



## Onboarding checklist for New IACUC Members

### Welcome!

Attached to this email you will find a copy of your IACUC Member Appointment Letter. Make sure to keep a copy of this letter for your records.

### Next Steps:

By **XX** Date, please complete the following:

|  |   |
|--|---|
| <input type="checkbox"/> <b>Completed the <i>IACUC Chairs, Members and Coordinators</i> training in CITI</b> | Access CITI Training here:<br><a href="https://about.citiprogram.org/">https://about.citiprogram.org/</a><br><br><a href="#">Click here for instructions on registering and affiliating with HSC.</a> |
| <input type="checkbox"/> <b>Sent the IACUC a copy of your Resume or CV</b>                                   | <a href="mailto:IACUC@unthsc.edu">IACUC@unthsc.edu</a>  |
| <input type="checkbox"/> <b>Completed New Member Orientation training with IACUC Office</b>                  | IACUC Office will schedule this with you.   |
| <input type="checkbox"/> <b>Enrolled in the Occupational Health Program</b>                                  | <b>Complete the <a href="#">Medical History Questionnaire</a> Form.</b><br><br>Acquire a copy of Td/Tdap Record – be sure to have an electronic copy ready to upload when filling out the form        |
| <input type="checkbox"/> <b>Submitted a signed Confidentiality Agreement</b>                                 | <a href="mailto:IACUC@unthsc.edu">IACUC@unthsc.edu</a>  |

### Resources for IACUC Members

You can find member specific information in the [For Members](#) section of our website. The Member Tool Box includes the following resources:

- [GRAMS Site](#)
- [Sharepoint](#)
- [IACUC SOPs](#)
- [Forms & Protocol Assistance](#)
- [IACUC Protocol Review Report](#)
- [Report a Concern](#)
- [IACUC Dream Team Flow Chart](#)

You can always contact us at [IACUC@unthsc.edu](mailto:IACUC@unthsc.edu) or by calling (817) 735 - 0409