

**University of North Texas Health Science Center
Graduate Council Meeting
May 12, 2011**

RECORDING: Carla J. Lee
PRESIDING: Jamboor K. Vishwanatha
PRESENT: Basu, Berg, Clark, Cunningham, Gwartz, Kaman, Kemp, Nguyen, Planz, Reeves, Siede, Sumien, Talamantes, Vishwanatha, Warren
ABSENT: Crusier, Forster, Fulda, Griffith, Prokai, Smith, Stille,

MEETING TIME: 3:03 – 3:48 PM
MEETING LOCATION: EAD-810

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
Approval of March 2011 Meeting Minutes	Dr. Clark moved to approve the March 2011 meeting minutes with one correction. Dr. Berg seconded. <u>Motion carried.</u>	Post to GSBS website.	Ms. Lee
Application Tracking	Ms. Lee updated the council regarding the progress of the admissions committees. She distributed data on the Fall 2011 applicant pool. Dr. Vishwanatha thanked members of the admissions committees for their service.	No action required.	
Admissions Process Discussion	Dr. Vishwanatha asked Council members who serve on the traditional admissions committee for feedback regarding the changes made to the requirements and process in the past year. Admissions committee members expressed their satisfaction with the changes, in particular the requirement for external evaluation of foreign transcripts.	No action required.	
Timing of Oral Qualifying Exam	In a discussion continued from the April meeting, Dr. Berg presented issues related to the timing of the oral qualifying examination and Grant Writing (BMSC 6310) and distributed a suggested timeline. As this is a procedure rather than policy, no vote was taken but Council members did agree to implement the timeline as soon as possible, dependent upon their catalog descriptions and course requirements.	Check catalog descriptions for revisions needed in the 2012-13 edition.	Advisors Ms. Lee
Policy Regarding Remediation of Traditional Core Courses	Dr. Kaman presented a policy on remediation of the traditional core courses. Dr. Clark seconded. Motion carried.	Upload policy into SharePoint and include in 2012-13 Catalog	Ms. Lee

