**Central Services**

Mike Castillo Director, Central Services 2153 mike.castillo@unthsc.edu

**Central Receiving**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Team Member | Title | Phone Number | E-Mail | Responsibilities |
| Rosie Ward | Receiving Supervisor | 2641 | rosie.ward@unthsc.edu | Incoming Freight, Receivers, Delivery Manifest, Overnight Shipping |
| Michael Crump | Receiving Clerk | 2155 | michael.crump@unthsc.edu | Incoming Freight, Receivers, Will Calls, Overnight Shipping |
| Jan Goss | Receiving Clerk | 2155 | jan.goss@unthsc.edu | Incoming Freight, Deliveries, Will Calls, Courier |
| Mequel Ramirez | Distribution Clerk | 2155 | mequel.ramirez@unthsc.edu | UNT Health Clinics |
| Dan Kinman | Distribution /Inventory Clerk | 2155 | daniel.kinman@unthsc.edu | UNT Health Clinics, Asset Inventory |

**Mail Services**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Team Member | Title | Phone Number | E-Mail | Responsibilities |
| Susan Crutcher | Mail Supervisor | 2219 | susan.crutcher@unthsc.edu | Mail Services, Policies |
| Sheila Goss | Mail Clerk | 2219 | sheila.goss@unthsc.edu | Mail Services |
| Brandon Conover | Mail Clerk | 2219 | brandon.conover@unthsc.edu | Mail Services |
| Shevonne Mathis | Mail Clerk | 2219 | shevonne.mathis@unthsc.edu | Mail Services |

**Property Control**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Team Member | Title | Phone Number | E-Mail | Responsibilities |
| Pamela Peden | Property Manager | 5151 | pamela.peden@unthsc.edu | Policies, Financial Reporting, Asset Processes |
| Lana Sacks | Administrative Associate | 2152 | lana.sacks@unthsc.edu | Additions, PO Reviews, Administrative |
| Christina Castro | Property Clerk | 2152 | christina.castro@unthsc.edu | Deletions, Property Custody Receipts, Transfers |
| Randy Thomas | Property Clerk | 2971 | randy.thomas@unthsc.edu | Surplus Redistribution, Sales, Donations |

**RFID Systems**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Team Member | Title | Phone Number | E-Mail | Responsibilities |
| Max Meric | RFID Coordinator | 2314 | max.meric@unthsc.edu  | RFID System Technician |