

Login to your MyHSC/EIS Portal (<u>https://my.hsc.unt.edu/psp/ps/?cmd=login</u>).

Faculty Center
Employee Homepage Faculty Homepage
Faculty Homepage
Student Homepage

Once you are logged in, ensure that the Top, Middle Tab is on "Faculty Homepage". The number of options you have listed under this tab is determined by your security access.

After you are on the "Faculty Homepage" Select the "Faculty Center" Icon.

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📔 Class Roster		My	My Schedule Class Roster Grade Roster Gradebook Class Assignments													
👕 Grade Roster		Faculty Center 2 My Schedule														
🔚 Gradebook		Spring 2020 I UNT Health View Personal Data Summary														
Assignments		Science Center My Exam Schedule														
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					Class	Class Title	Enrolled	Days & Times		Room	Class Dates	Grade Roster Sta	tus			
3		â	R		DPHT 7244- 001 (10537)	Evidence Based Practice III (Lecture)	41	ТВА		ТВА	Jan 6, 2020- May 8, 2020	Not Reviewed				
	▲ I ② I ② I ③ MPAS 5325- 001 (10585) ● Physical I with Lab				Physical Exam Skills with Lab (Lecture/Lab)	71	ТВА	TBA	Jan 6, 2020- May 15, 2020	Not Reviewed						

Through your Faculty Center you will be able to navigate through your:

- My Schedule
- Class Roster
- Grade Roster
- Gradebook
- Assignments

You can move from item to item through either the Left Hand Column (1), the Small linked tabs at the top of your Faculty Center (2) or by the individual icons next to each individual course (3). *An Icon Legend is located at the top of the "Checklist" box.

When you select "Class Roster" You will have the following will appear:

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You will have the options to:

- Move from one Class Roster to another (1)
- View the Student's Photo (2), ID, name, program, plan (major), and level (classification).
- You can Print a Roster by selecting the blue link in the bottom right hand corner of the screen. This will allow you to print a portrait version of the

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Notify Selected Students	Notify All Students								

