

**University of North Texas Health Science Center
Graduate Council Meeting
January 11, 2018**

RECORDING: Carla Johnson

PRESIDING: Johnny He

PRESENT: Basu, Berg, Cheng, Cunningham, Griffith, Gwartz, He, E. Johnson, Luedtke, Marciante, Mathew, Maddux (for Muchlinski), Mao, Moore, Okunnu, Reeves (for Patterson), Simecka, Smith, Sumien and Warren

ABSENT: Muchlinski, Patterson, and Planz

MEETING TIME: 3:00 p.m. – 4:15 p.m.

MEETING LOCATION: CBH - 344

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
Introductions	<p>Dr. He introduced Dr. Ayyappa Chaturvedula who has been appointed the new graduate advisor for Pharmaceutical Sciences and Pharmacotherapy. Dr, He thanks Dr. Eric Cheng for his years of service as the previous advisor.</p> <p>Dr. Rebecca Cunninham was introduced as the new advisor for Integrative Physiology.</p> <p>Dr. Scott Maddux was introduced as the proxy for Dr. Magda Muchlinski for the meeting.</p>		
OLD BUSINESS			
Approval of October 2017 Minutes	Dr.T. Cunningham moved to approve the October 2017 minutes. Dr. Basu seconded. <u>Motion carried.</u>	Post to GSBS website.	C. Johnson
Employer Survey	Dr. He announced that Carla Johnson will be taking on the employer survey project. After some discussion, Ms. Johnson asked for volunteers to serve on an ad hoc committee. Drs. T. Cunningham, Chaturvedula, Maddux and Warren volunteered. The committee will return suggestions to Council at a future meeting.	<p>Arrange ad hoc meeting(s).</p> <p>Agenda item for future GC meeting.</p>	C. Johnson
CONSENT AGENDA – EXECUTIVE UPDATE			
70/30 Faculty Workload	Dr. He announced that the 70/30 Workload Policy document has been distributed to GSBS faculty members. Dr. He encouraged Council members to collect faculty feedback and forward to him. There will be a faculty meeting to present	Collect feedback from faculty colleagues and forward to Dr. He	Council Members

**University of North Texas Health Science Center
Graduate Council Meeting
January 11, 2018**

	the policy draft and answer questions. After this meeting, the policy will be finalized for implementation in March.		
High Performance Criteria	<p>Dr. He presented information on the High Performing Criteria established for GSBS for 2017-19. They are:</p> <ol style="list-style-type: none"> 1) Faculty/staff have high productivity/retention/commitment to innovation/mission/vision of UNTHSC 2) Increased student engagement, loyalty and value of education 3) Career readiness 4) Faculty will fund at least 30% of their salaries through extramural resources 5) Interdisciplinary Graduate Education to meet the needs of diverse career opportunities 		
Chancellor's Priorities for 2018	<p>At the recent BOR meeting, the regents tasked the chancellor with six priorities for the year.</p> <ol style="list-style-type: none"> 1) Grow enrollment 2) Grow research 3) Grow philanthropy 4) Grow program rankings 5) Best place for all 6) Make processes efficient and effective <p>UNTHSC campus has given top priority to accountability, productivity and processes. Dean's Office, core leadership team, working together to finalize priorities for 2018 such as the 70/30 workload policy (accountability), Will report back to GC the established priorities. They will fall into these areas</p>		
Advocacy for Graduate Education	We are unique among the schools on campus. SPH closest to us. Other schools are professional schools vs. traditional graduate education. Dr. He wants to address the question of why we should have graduation education (referring to the	Agenda for future meeting	C. Johnson

**University of North Texas Health Science Center
Graduate Council Meeting
January 11, 2018**

	<p>traditional programs). He tasked each member to start considering the question...”Why DO we have graduate education?” and start building our case among our colleagues on campus.</p>		
NEW BUSINESS			
<p>2018-19 Catalog</p>	<p>Ms. Griffith presented recommended changes to the admissions chapter of the 2018-19 catalog. Dr. R. Cunningham moved to accept the recommended changes. Dr. Warren seconded the motion. <u>Motion carried.</u></p> <p>Ms. Johnson presented recommended changes to the degree programs chapter of the 2018-19 catalog, specifically the recommendation to remove the requirement of the course Scientific Communication Competencies (BMSC 6100). Dr. Reeves moved to approve the recommendation. Dr. T. Cunningham seconded. <u>Motion carried.</u></p> <p>Ms. Johnson presented the academic procedures chapter of the 2018-19 catalog with no recommended changes.</p> <p>Course inventory changes were inherent with the GSBS reorganization from institutes to departments. Ms. Johnson provided a spreadsheet of the revised course inventory for 2018-19. Any additional course inventory changes for 2018-19 must be requested using the Course Update form. The February Council meeting is the last meeting to review changes for 2018-19.</p> <p>Ms. Johnson provided a list of all scholarships for which GSBS students are eligible to apply. Council members were asked to encourage their students to apply for these funds when the scholarship application becomes available.</p>	<p>Incorporate changes into the 2018-19 Catalog</p> <p>Incorporate changes into the 2018-19 Catalog. Prepare course update form for the February Council meeting</p> <p>Submit any course inventory updates (change, delete, new) for the February Graduate Council by 2/1/18.</p> <p>Encourage students to apply for scholarships when the application opens.</p>	<p>C. Johnson</p> <p>C. Johnson</p> <p>Graduate Advisors</p> <p>Council Members</p>

**University of North Texas Health Science Center
Graduate Council Meeting
January 11, 2018**

<p>Graduate Faculty Nominations</p>	<p>Dr. Basu moved to approve Category I graduate faculty membership for Pankaj Chaudhary, PhD. Dr. T. Cunningham seconded. <u>Motion carried.</u></p> <p>Dr. Warren moved to approve Temporary graduate faculty membership for Roxanne Zascavage to serve on the advisory committee for MS/FGEN student Whitney Ludwick. Dr. Basu seconded. <u>Motion carried.</u></p> <p>Dr. Warren moved to approve Category I graduate faculty membership for August Woerner, PhD. Dr. Reeves seconded. <u>Motion carried.</u></p> <p>Dr. Warren moved to approve Category I graduate faculty membership for Yan Zhang, PhD. Dr. Basu seconded. <u>Motion carried.</u></p>	<p>Update graduate faculty roster</p>	<p>C. Johnson</p>
<p>Award Criteria</p>	<p>Ms. Johnson distributed the Sigma Xi nomination criteria from 2017. Dr. T. Cunningham moved to approve the criteria with no changes for 2018. Dr. Warren seconded. <u>Motion carried.</u></p> <p>Ms. Johnson distributed the criteria for the Dean’s Award for Academic Excellence and the Dean’s Award for Research Excellence. Dr. Warren moved to approve the criteria for both awards with no changes for 2018. Dr. Basu seconded. <u>Motion carried.</u></p>	<p>E-mail call for nominations to graduate faculty members by 1/12/18. Compile nomination documentation for the February Graduate Council agenda.</p> <p>E-mail call for nominations to graduate advisors with a due date of 3/1/18 for the March Graduate Council agenda.</p>	<p>C. Johnson</p> <p>C. Johnson</p>
<p>Graduate Student Association</p>	<p>Ms. Okunnu announced the following GSA information:</p> <ul style="list-style-type: none"> - General meeting next Tuesday – issues with low attendance - GIST attendance was good; next GIST will be in February 		

**University of North Texas Health Science Center
Graduate Council Meeting
January 11, 2018**

	<ul style="list-style-type: none"> - Back to School Bash on 1/25. HG Supply and info will be e-mailed to faculty 		
Library Update	<p>Emily Johnson announced the following sessions offered by the Lewis Library</p> <ul style="list-style-type: none"> - Writing Support and Prep sessions available again this year for RAD. Information available at https://www.unthsc.edu/research/research-development-and-commercialization/funding-development/research-appreciation-day/abstract-writing-support-poster-prep-sessions/ - Spotting Biased and Fake news, Tuesday, 1/23/18, Noon, LIB-110 - Getting Started with EndNote X8, Tuesday, 1/30/18, Noon, LIB-110 		
Announcements	<ul style="list-style-type: none"> ▪The next Graduate Council meeting is scheduled for Thursday, February 8. The deadline to submit agenda items in writing is February 1, 2018. ▪RAD site accepting abstracts until 2/22/18. T. Cunningham tried to simplify the abstract website to align with current structure. Please send feedback directly to him. 	<ul style="list-style-type: none"> ▪Respond to calendar appointment and submit agenda items by the deadline 	Council Members