Interfolio
Faculty Annual Review
Secondary Reviewer Training

hsc
THE UNIVERSITY of NORTH TEXAS
HEALTH SCIENCE CENTER at FORT WORTH
You will receive an email as notification of a secondary review to be completed.
You will sign in with your EUID and password at
http://www.unthsc.edu/interfolio
Alternatively, you can sign in by going directly to www.Interfolio.com to log in which will then take you to the sign in page.

Choose Partner Institution, then search for our school.
The cases (reviews) assigned to you will populate on this page.
Candidate Packet

Any materials added to the candidate packet will be visible to the candidate and available for them to use in their current case. The candidate will be able to replace or delete any files in an unlocked section before they submit.

Faculty180 Vita

- Title: [Details]
  - Annual Faculty Activity Report
    - Summer 2019 - Spring 2020 (1 attachment included)
    - Generated: Jan 10, 2020
    - Edit

Candidate Requirements

Goals/Objectives Document

- Title: [Details]
  - Other Document
    - Submitted by Nancy Staples
      - Jan 10, 2020
    - Edit

Optional Documents

No files have been submitted.
Select these items to view documents the faculty has submitted

Click “Return to Case” when done

Zoom buttons
Secondary Reviewer

Secondary reviewers are individuals who work closely with a faculty member, typically on a regular basis, yet are not the faculty member's supervisor. Examples include institute/center directors and clinical practice supervisors.

Review of faculty member's performance during the review period:

In 100 words or less, provide a review of the faculty member's performance in completing the Key Results found in their OKR Plan. Comments should focus on concrete, measurable outcomes in teaching, research, and/or service and not on amount of effort.

Submit Form after completing the review
Click here to complete the secondary review process and move performance report to the department chair/designee.
That completes the secondary reviewer process. Please contact HSCInterfolio@unthsc.edu with any questions you may have.