

**University of North Texas Health Science Center  
Graduate Council Meeting  
September 8, 2016**

**RECORDING:** Carla Johnson

**PRESIDING:** Mehravan Singh

**PRESENT:** Cheng, Cunningham, Gonzales, C. Johnson, E. Johnson, Mao, Novroski, Okunnu (for Marciante), Patterson, Reeves, Simecka, Sumien, and Warren

**ABSENT:** Basu, Berg, Griffith, Gwirtz, He, Luedtke, Moore, and Smith

**MEETING TIME:** 3:00 p.m. – 4:02 p.m.

**MEETING LOCATION:** CBH - 344

<b>Topic/Agenda Item</b>	<b>Discussion/Conclusion</b>	<b>Action/Recommendation</b>	<b>Responsible Person(s)</b>
<b>Approval of August 2016 Minutes</b>	Dr. Patterson moved to approve the August 2016 minutes. Dr. Sumien seconded. <u>Motion carried.</u>	Post to GSBS website.	A. Griffith
<b>Graduate Faculty Nominations</b>	<p>Dr. Reeves moved to approve Category II graduate faculty membership for Scott Maddux, PhD. Dr. Sumien seconded. <u>Motion carried.</u></p> <p>Dr. Reeves moved to approve Category II graduate faculty membership for Magdalena Muchlinski, PhD. Dr. Warren seconded. <u>Motion carried.</u></p> <p>Dr. Sumien moved to approve the renewal of Category III graduate faculty membership for Jamboor Vishwanatha, PhD. Dr. Warren seconded. <u>Motion carried.</u></p>	Update graduate faculty roster	C. Johnson
<b>Schedule for Program Reviews</b>	<p>On behalf of Dr. He, Ms. Johnson distributed the schedule for GSBS program reviews:</p> <ul style="list-style-type: none"> <li>Pharmacology &amp; Neuroscience – 2017</li> <li>Visual Sciences – 2017</li> <li>Biotechnology – 2017</li> <li>Molecular Genetics – 2018</li> <li>Forensic Genetics – 2018</li> <li>Biochemistry &amp; Cancer Biology – 2019</li> <li>Cell Biology, Immunology &amp; Microbiology – 2019</li> <li>Clinical Research Management – 2019</li> <li>Integrative Physiology – 2020</li> <li>Structural Anatomy &amp; Rehabilitation Sciences – 2020</li> <li>Medical Science – 2020</li> <li>Pharmaceutical Sciences &amp; Pharmacotherapy - 2020</li> </ul>		

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	Dr. Singh discussed Key Performance Indicators (KPIs) and asked members to consider what we should use to gauge effectiveness of programs, especially the new curriculum.		
<b>2017-18 Catalog Timeline</b>	<p>Ms. Johnson informed members that deadlines have been established for publication of the 2017-18 Catalog. In order to meet the publication deadline, the following timeline has been established:</p> <p><b>Admissions and Academic Policies</b> – review at October Graduate Council  <b>Discipline Descriptions</b> – Due November 1<sup>st</sup>  <b>Course Inventory</b> – Submit changes, additions or deletions by November 3<sup>rd</sup> for review at November meeting  <b>Degree Programs</b> – review at November meeting</p>	<p>Submit items for Graduate Council review</p> <p>Schedule items on Graduate Council agenda for review</p>	<p>A. Griffith (Admissions)  C. Johnson (Academic, Degree Programs)  Advisors (Discipline revisions, Course Inventory changes)  C. Johnson</p>
<b>Graduate Student Association</b>	<ul style="list-style-type: none"> <li>- Planning a bowling event in October and will invite faculty participation</li> <li>- Bruce Beutler, PhD, recipient of the 2011 Nobel Prize in Physiology or Medicine, has agreed to deliver the keynote address for RAD 2017 on April 7</li> <li>- Organizing participation in the Alzheimer’s Memory Walk</li> <li>- Reallocated funds to provide additional travel scholarships</li> </ul>		
<b>Library Update</b>	<ul style="list-style-type: none"> <li>- There are several upcoming Lunch Session classes at the library that might be of interest to you or your students. All lunch sessions will be in LIB 225 from 12pm-1pm. <ul style="list-style-type: none"> <li>o PubMed, 9/13/16</li> <li>o EndNote, 9/21/16</li> </ul> </li> <li>- Due to increasing technical difficulties and poor customer support, the library will end our subscription</li> </ul>		

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	<p>to RefWorks at the end of 2016. Beginning January 1<sup>st</sup>, all students, faculty and staff who currently use RefWorks will no longer be able to access their citations</p> <ul style="list-style-type: none"> <li>- The library will offer one-on-one meetings as well as group sessions on how to transfer citations from RefWorks to EndNote between now and January 1<sup>st</sup>. Sessions are available by appointment and walk-ins between 8:00 am and 5:00 pm, Monday through Friday are always welcome.</li> <li>- Contact Emily Johnson with questions about EndNote or transferring citations from RefWorks.</li> </ul>		
<b>Announcements</b>	<p>The teaching requirement for students paid as Graduate Teaching Assistants will be effective with Fall 2017 to allow more time to manage the associated logistics.</p> <p>Although encouraged, IPE is not required for GSBS students.</p> <p>Dr. Warren announced a need for faculty to serve on the GSBS Scholarship Committee.</p>		