

**University of North Texas Health Science Center  
Graduate Council Meeting  
September 14, 2017**

**RECORDING:** Carla Johnson  
**PRESIDING:** Mehravan Singh  
**PRESENT:** Berg, Cheng, Cunningham, Griffith, Gwartz, He, E. Johnson, Luedtke, Marciante, Mathew, Muchlinski, Okunnu, Planz, Simecka, Sumien and Warren  
**ABSENT:** Basu, Gonzales, Mao, Moore, Patterson and Smith

**MEETING TIME:** 3:30 p.m. – 4:20 p.m.  
**MEETING LOCATION:** CBH - 344

<b>Topic/Agenda Item</b>	<b>Discussion/Conclusion</b>	<b>Action/Recommendation</b>	<b>Responsible Person(s)</b>
<b>Approval of August 2017 Minutes</b>	Dr. Planz moved to approve the June 2017 minutes. Dr. Simecka seconded. <u>Motion carried.</u>	Post to GSBS website.	C. Johnson
<b>GSBS Reorganization Update</b>	Dr. Singh presented an update on the three-department model. The next step in the process is to identify chairs for the department. Dr. Singh has asked Dr. Peel to delay the Promotion and Tenure timeline by two weeks since tomorrow is the deadline to submit P&T packets to the department chairs. She has agreed.  Dr. Singh also announced that he will be stepping down as dean. An interim dean will be identified shortly and business will move forward.		
<b>Prospective Employer Survey</b>	Dr. Singh distributed a draft survey to be distributed to prospective types of employers and asked that Council members provide feedback. The plan is to send survey out before Thanksgiving.	Review survey and provide feedback	Council Members
<b>Funding for Incoming Graduate Students</b>	Dr. Muchlinski discussed concerns regarding how new students are funded. Dr. Singh explained the reasons for the process.		
<b>Course Inventory</b>	Dr. Cheng moved to accept the requested changes to PSPT 6100. After discussion among members, the item was tabled for further development.	Review requested changes in light of the meeting's discussion and either resubmit request or leave course inventory unchanged.	Dr. Cheng

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<p><b>Graduate Faculty Nominations</b></p>	<p>Dr. Planz moved to renew the Category III graduate faculty membership for Ranajit Chakraborty, Ph.D. Dr. Berg seconded. <u>Motion carried.</u></p> <p>Dr. Planz moved to approve the promotion from Category I to Category II for Shande Chen, Ph.D. Dr. Simecka seconded. <u>Motion carried.</u></p> <p>Dr. Planz moved to approve the promotion from Category I to Category II for Nicole Phillips, Ph.D. Dr. Sumien seconded. <u>Motion carried.</u></p>	<p>Update graduate faculty roster</p>	<p>C. Johnson</p>
<p><b>Graduate Student Association</b></p>	<ul style="list-style-type: none"> <li>- GSA GIST will be tomorrow at noon in CBH-230. Presenters are PhD candidates, Nicole Novroski and Trinh Nguyen. GSA merchandise will be available for sale.</li> <li>- Dr. Cunningham’s outstanding faculty seminar will be October 19<sup>th</sup>.</li> <li>- Several students participated in the Heart Walk last weekend. Emphasis is being placed on actual participation in volunteer service in addition to monetary support. The Alzheimer’s Walk is the next event, October 28<sup>th</sup>. GSA will host a mixer at Cowtown Bowling to raise funds to support these events.</li> <li>- UNTHSC is accepting application for student nominees for representative on the Texas Higher Education Coordinating Board. If you have interested students, please email Busola Okunnu.</li> <li>- Dr. Rickards has asked GSA to sponsor a speaker on October 26<sup>th</sup>. Dr. Carmen Hinijosa-Laborde, from the US Army Institute of Research in Medicine will discuss research in the military vs. academic research.</li> </ul>		

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<b>Library Update</b>	<ul style="list-style-type: none"> <li>- Emily Johnson announced that Michele Whitehead has left the institution and a search is underway.</li> <li>- She also announced that there is a donation box for victims of Hurricane Harvey that was set up by the Medical Science students.</li> <li>- Lewis Library has taken over management of the JPS Library.</li> </ul>		
<b>Announcements</b>	<ul style="list-style-type: none"> <li>▪The next Graduate Council meeting is scheduled for Thursday, October 11, 2017. The deadline to submit agenda items in writing is October 5, 2017.</li> </ul>	<ul style="list-style-type: none"> <li>▪Respond to calendar appointment and submit agenda items by the deadline</li> </ul>	Council Members