University of North Texas Health Science Center
MTA EXPEDITING FORM FOR PROVIDING MATERIALS

Please read and complete all the line items on this form, then, email a copy of Page 1 to OGCMContracts@unthsc.edu.
THIS IS NOT A MTA, BUT MAY BE USED TO PREPARE A MTA. Your MTA cannot be referred to UNTHSC's signatory until this form is completed and processed.

Providing Scientist: _____ **Department:** _____

Phone: _____ **Fax:** _____ **Bldg./Room#:** _____ **E-mail:** _____

MATERIALS Requested (MATERIAL) _____

Name of Institution/Company requesting MATERIALS *(RECIPIENT)* _____

Address of Institution *(RECIPIENT)* _____

Recipient Scientist or Contact person: _____ **Phone:** _____ **E-mail:** _____

Person Conducting Research/Study: _____ **Phone:** _____ **E-mail:** _____

Describe the MATERIAL in layman's terms

_____

Describe RECIPIENT'S intended use of the MATERIAL
(RESEARCH PLAN):

_____

Proposed time period for RECIPIENT'S use and possession of MATERIAL

_____

Is the transfer of MATERIAL part of a collaboration?
(•) No ( ) Yes

If Yes, do you have a written agreement describing the collaboration?
(•) No ( ) Yes

Was the MATERIAL developed solely in your lab at UNTHSC?
(•) No ( ) Yes **If No, where was it developed and by whom?**

_____

Was the MATERIAL originally obtained from another firm, institution or colleague?
(•) No ( ) Yes **If Yes, who was the original provider?**

_____

Does the MATERIAL contain or was it derived from material(s) received from others? (repositories, gifts, MTAs)
(•) No ( ) Yes **If Yes, what are the other material(s) and providers?**

_____

Does the MATERIAL incorporate GFP or TET?
(•) No ( ) Yes **If Yes, which one(s) and who was the provider/source?**

_____

****DuPont OncoMouse® Technology**
(•) No ( ) Yes **Mouse spontaneously develops cancer?**
(•) No ( ) Yes **Crossbred progeny develops cancer?**
Knock-In? ☐
Knock-out? ☐
Conditional transgenic model? ☐

What source(s) of funding was used to develop MATERIAL?
NIH ☐ **FDN** ☐ **Dept./Start-up** ☐ **PGID #** _____

Has a description of MATERIAL been published?
(•) No ( ) Yes **If Yes, where and when (citation)**

_____

Are you the only source for MATERIAL?
(•) No ( ) Yes ( ) Not sure

If No, who else is a source for MATERIAL?

_____

Has the MATERIAL been disclosed to UNTHSC as an invention?
(•) No ( ) Yes

Will RECIPIENT be producing any progeny or unmodified derivatives from MATERIAL?
(•) No ( ) Yes ( ) Not sure

Do you want a copy of the research results from RECIPIENT?
(•) No ( ) Yes

Do you want to review RECIPIENT'S findings prior to publication?
(•) No ( ) Yes

Do you want to be acknowledged in RECIPIENT'S publication(s)?
(•) No ( ) Yes

Do you wish to be reimbursed by RECIPIENT for the cost of the MATERIAL?
(•) No ( ) Yes

If Yes, please provide cost and account number costs were encumbered from

_____

Do you want RECIPIENT to return or destroy any remaining MATERIAL, progeny and unmodified derivatives after completing RESEARCH PLAN?
(•) Return ( ) Destroy

Likelihood of an invention resulting from RECIPIENT'S use of the MATERIAL?
( ) Highly possible ( ) Somewhat possible (•) Not expected

Is the MATERIAL a select agent or toxin as defined by the federal government? See www.cdc.gov/od/sap/docs/salist.pdf for a list of select agents and toxins.
(•) No ( ) Yes **If Yes, please describe**

_____

To the best of my knowledge, the above information is true and correct.

Signature: _____ **Date:** _____

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DEFINITIONS

Progeny: Unmodified descendant from the MATERIAL, such as virus from virus, cell from cell, or organism from organism.

Unmodified Derivatives: Substances created by the RECIPIENT which constitute an unmodified functional subunit or product expressed by the MATERIAL. Some examples include: subclones of unmodified cell lines, purified or fractionated subsets of the MATERIAL, proteins expressed by DNA/RNA supplied by the PROVIDER, or monoclonal antibodies secreted by a hybridoma cell line.