### RECORDING: Connie Stephens MEETING TIME: 3:02 – 4:50

**PRESIDING:** Rance Berg, Ph.D.. **MEETING LOCATION:** LIB 400

**PRESENT:** Borgmann, Bunnell, Cloe**,** R. Cunningham, Dossou, Fudala, Gregory, Handler, Hodge, Inman, Jones, Kastellorizios, Lam, Mallet, Mathis, Menegaz, Phillips, Rickards, Stephens, Sumien,

**ABSENT:** Fogelman, Goulopoulou, Griffith, Johnson, Mathew, Meyer

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic/Agenda Item** | **Discussion/Conclusion** | **Action/ Recommendation** | **Responsible Person(s)** |
| **Minutes** | Changes in attendance were requested for the August minutes. Dr. Sumien motioned to approve and Dr. Fudala second. Motion carried. | Post minutes to website |  C. Stephens |
| **Dean’s Update** | A welcome to new members, Dr. Ma and Dr. Bunnell. Dr. Sumien updated the group on the interview process for a new undergraduate professor. Dr. Mathis stated our student stipend was under the average of Texas universities. Suggestions were discussed for an increase in budget for next year 2022-2023 to make this happen.Review/changes of the 2022-2023 catalog need to start now. December will be the last meeting for any updates/changes. |  |  |
| **Education & Admissions** | First year students are doing well. PSPT is in review. Recruitment for diversity is an ongoing process.Dr. Hodge stated Med Sci is diverse by thirds this year.  |  |  |
| **Library Update** | The 4th floor renovations are almost complete. Room 458 is available to students and will be updated in the future. It would be helpful for the faculty to request models for the students instead of individual students requesting them.  |  |  |
| **Graduate Student Association Update** | 1. Upcoming GIST: September 22nd, 12:30-1:30PM, LIB 110, Presenters: Jessica Proulx and Sarah Kim
2. GSA was introduced to the first-year traditional students and had great attendance at the social mixer
3. Brenna Hefley was elected as First year Core representative
4. First GSA General Body Meeting occurred last Monday with good attendance (minus first year trad students). Next meeting set for October 26th, 2021
5. Peer-to-peer mentorship coordination is now an appointed position in GSA. GSA will allocate about $1000 to Meet and Greet of mentees and mentors
6. GSA offered one travel award for a poster presentation for NOV/DEC travel cycle
7. GSA has shared an introductory video with Online GSBS students, and nominations and election of a representative will occur soon
8. Collaboration with TCOM Cardiology Club for volunteer event with AHA Heart Walk last Saturday
9. Upcoming volunteer event is Walk to End Alzheimer’s on October 30th, 2021.
 |  |  |
| **Center for Academic Performance Update** | * Since the last meeting, we have had 142 appointments with GSBS students in the CAP office. The following chart details the appointments:

|  |  |
| --- | --- |
| Appointments | Count |
| Biomedical Sciences | 3 |
| Learning Specialist  | 3 |
|   |   |
| Clinical Research Management | 2 |
| Learning Specialist  | 2 |
|   |   |
| Medical Science Research Track | 2 |
| Writing Support | 2 |
|   |   |
| Premedical Science | 135 |
| Learning Specialist  | 110 |
| Writing Support | 25 |

* 115 tutoring appointments have been scheduled since beginning of semester
	+ Appointments: F2F = 91; Online = 24
	+ Unique students: F2F = 36; Online = 10 (Not inclusive of all students who can access the tutoring network.)
 |
|  |  |  |  |
| **Distance Education Committee** | No new updates. |  |  |
|  |  |  |  |
| **Graduate Faculty Nominations** | Since all members had time to review the Renewal Nominations Dr. Cunningham made a motion to approve all listed on the agenda. Dr. Borgmann second the motion. Motion carried.Dr. Menegaz made a motion to change nomine Sarah Moudy to an Associate to Professional Affiliate. Dr. Cunningham second the motion. Motion carried.Dr. Cunningham motioned to approve Drs. Bus and Ge as full members and was second by Dr. Fudala. Motion carried. |  |  |
|  |  |  |  |
| **Old Business** | The Interview questions for new applicants were discussed and approved by Dr. Cunningham and second by Dr. Sumien. Motion carried. The Rubric will be aligned with these questions at all levels.Waivers were discussed and Dr. Mathis requested Dr. Berg to look into the process for waivers to see if any modifications are required.Updating or revising the Competencies and Milestones will be headed by Dr. Berg and Dr. Sumien keeping in mind Dr. Robert Haight has a predetermined process already in the works. They will be working together and should be ready by Fall 2022. |  |  |
|  |  |  |  |
| **New Business** | To help resolve the issue of Lab Rotations Dr. Berg requested a new course number for PhD Lab Rotations. Dr. Fudala motioned to approve and Dr. Borgmann second. Motion carried.Dr. Borgmann made a motion to modify Lab Rotation (BMSC 5150). Dr. Phillips second. Motion carried. |  |  |
|  |  |  |  |
| **Motion to adjourn** |  The meeting adjourned at 4:50. |  |  |