### RECORDING: Connie Stephens MEETING TIME: 3:04 – 5:15 pm

**PRESIDING:** J. Michael Mathis, Ph.D.. **MEETING LOCATION:** Zoom

**PRESENT:** Berg, Borgmann**,** R. Cunningham, T. Cunningham, Dossou, Fogelman, Fudala, Goulopoulou, Gregory, Griffith, Handler, Haygood, Hodge, Johnson, Jones, Mallet, Mathis, Mathew, Menegaz, Meyer, Rickards, Smith, Stephens, Sumien

**ABSENT:** Clark**,** Fogelman, Phillips**,** Simecka

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| **Topic/Agenda Item** | **Discussion/Conclusion** | **Action/ Recommendation** | **Responsible Person(s)** |
| **Minutes** | Dr. Mallet moved to approve the May minutes. Dr. Mathew seconded. Motion carried. | Post minutes to website | C. Stephens |
| **Dean’s Update** | Dr. Mathis informed members the undergraduate process has moved to the next step. He thanked the volunteers for their help on the curriculum. Advisories will receive an incentive at the end of the year. |  |  |
| **Education & Admissions** | Dr. Berg said we have 18 PhD students and 6 for the Traditional Master program. The OQE have begun and the next process moving forward will be the Research Proposals. |  |  |
| **Library Update** | The library is releasing a survey of RAD soon. |  |  |
| **Graduate Student Association Update** | GSA held its first officer monthly meeting in May 2021   * Nana Yaa Nsiah has been appointed as 2021-2022 GSA travel award representative * Appointment of other representatives is still ongoing (sustainability, diversity task force, SOFA)   GSA was introduced to MedSci students at orientation on May 27th 2021   * GSA sponsored food for students * Goody bags were also distributed   Nomination for Specialized Masters rep is open till June 14th 2021   * The 2021-2022 Specialized Masters rep should be elected by end of June 2021   Peer mentoring and SACNAS have initiated OQE prep series every Wednesday for first year students |  |  |
| **Center for Academic Performance Update** | In the first two weeks of school, they have received 77 GSBS applications. They could still use more tutors’ since they only have 2 currently for GSBS. Tutors can set their own hours of availability. |
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| **Graduate Faculty Nominations** | Dr. S. Mathew moved to approve Dr. Markey McNutt II, Kellyn Pollard, Dr. Claudia Cohen, Julia Lund, Dr. Kajal Desai, Dr. Sarah Neufeld, and Jenny Reynolds for professional affiliate graduate faculty membership. Dr. Mallet seconded.  Dr. Menegaz moved to approve Dr. Lauren Butaric. Dr. N. Sumien seconded.  Motion carried. |  |  |
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| **Old Business** | After a lengthy discussion on the PhD/certificate it was decided to not use the guideline presented at meeting but to allow the advisor to help the student with when to insert the required courses for the certificate. Dr. R. Cunningham motioned to approve and Dr. Gregory second. Motion carried.  Dr. Berg will discuss with Pharmacy and the Registers Office about the PhD/certificate program so it can begin in the Fall of 2021. |  |  |
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| **New Business** | Another lengthy discussion was on the DO/PhD Dual Degree. It will follow the same process that has already been setup as the Pharm D/PhD process. The main concern was requirement of two lab rotations required by the PhD program vs the DO and Pharm D which only requires one lab rotation. In conclusion, it was decided a waiver may be permitted by the Dean for only one lab rotation. Dr. Menegaz made the motion and Dr. Berg second. Motion carried.  Dr. T Cunningham will lead a task force to decide who needs to be present at the waiver meeting. Dr. Mathis motioned and Dr. Borgmann second. Motion carried. |  |  |
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| **Motion to adjourn** | Dr. Gregory moved for adjournment. Carla seconded. Motion carried. |  |  |