

In the event, you receive a threat call (e.g., bomb threat, armed assault, and custody issues):

Do not hang up! Remain Calm! Obtain as much information as possible!

1. Listen carefully. Be polite and show interest;
2. Try to keep the caller talking to learn more information;
3. If possible, use a signal, or pass a note to alert other personnel to call campus police, or as soon as the caller hangs up, immediately notify campus police yourself;
4. If your phone has a display, copy the number and/or letters on the window display;
5. Complete the threat checklist (below) immediately. Write down as much detail as you can remember. Try to get exact words.
6. Immediately upon termination of the call, do not hang up, but from a different phone, contact campus police immediately with information and await instructions.

THREAT BY HANDWRITTEN NOTE

1. Call the Campus PD Emergency Line at (817) 735-2600 or dial 2600 from a campus phone.
2. Handle the note as minimally as possible

THREAT BY EMAIL

1. Call Campus PD Emergency Line at (817) 735-2600 or dial 2600 from a campus phone.
2. Do Not Delete the Message

THREAT CALL CHECKLIST

Complete the following list if you receive a threat. Exact Time of Call _____ Date _____

Exact Words of Caller _____

CALLER'S VOICE (CHECK ALL THAT APPLY)

- | | | | | |
|----------------------------------|------------------------------------|-----------------------------------|----------------------------------|---------------------------------|
| <input type="checkbox"/> Male | <input type="checkbox"/> Female | <input type="checkbox"/> Adult | <input type="checkbox"/> Youth | Estimate Age _____ |
| <input type="checkbox"/> Calm | <input type="checkbox"/> Disguised | <input type="checkbox"/> Nasal | <input type="checkbox"/> Rapid | <input type="checkbox"/> Accent |
| <input type="checkbox"/> Nervous | <input type="checkbox"/> Angry | <input type="checkbox"/> Sincere | <input type="checkbox"/> Slurred | <input type="checkbox"/> Loud |
| <input type="checkbox"/> Excited | <input type="checkbox"/> Giggling | <input type="checkbox"/> Stressed | <input type="checkbox"/> Crying | |

If voice is familiar, whose did it sound like? _____

BACKGROUND NOISE (CHECK ALL THAT APPLY)

- Music Children Typing Airplanes Machinery Cars/Trucks Other

OBTAIN AS MUCH INFORMATION AS POSSIBLE

When is the bomb going to explode? _____ Where is the bomb? _____

What does it look like? _____ What kind of bomb is it? _____

Method of activation: mechanical, clock, movement/chemical action? _____

Method of deactivation? _____

Did you place the bomb? _____ Why? _____

Where are you calling from? _____

What is your address? _____

What is your name? _____

IF YOU RECEIVE A BOMB THREAT

<p>(817) 735-2600 or dial 2600 from a campus phone Immediately</p> <ul style="list-style-type: none"> ➤ Identify yourself ➤ State: "I have received a bomb threat" ➤ Give your location and extension 	<p>Provide your location UNT Health Science Center - Building Name Building Specific Address (provided below)</p>
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BUILDING ADDRESSES

Building Name	Address	City	State	Zip Code
Carl E. Everett Education & Administration (EAD)	3500 Camp Bowie Boulevard	Fort Worth	Texas	76107
Center for BioHealth (CBH)	3400 Camp Bowie Boulevard	Fort Worth	Texas	76107
Child Development Center	3620 Modlin Avenue	Fort Worth	Texas	76107
Facilities Management (FMB)	3416 Darcy Street	Fort Worth	Texas	76107
Founder's Activity Center (FAC)	3515 W. 7th Street	Fort Worth	Texas	76107
General Services (GSB)	3420 Darcy Street	Fort Worth	Texas	76107
Geriatric Annex	3501 W. 7th Street	Fort Worth	Texas	76107
Gibson D. Lewis Library (LIB)	955 Montgomery Street	Fort Worth	Texas	76107
Healthy Start	3633 W. 7th Street	Fort Worth	Texas	76107
Internal Medicine/Center for Sleep Medicine	3632 Modlin Avenue	Fort Worth	Texas	76107
Medical Education & Training (MET)	1000 Montgomery Street	Fort Worth	Texas	76107
New Research Building - Opening 2018	3430 Camp Bowie Boulevard	Fort Worth	Texas	76107
Patient Care Center (PCC)	855 Montgomery Street	Fort Worth	Texas	76107
Professional Offices	3603 W. 7th Street	Fort Worth	Texas	76107
Professional Offices	3605 W. 7th Street	Fort Worth	Texas	76107
Professional Offices	3607 W. 7th Street	Fort Worth	Texas	76107
Professional Offices	3609 W. 7th Street	Fort Worth	Texas	76107
Professional Offices	802 Montgomery Street	Fort Worth	Texas	76107
Research & Education (RES)	1055 Montgomery St	Fort Worth	Texas	76107
Seminary Drive Family Medicine Clinic	1305 E Seminary Drive	Fort Worth	Texas	76115
St. Emilion French Restaurant	3617 W. 7th Street	Fort Worth	Texas	76107
Storage/Ground Shop	3629 W. 7th Street	Fort Worth	Texas	76107
Student Service Center (SSC)	1051 Haskell Avenue	Fort Worth	Texas	76107
Surgical Center	975 Haskell Street	Fort Worth	Texas	76107
UNTHSC Police (PD)	3600 Mattison Avenue	Fort Worth	Texas	76107
West Central Mighty Care Clinic	202 W. Central Avenue	Fort Worth	Texas	76107