Faculty Research Support Team

A Unit of the Division of Research and Innovation
The Faculty Research Support Team (FRST) provides assistance with proposal compilation and award management of external funding. Such assistance benefits the investigator by reducing administrative burden and by ensuring fiscal and technical compliance with University policies and procedures, government regulations and requirements, and sponsor-specific guidelines and conditions. The goal is to add as much quality and value as possible to each proposal or award.

**FRST primarily assists in the following:**

- Proposal Compilation
- Award Management
- Internal Competitions
Where FRST fits in

FRST is a liaison between the research faculty and the Office of Sponsored Programs.
Proposal Compilation

• Interpret funding opportunities
• Budget development
• Budget Justifications
• Biosketch assistance
• Formatting of proposal sections
• Subaward document coordination
• Upload documents into submission system
• Assist with internal forms
• Just-In-Time Support
Award Management Assistance

- Interpretation of financial reports
- Effort planning and certification
- Progress and final report support
- Cost Transfers
- Prior Approval assistance
- Assist with financial subaward monitoring
FRST manages internal competitions such as Limited Submission proposals and Internal Seed Funding opportunities. A highlighted list of these proposal opportunities are posted on the FRST website. There will be an institutional review of proposals for selection(s) to move forward. The review is dependent on the mechanism and the number of proposals submitted, however the general review will include:

- Impact and intellectual merit of the proposed project
- Proposal response to the program solicitation and review criteria
- Alignment with DRI strategic objectives
- PI qualification including prior grant funding and publication record