

School Procedures of the University of North Texas Health Science Center	Chapter 15 – School Procedures Student Affairs, Education and Funding
15.211 SBS - Auditing	

With the written permission of the course director and the appropriate School of Biomedical Sciences (SBS) Administrator, an individual fully eligible to enroll in the applicable School of Biomedical Sciences discipline may attend a class as an auditor without receiving credit. Undergraduate level courses require full enrollment eligibility in the BS BMSC program and permission from the Faculty Advisor and Assistant Dean of Undergraduate Education. Graduate-level courses require full enrollment eligibility in the graduate discipline and permission from the appropriate Graduate Advisor/Discipline Director and Assistant Dean. The auditor's name will not be entered on the class roster, and the instructor will not accept any papers, tests, or examinations.

Attendance as an auditor may not be used as the basis of a claim for credit in the course. Students enrolled for credit may audit classes without payment of additional fees; others pay an auditor's fee, as shown in the Tuition and Fee Register.

A person 65 years of age or older may enroll as an auditor and observer without credit and payment of an audit fee if space is available and approved by the course director and the appropriate Faculty Advisor/Graduate Advisor/Discipline Director and Assistant Dean. Such enrollment entitles the person to library privileges but not the use of laboratory equipment and supplies or health benefits.

Application.

This procedure applies to individuals requesting to audit a course in the School of Biomedical Sciences.

Definitions.

1. Audit. "Audit" means completion of a course of study for which no assessment is made credit or

Procedures and Responsibilities.

1. An individual interested in auditing a course must receive written permission from the course instructor and the appropriate Faculty Advisor/Graduate Advisor/Discipline Director and Assistant Dean.

Responsible Party: Auditor.

2. The SBS Office of Admissions and Services retains the written permission of the course instructor and the appropriate Faculty Advisor/Graduate Advisor/Discipline Director and Assistant Dean.

Responsible Party: SBS Office of Student and Academic Services.

References and Cross-references.

Approved: September 1993

Effective: September 1993

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