

**University of North Texas Health Science Center  
Graduate Council Meeting  
October 20, 2011**

**RECORDING:** Carla J. Lee  
**PRESIDING:** Jamboor K. Vishwanatha  
**PRESENT:** Berg, Cunningham, Gwartz, Emily Mire (for Kemp), Jones, Lee, Nguyen, Prokai, Reeves, Sumien, Talamantes, Vishwanatha, Warren, Whitehead, Williamson, and Wordinger  
**ABSENT:** Basu, Cammarata, Clark, Crusier, Forster, Fulda, Griffith, He, Stille, and Talamantes

**MEETING TIME:** 3:05 – 4:10 PM  
**MEETING LOCATION:** EAD-810

<b>Topic/Agenda Item</b>	<b>Discussion/Conclusion</b>	<b>Action/Recommendation</b>	<b>Responsible Person(s)</b>
<b>Welcome</b>	Dr. Vishwanatha welcomed Dr. Wordinger to Graduate Council as the newly appointed graduate advisor for Cell Biology in the Department of Cell Biology and Anatomy. He also announced that Dr. Schetz had resigned his faculty at-large seat and would be replaced by Dr. Cammarata.	Update GC website, mailing lists, etc.	Ms. Lee
<b>Approval of August 2011 Meeting Minutes</b>	Dr. Cunningham moved to approve the August 2011 meeting minutes. Dr. Berg seconded. <u>Motion carried.</u>	Post to GSBS website.	Ms. Lee
<b>2012-13 Catalog: Admissions Policies</b>	<p>Ms. Lee presented the revisions to the admissions policies for the 2012-13 catalog.</p> <p>Dr. Wordinger moved to approve a new policy concerning the admission of current MS students to the PhD program:</p> <p><i>Current MS students who wish to change from the MS program to the PhD program have two options: 1) If the major professor is able to provide both a doctoral-level project and financial resources to support the project as well as the student assistantship, the student may complete the Application for Change of Degree Program form available on the GSBS Forms and Guidelines website. The application will be considered out-of-cycle by the GSBS Admissions Committee; 2) In order to receive funding from the GSBS, the student must apply to the PhD program through the GSBS Admissions Committee within the deadlines established by the Academic Calendar. In either case, the student must be in good academic standing.</i></p> <p>Dr. Warren seconded the motion. <u>Motion carried.</u></p> <p>No other changes were made to the admissions section of the 2012-13 catalog.</p>	Edit 2012-13 Catalog	Ms. Lee

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<b>2012-13 Catalog: Degree Programs</b>	Ms. Lee presented suggested edits for the Degree Programs section of the 2012-13 Catalog. Dr. Reeves moved to approve the changes presented. Dr. Warren seconded. <u>Motion carried.</u>	Edit 2012-13 Catalog	Ms. Lee
<b>Grant Writing (BMSC 6310)</b>	Dr. Vishwanatha asked members for guidance in enforcing the newly approved policy to require students registered for BMSC 6310 to complete the NIH R21 grant application (ie, page limitations, electronic application preparation, etc.). Although a formal vote was not taken, members concurred that all NIH rules regarding the R21 application should be enforced.	Enforce NIH R21 requirements for students enrolled in BMSC 6310	Dr. Vishwanatha
<b>Industry Practice (BMSC 5165)</b>	Dr. Vishwanatha introduced the topic of requiring all PhD students to take Industry Practice (BMSC 5165). While recognizing the value of the course, members concurred without a formal vote that students should be advised of the availability of the course but should not be required to take it to complete the doctoral degree.	Advise students of availability of BMSC 5165.	All
<b>Course Inventory</b>	Dr. Wordinger presented a request for two new courses “Introduction to Confocal Microscopy” and “Bioimaging” on behalf of the Department of Cell Biology and Anatomy. The requests were tabled for more information.	Collect additional information regarding the proposed courses and notify Amanda Griffith to place on agenda for a future meeting.	Dr. Wordinger
<b>Faculty Appointments</b>	<p>Dr. Williamson moved to approve Jianye Ge, Ph.D. for Category III Graduate Faculty status. Dr. Warren seconded. After discussion, Dr. Williamson amended the motion to request Category II status for Dr. Ge. Dr. Warren seconded the amended motion. <u>Motion carried.</u></p> <p>Dr. Williamson moved to approve Meredith Turnbough, Ph.D. for Category III Graduate Faculty status. Dr. Warren seconded. After discussion, Dr. Wordinger moved to amend the motion to approve Category II status for Dr. Turnbough. Dr. Warren seconded the amended motion. <u>Motion carried.</u></p>	<p>Notify appointees</p> <p>Update Graduate Faculty roster</p> <p>Update e-mail group</p> <p>Update EIS records and registrar’s office.</p>	<p>Ms. Griffith</p> <p>Ms. Lee</p> <p>Ms. Lee</p> <p>Ms. Lee</p>

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	<p>Dr. Reeves moved to approve the reappointment of Tristan Tayag, Ph.D. to Adjunct Category II Graduate Faculty status. Dr. Wordinger seconded. <u>Motion carried.</u></p> <p>Dr. Reeves moved to approve the appointment of Amy Cruszecki, MSFS, DO to Adjunct Category I Graduate Faculty status. Dr. Wordinger seconded. Dr. Wordinger seconded. <u>Motion carried.</u></p> <p>Dr. Reeves moved to approve the appointment of John Aschenbrenner, Ph.D., to Adjunct Category I Graduate Faculty status. Dr. Wordinger seconded. <u>Motion carried.</u></p> <p>Dr. Wordinger moved to approve the appointment of Wolfram Siede, Ph.D. to Adjunct Category III Graduate Faculty status. Dr. Warren seconded. <u>Motion carried.</u></p> <p>Dr. Wordinger moved to approve the reappointment of Debra Fleenor, Ph.D. to Adjunct Category I Graduate Faculty status. Dr. Reeves seconded. <u>Motion carried.</u></p> <p>Dr. Gwartz moved to approve the appointment of John Burk, M.D.; Michelle Hines, Ph.D.; Christina Worley, CCRC; and Michelle Bruns, MS to Temporary Graduate Faculty status. Dr. Reeves seconded. <u>Motion carried.</u></p>		
<b>Library Update</b>	<p>Ms. Whitehead announced the procurement of a new database, Nature Protocols, to the libraries resources, as well as the hiring of a new librarian. She asked members to complete the survey she e-mailed regarding new journal purchases. Lastly, she announced the Lewis Library open house scheduled for Monday, October 31<sup>st</sup>, to unveil the newly constructed spaces. The event will be 1:00 – 4:00 p.m.</p>	None required.	

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<b>GSA Update</b>	<p>Mr. Nguyen announced that Louis J. Ignarro, the 1998 recipient of the Nobel Prize in Physiology or Medicine was selected by the student body to be invited to present a seminar in the spring. The invitation has been sent and GSA is awaiting Dr. Ignarro's response.</p> <p>Mr. Nguyen also announced the GSA Museum Crawl to be held on Friday, November 4<sup>th</sup> beginning at 4:00 pm.</p>	None	None
<b>Announcements</b>	<ul style="list-style-type: none"> <li>- Dr. Jones announced that the North Texas Research Symposium will be held on campus on Friday, November 4<sup>th</sup> and asked for participation</li> <li>- Dr. Vishwanatha announced that he is seeking a new course director for Biomedical Ethics since Dr. Dillon is leaving the institution</li> <li>- Dr. Vishwantha gave an update on the search for the VP for Research</li> <li>- Dr. Vishwanatha gave an update on the College of Pharmacy's dean search</li> <li>- Dr. Vishwanatha announced that a scientific writing course is under development</li> <li>- Ms. Lee announced that a review of academic policies for the 2012-13 catalog would be on the next Graduate Council agenda and reminded advisors that new courses must be approved at the November meeting in order to appear in the next edition of the catalog</li> </ul>	<p>Complete necessary forms to present new courses or changes/deletions to existing courses to Graduate Council for November meeting</p>	Graduate Advisors