

**University of North Texas Health Science Center  
Graduate Council Meeting  
May 10, 2018**

**RECORDING:** Carla Johnson

**PRESIDING:** Johnny He

**PRESENT:** Barber, Basu, Berg, Chaturvedula, R. Cunningham, T. Cunningham, Griffith, Gwartz, He, C. Johnson, E. Johnson, Krishnamoorthy, Marciante, Mathew, Muchlinski Moore, Planz, Proulx, Smith, and Warren

**ABSENT:** Luedtke, Patterson, and Simecka

**MEETING TIME:** 3:00 p.m. – 4:34 p.m.

**MEETING LOCATION:** CBH - 344

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
<b>OLD BUSINESS</b>			
<b>Introduction of GSA Officers</b>	<p>Dr. He introduced the new GSA representatives. Alexandria Marciante, who served on Graduate Council as the GSA Vice President last year, will serve as the President this year. Jessica Proulx will serve as Vice President.</p> <p>Dr. He also introduced Dr. Raghu Krisnamoorthy who has assumed the role of graduate advisor for Visual Sciences.</p>		
<b>Approval of March 2018 Minutes</b>	Dr. Warren moved to approve the January 2018 minutes. Dr. Planz seconded. <u>Motion carried.</u>	Post to GSBS website.	C. Johnson
<b>CONSENT AGENDA</b>			
<b>Executive Update</b>	<p>Dr. He updated Council members on current issues from administration:</p> <ol style="list-style-type: none"> <li>1) New parking fee schedule as of 9/1/18. This is the product of a task force appointed to study parking. The increased fees will support a new parking structure.</li> <li>2) GSBS website – working on redesigning website, starting with MIG.</li> <li>3) Five-year operational assessment required by SACS is due this year. External reviewers will be on campus September 6-7. We are working on the self study.</li> <li>4) Graduate education retreat for all faculty– June 19.</li> </ol> <p>In preparation, have held initial meetings with executive team and graduate advisors. The goal is to make programs more competitive, more sustainable.</p>		

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	<p>5) Quarterly faculty meetings to improve communications. First meeting on 5/15 in CBH-220. Core leadership team will give updates. Will also hold quarterly student meetings with the first one on June 18.</p> <p>6) International MS in Medical Sciences (iMSMS) – expanding Med Sci program to include a class of international students who will begin in the fall semester this year. This is a modified version of the existing program tailored to the needs of the student population.</p> <p>7) Faculty Bylaws and P &amp; T Procedures need to be reviewed for necessary revisions. Dr. He may appoint a committee.</p> <p>8) Faculty Senate – Two GSBS senators’ terms expire at the end of the academic year. Dr. He asked for nominations to fill those important seats.</p> <p>9) Dean’s Search – President Williams sent an e-mail this week announcing a national search for the GSBS dean as well as School of Health Professions and TCOM deans in the coming months. Dr. Peel is forming search committees for each.</p>		
<b>Guidelines for Assigning Graduate Faculty Category/Level</b>	Carla Johnson presented the updated document which includes the addition of PharmD as an acceptable terminal degree to the credentials for graduate faculty membership. Dr. Planz moved to approve the changes. Dr. Basu seconded. Motion carried.		
<b>Multidisciplinary Programs at UNTHSC</b>	Dr. Smith gave a presentation on the multidisciplinary programs available at UNTHSC.		
<b>Library Update</b>	Emily Johnson demonstrated a Canvas course on literature searching.		
<b>Center for Academic Performance Update</b>	CAP is focused on preparing for Summer 2018 and the 2018-19 year. Insert info from La’Cresha here.		

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	Preparing for Core Forum, identifying tutors, etc.		
<b>GSA Update</b>	<ul style="list-style-type: none"> <li>- Thanked everyone for support of the crawfish boil, alumni contacts, etc.</li> <li>- Transition meeting between old and new officers today</li> </ul>		
<b>NEW BUSINESS</b>			
<b>Teaching Assistantship Requirement</b>	<p>Dr. Gwartz presented information on the teaching assistantship requirement. This information will be incorporated into the catalog, orientation programs, add to the annual progress evaluation. Already incorporated into the assistantship acceptance letter.</p> <p>Send suggestions for revisions to Dr. Gwartz by June 29<sup>th</sup>.</p>		
<b>Graduate Faculty Nominations</b>	Dr. Warren moved to approve Category I graduate faculty membership for Michael Coble, PhD. Dr. Berg seconded. <u>Motion carried.</u>	Update graduate faculty roster	C. Johnson
<b>Course Inventory</b>	<p>Dr. Muchlinski moved to approve the request for a new course, Embryology. Dr. Berg seconded. Motion <u>carried.</u></p> <p>Note: changed to pass/no pass...wait for changes from MM before submitting to registrar.</p>	Update catalog.	C. Johnson
<b>Announcements</b>	<ul style="list-style-type: none"> <li>▪The next Graduate Council meeting is scheduled for Thursday, July 12, 2018. The deadline to submit agenda items in writing is July 5, 2018. The date held for a June meeting will be canceled.</li> <li>▪Commencement Exercises will be held Saturday, May 19<sup>th</sup> on the TCU campus. Faculty have been asked to RSVP by March 16<sup>th</sup>.</li> </ul>	<ul style="list-style-type: none"> <li>▪Respond to calendar appointment and submit agenda items by the deadline</li> </ul>	Council Members