Smith  Emma Handler-Approved, motion to approve by Dr. Menegaz, seconded by Dr. Hodge  Marcel Satsky Kerr-Approved, motion to approve by Dr. Gregory, seconded by Dr. Smith  Sam Selby-Approved, motion to approve by Dr. Ma, seconded by Dr. Gregory</p>		
<b>Motion to adjourn</b>	Dr. Mathis motioned to adjourn and Dr. Gregory second the motion at 4 pm		