



**Cell Biology, Immunology & Microbiology
Discipline Handbook
2020-2021**

The information provided in this document serves to supplement the requirements of the Graduate School of Biomedical Sciences detailed in the UNTHSC Catalog with requirements specific to the discipline of Cell Biology, Immunology & Microbiology.

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Cell Biology, Immunology & Microbiology Discipline

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Cell biology is the branch of biology that focuses on the study of cells, especially their formation, structure, components, and function. Immunology is the study of the defense mechanisms of the host against infectious diseases, cancers and other diseases. Microbiology is the study of microscopic forms of life, including bacteria, viruses, protozoans, and fungi. The disciplines of cell biology, immunology, and microbiology are uniquely intertwined and rely on cutting-edge techniques to answer questions related to multiple diseases. Gaining a thorough understanding of the molecular and cellular mechanisms used by the body to combat infectious diseases and other pathologies can result in the development of therapeutic approaches to prevent and cure these diseases.

Specific research interests of the cell biology, immunology, and microbiology faculty include neuroinflammation; HIV-1 biology; fluorescence spectroscopy and imaging; regulation of eukaryotic gene expression; T cell and NK cell biology; host response to infections; molecular immunology; tumor immunology; cytokine biology; function of skeletal and cardiac muscles; and molecular diagnostics for emerging vector borne pathogens. Faculty programs are funded by multiple sources including the federal government, state government, and private foundations.

The Cell Biology, Immunology & Microbiology graduate training program, culminating in either a MS or PhD degree, involves core courses that integrate key concepts of biochemistry, cell biology, molecular biology, genetics, physiology, pharmacology, immunology, and microbiology, as well as advanced courses in selected topics. Students participate in seminars and discussion of current research and receive extensive training in techniques of contemporary molecular biology, cell biology, immunology, and microbiology. Students perform original, publishable research and present their research findings at local, national, and international scientific meetings. In addition, students are required to present their research at the annual UNTHSC Research Appreciation Day (RAD) and during the weekly departmental Works in Progress (WIPs) presentations.

Approximately two years are required to complete the MS degree, while the PhD degree is normally completed in approximately five years.

Graduates with advanced degrees typically find employment in higher education, industry and government agencies.

Cell Biology, Immunology & Microbiology Graduate Faculty and Their Research

Michael Allen, PhD

Associate Professor, Microbiology, Immunology & Genetics



Our research focuses on understanding the ecological principles and factors that underlie microbial community dynamics in living and engineered systems, the mechanisms bacteria use for sensing changes in their environment, and the global genetic regulatory systems involved in adaptation. Specific areas of interest include: the microbiomes of ticks and other vectors and how these influence disease transmission, methods to manipulate microbial community composition, genetically engineered microbes as therapeutic treatments, lung microbiomes and disease resistance, and applications of microbial community analysis in forensics.

Rance Berg, PhD

Associate Professor, Microbiology, Immunology & Genetics



My laboratory has a long-standing interest in understanding the cellular and molecular aspects of immune responses against pathogenic microorganisms. Specifically, the gram-positive bacterium, *Listeria monocytogenes*, is utilized to dissect the roles of T cells, NK cells, NK-T cells, dendritic cells, monocytes, neutrophils, and macrophages during the innate and adaptive immune responses to this pathogen. Elucidating the proliferative capacity, cytokine/chemokine secreting potential, localization, and ultimate fate of these and other immune effector cells allows us to understand how the immune system coordinately responds to, and controls, pathogens. We are also actively studying how cytokine/chemokine networks, oxidative stress, and enzymes that regulate the production of reactive oxygen and nitrogen species modulate immune responses and clearance of pathogens.

Kathleen Borgmann, PhD

Assistant Professor, Pharmacology and Neuroscience



The overarching scientific goal of Dr. Borgmann's research is to explore 'The Funnel Hypothesis' – where insults to the brain enter the funnel from the periphery and trickle down the edges through complex pathways. These may include, but are not limited to, HIV-1 infection, drug exposure, cancer, microglial activation, excitotoxicity, mitochondrial dysfunction and calcium dysregulation. The resultant differential outcomes of acute and chronic inflammation converge in the brain at the astrocyte, which cares for and communicates directly with the neuron, ultimately leading to neurodegeneration. Dr. Borgmann's research program focuses on the role of glial inflammation in neurodegeneration, particularly in the context of HIV/AIDS, other dementias, drug abuse, aging and cancer. The burden of

HIV infection on the world population is astounding. The evidence for astrocytes playing an important role in neural health and disease conditions continues to grow. Our laboratory investigates two main themes that pertain to glial responses in disease. One line of investigation is focused on the alterations in protective functions of astrocytes, while the other investigates activation of pathways deleterious to neural health. We currently have several research projects related to these themes in primary human neural cell cultures and transgenic HIV animal models.

Bruce Bunnell, PhD

Professor and Chair, Microbiology, Immunology & Genetics

Dr. Bunnell's research program is focused on both stem cells and tissue engineering. His group



focuses on both the basic science and translational applications of adult stem cells. Dr. Bunnell investigates use of mesenchymal stem cells (MSCs) isolated from the bone marrow or adipose tissue. He is particularly interested in the interactions of MSC with the immune system and how the cells inhibit robust anti-inflammatory effects in vivo. He is interested in applying these cells or products from these cells as a therapeutic intervention for both immune diseases such as Multiple Sclerosis, wound repair, and bone regeneration.

Rafal Fudala, PhD

Assistant Professor, Microbiology, Immunology & Genetics



Dr. Fudala in his current ongoing studies using fluorescence-based methods such as: laser confocal microscopy, fluorescence resonance energy transfer (FRET), fluorescence lifetime imaging microscopy (FLIM), and cellular imaging as well as polarization-based techniques. Recently, Dr. Fudala's interests have expanded to include fluorescence-based methods in biology and cellular imaging, as well as biological/biophysical applications of new nanophotonics processes and single molecule studies in the biomedical and diagnostic fields, especially for early malignant melanoma detection.

Lisa Hodge, PhD

Associate Professor, Physiology & Anatomy



Our long-range research goal is to evaluate the effectiveness of osteopathic manipulative techniques (OMT) at modulating the immune response against a variety of infectious and inflammatory diseases. Clinical studies support the application of OMT for the treatment of infection, edema, neuromuscular dysfunction, and pain, but experimental support for their use is sparse and the mechanisms involved are not well understood. Currently, we are examining the mechanisms by which OMT influences lymphatics, inflammation, and lymphocyte migration during pneumonia, cancer and following tissue injury. In addition, we develop animal models to study the mechanisms by which alternative medicine therapies augment the lymphatic and immune systems in both healthy and diseased states.

Harlan Jones, PhD

Associate Professor, Microbiology, Immunology & Genetics



There is increasing evidence that psychological stress is an important risk factor in the initiation and progression of chronic disease (e.g. cancer, atherosclerosis and chronic infectious disease). My research interests include the investigation of how stress affects host immune mediation of chronic disease states with the intention of facilitating comprehensive therapeutic approaches against stress-induced disease pathogenesis.

Raghu Krishnamoorthy, PhD

Associate Professor, Pharmacology & Neuroscience



The major research emphasis is on understanding biochemical and molecular mechanisms underlying the etiology of glaucoma. Specific research interests are to understand the regulation of expression of the vasoactive active peptides, endothelins, and their receptors, which are thought to contribute to glaucomatous optic neuropathy. The long-term goals are to provide treatment modalities that block inappropriate expression of endothelin receptors in ocular tissues.

Porunelloor Mathew, PhD

Professor, Microbiology, Immunology & Genetics



My laboratory focuses on the area of Cancer Immunology, specifically the molecular mechanisms by which Natural Killer (NK) cells recognize and eliminate cancer cells. NK cells are a subpopulation of lymphocytes that play an important role against cancer and various viral and bacterial infections. NK cell functions are controlled by a balance between positive and negative signals through various receptors. In order to understand the molecular basis of tumor cell recognition by NK cells, we identified, cloned and characterized three novel receptors expressed on NK cells. One of the receptors, 2B4 (CD244), is a member of the immunoglobulin superfamily and is involved in killing cancer cells and virus-infected cells by NK cells. By generating 2B4 gene knockout mice, our group explored the in vivo role of 2B4 in the immune system. Defective signaling via 2B4 contributes to X-linked lymphoproliferative disease (XLP) in humans. Dr. Mathew also identified two other novel receptors called LLT1 and CS1 (CD319) that play a role in killing of cancer cells by NK cells. CS1 is overexpressed in multiple myeloma and a humanized monoclonal antibody against CS1 (Elotuzumab or Empliciti) has been approved as a breakthrough drug for the treatment of multiple myeloma. Dr. Mathew's research has opened new NK cell based targeted immunotherapy for cancer. We are also investigating the role of 2B4 and CS1 in autoimmune disease. Current research focuses on Cancer Stem Cells and the role of LLT1 and PCNA in immune escape by breast cancer, prostate cancer, and pancreatic cancer.

Stephen Mathew, PhD

Assistant Professor, Microbiology, Immunology & Genetics



Dr. Stephen Mathew's research focuses on understanding the role of natural killer (NK) cell receptors in different disease models like cancer and lupus. Natural killer (NK) cells are cells of the immune system that form the first line of defense against cancer and infectious diseases. The research in his laboratory is focused towards unraveling the molecular basis of tumor cell recognition by NK cell and its multiple receptor ligand interactions. Specifically, in collaboration with pediatric oncologists and basic science researchers, the research team is investigating the role of immune receptors in acute lymphoblastic leukemia (ALL) in children. This will provide important insights into the etiology of childhood leukemia as well as the development of new treatments that may improve the outcome of children with leukemia by modifying the function of immune cells in these patients. The other projects in the laboratory deal with deciphering the role of immune receptors 2B4, CS1 and LLT1 in prostate cancer, breast cancer, ewing sarcoma, and lupus.

Michael Mathis, PhD

Professor, Pharmacology & Neuroscience

Dean, Graduate School of Biomedical Sciences



Cancer remains one of the major causes of mortality and morbidity in the world. Unfortunately, current therapies are limited by ineffective early detection and treatment; thus, new tools are needed. In my laboratory, we are working in translational research to develop oncolytic virotherapy vectors as gene delivery vehicles for cancer detection and therapy. Oncolytic virotherapy uses engineered replication-competent viruses to infect and kill malignant cells while sparing their normal counterparts. We are modifying capsid proteins on virus vectors for cancer retargeting, as well as developing novel combination approaches to induce anti-cancer immunity. In addition, we are working to develop novel nanoparticle platforms for cancer imaging and detection as well as delivery of anti-cancer cytotoxic agents.

In-Woo Park, PhD

Associate Professor, Microbiology, Immunology & Genetics



Dr. Park's research focuses on two main topics. The first is HIV-1-mediated aggravation of liver disease in HCV virus coinfectees. While this basic phenomenon is well documented, the laboratory now wishes to unravel the specific mechanisms by which HIV-1 augments HCV replication in accelerating hepatic malady. The second topic, which is critical to AIDS pathobiology, is the HIV-1-triggered virus/cell protein degradation that occurs at all phases, from virus entry to progeny virion release. The laboratory is currently applying a range of molecular studies to identify and evaluate the coordinate viral/host determinants that orchestrate protein fates.

Umesh Sankpal, PhD

Research Assistant Professor, Microbiology, Immunology & Genetics



Dr. Sankpal's research interests are in developing innovative approaches for cancer treatment and diagnosis. The strategy involves identifying novel anti-cancer compounds that target cancer specific genes and work synergistically with the standard treatments of chemotherapy and radiation. The proteins currently being targeted are the specificity protein (Sp) family of transcription factors and anti-apoptotic protein Survivin. Various cell based assays, animal models, and gene expression analysis is used to determine the underlying molecular mechanism. Another area of research being pursued is health disparity in breast cancer, which manifests in the form of significantly higher mortality rates for black women compared to white women. Among the many factors associated with this racial disparity, Dr. Sankpal is studying the inherent differences in biology of the tumors between the two groups. The current project is focused on identifying differentially expressed markers (RNA or protein) between the two racial groups and to develop these for use in diagnosis or as a therapeutic target.

Jerry Simecka, PhD

Regents Professor, Pharmaceutical Sciences



The major goal of our laboratory is to understand the immune mechanisms involved in respiratory diseases. Immune responses along the respiratory tract have both beneficial and detrimental effects. Immune responses can protect against infectious disease by preventing infection or by eliminating disease causing bacteria or viruses. However, in some cases, the immune response can contribute to the problem. This is the case for infectious diseases and asthma. We are taking advantage of a murine model of respiratory pneumonia caused by mycoplasma to study the generation of immunity that leads to either protection or more severe disease. Mycoplasmas are major causes of pneumonia in man and animals. The immune response against a mycoplasma infection has both beneficial and detrimental effects. We have shown that immune responses, through the activity of T cells, clearly promote the development of inflammatory reactions leading to severe mycoplasma lung disease. However, immune responses can also prevent disease and ensures that the infection remains localized to the

lung. Our work is focusing on the role of T cell populations, antigen presenting cell populations and cytokine networks in determining the impact of immunity in mycoplasma disease.

Dong-Ming Su, PhD

Professor, Microbiology, Immunology & Genetics



The goal of Dr. Su’s research is to provide mechanistic insights into rejuvenating aged poor and harmful T-cell immunity, focusing on establishment and maintenance of thymic microenvironment, using cellular and molecular approaches. The lab particular strengths include using and generating genetically engineered mouse models in understanding genetic and epigenetic regulation of T cells, thymic epithelial cells, and immune system microenvironment development-associated immunodeficiency and aging-associated chronic inflammation. The lab has several well-designed research projects with unique animal models, reagents, and knowledge necessary. In addition, with on-campus and interuniversity collaboration, Dr.

Su’s research is also involved in studies on utility of bone marrow mesenchymal stem cells in rejuvenation of neurodegeneration, as well as tumor dormancy in the thymus as a tumor cell reservoir.

Jamboor K. Vishwanatha, PhD

Regents Professor, Microbiology, Immunology & Genetics



Dr. Vishwanatha’s research is in cancer molecular biology and experimental therapeutics. His laboratory has established the role of Annexin A2 in ECM degradation and angiogenesis. They identified the function of a novel gene C17orf37 in cancer cell migration and invasion that resulted in a new nomenclature of the gene as MIEN1 (Migration and Invasion Enhancer 1). Their current studies have established Annexin A2 as a novel biomarker for triple negative breast cancer. In other projects, his laboratory has developed sustained release polymeric nanoparticles for targeted delivery of biologicals for cancer therapy. 2) Prostate cancer, molecular markers for progression of oral dysplasia, biological response modifiers, nanoparticle mediated gene delivery.

August Woerner, PhD

Research Assistant Professor, Microbiology, Immunology & Genetics



Dr. August Woerner's research interests are generally in the areas of computation and population genetics, with a focus in forensics, bioinformatics and machine learning. August's current research projects run the gamut from streamlining bioinformatics pipelines—making them faster and more user friendly—to machine learning and statistical approaches to processing and calling MPS data, to inference problems in population genetics and genomics.

Yan Zhang, PhD

Research Assistant Professor, Microbiology, Immunology & Genetics



My interest is how the microbiome and host interact in health and disease. My research aims to understand the role of the microbiome in disease development (such as tick born disease, Phenylketonuria, Alzheimer's disease, inflammation after severe injury, etc.). Our projects include tick microbiome and disease associated human microbiome, and using genomic and metagenomic approaches to investigate the microbiome dynamics. We also provide services for Next Generation Sequencing (IonTorrent, Miseq) and develop bioinformatics and statistical tools for metagenomic analysis.

Requirements

The requirements below are in addition to the GSBS requirements listed in the [GSBS Degree Programs](#) chapter of the [UNTHSC Catalog](#).

A student who receives a single “C” in BMSC 6201, BMSC 6202, BMSC 6203, or BMSC 6204, but maintains an overall GPA of 3.0 or better after the first semester will be allowed to enter the Cell Biology, Immunology & Microbiology Discipline and enroll in MIMG 6203, MIMG 6204, and MIMG 6206.

I. REQUIRED COURSES

Advanced Cell Biology (MIMG 6203) – 2 SCH
Advanced Immunology (MIMG 6204) – 2 SCH
Fundamentals of Microbiology (MIMG 6206) – 2 SCH

An MS or PhD student who receives a “C” or “F” in one of these required courses (MIMG 6203, MIMG 6204, or MIMG 6206) will be allowed to self-remediate the course and the PhD student will still be allowed to take the oral qualifying exam in the summer of year 1 or the fall of year 2. An MS or PhD student who receives two or more “C’s” or “F’s” in the discipline-specific required courses must retake those courses in their entirety the following year. If the PhD student receives “A’s” and/or “B’s” upon retaking the courses, they will be allowed to take the oral qualifying exam.

II. SEMINAR COURSES, JOURNAL CLUB COURSES, AND WIPs

Journal Club in Immunology (MIMG 5122) – 1 SCH
Current Topics in Cell Biology (Journal Club) (MIMG 6141) – 1 SCH
Seminar in Current Topics (MIMG 5140) – 1 SCH

All CBIM students are required to register for a journal club course (MIMG 5122, MIMG 6141, or comparable course) during every long semester beginning in the spring of year 1. Once MS students register for Thesis (BMSC 5395) or PhD students register for Doctoral Dissertation (BMSC 6395), they are no longer required to register for a journal club course. All MS and PhD students are required to present their research in Seminar in Current Topics (MIMG 5140), also known as “Works in Progress or WIPs,” once per year beginning in their second year.

III. ELECTIVE (ADVANCED AND TECHNIQUE) COURSES (Must include 4-6 SCH for MS Students and 8-10 for PhD students from the following (other courses can be substituted according to the research project of the student):

Offered every fall and spring:
Bioimaging (MIMG 5201) – 2 SCH
Introduction to Confocal Microscopy (MIMG 5202) – 2 SCH

Offered every fall:
Principles of Super Resolution Microscopy (MIMG 6101) - 2 SCH

Histology (PHAN 5400) - 2 SCH
Practical Fluorescence for Biomedical Science (MIMG 6210) - 2 SCH
Cellular and Molecular Fluorescence (MIMG 6220) - 2 SCH
Practical Laser Capture Microdissection (MIMG 6230) - 1 SCH

Offered every spring:

Animal Models of Immunological Diseases (MIMG 6207) - 2 SCH
Molecular and Cell Biology of Cancer (MIMG 6250) - 2 SCH
Clinical Immunology (MIMG 6355) - 3 SCH

Offered every summer:

Introduction to Flow Cytometry (MIMG 5150) - 1 SCH
Introduction to Bioinformatics (PHRM 5200) - 2 SCH
Methods in Molecular Biology (PHRM 6440) - 4 SCH

Offered in “even” fall semesters:

Immune Responses Against Pathogenic Microorganisms (MIMG 6201) - 2 SCH

Offered in “even” spring semesters:

Emerging Role of the Microbiome in Health and Disease (MIMG 5500) - 2 SCH

Offered in “odd” fall semesters:

Advanced Molecular Biology: Techniques and Principles (MIMG 6202) - 2 SCH
Fundamentals of Virology (MIMG 6205) - 2 SCH
Receptors and Second Messenger Signaling (MIMG 6435) - 2 SCH
Kinases and Phosphatases (MIMG 6436) - 2 SCH

Offered in “odd” spring semesters:

Advanced Biophysical and Biochemical Methods (MIMG 6360) - 3 SCH

SAMPLE DEGREE PLANS

- I. **Master of Science Degree Plan** – The sample below does not imply that all requirements for graduation will be met with 30 SCH of course work. While it is possible to complete the requirements in this time frame, most research projects require additional semesters to complete. The typical time-to-degree for MS students is two years.

<i>Dept</i>	<i>Course Number</i>	<i>Title</i>	<i>SCH</i>	<i>Semester to be Completed</i>
BMSC	5150	Lab Rotations	2	Fall year 1
BMSC	6200	Intro to Experimental Design & Biostatistical Methods	2	Fall year 1
BMSC	6201	Fundamentals of Biomedical Science I	2	Fall year 1
BMSC	6202	Fundamentals of Biomedical Science II	2	Fall year 1
BMSC	6203	Fundamentals of Biomedical Science III	2	Fall year 1
BMSC	6203	Fundamentals of Biomedical Science IV	2	Fall year 1
		<i>Subtotal</i>	12	
<i>Milestones to be completed: Selection of Major Professor, Change of Discipline</i>				
BMSC	5160	Biomedical Ethics	1	Spring year 1
BMSC	5315	Principles of Scientific Communication	2	Spring year 1
BMSC	5998	Individual Research	1	Spring year 1
MIMG	5140	Seminar in Current Topics	1	Spring year 1
MIMG	6203	Advanced Cell Biology	2	Spring year 1
MIMG	6204	Advanced Immunology	2	Spring year 1
MIMG	6206	Fundamentals of Microbiology	2	Spring year 1
		Journal Club Course	1	Spring year 1
		<i>Subtotal</i>	12	
<i>Milestones to be completed: Designation of Advisory Committee, Degree Plan. The Research Proposal must be filed prior to enrollment in Thesis (BMSC 5395).</i>				
BMSC	5395	Thesis	3-6	Summer year 1
		Advanced Courses	0-3	Summer year 1
		<i>Subtotal</i>	6	
		<i>Total for Degree</i>	30	

- II. **Doctor of Philosophy Degree Plan** - The sample below does not imply that all requirements for graduation will be met with 90 SCH of course work. While it is possible to complete the requirements in this time frame, most research projects require additional semesters to complete. The typical time-to-degree for PhD students is approximately five years.

<i>Dept</i>	<i>Course Number</i>	<i>Title</i>	<i>SCH</i>	<i>Semester to be Completed</i>
BMSC	5150	Lab Rotations	2	Fall year 1
BMSC	6200	Intro to Experimental Design & Biostatistical Methods	2	Fall year 1
BMSC	6201	Fundamentals of Biomedical Science I	2	Fall year 1
BMSC	6202	Fundamentals of Biomedical Science II	2	Fall year 1
BMSC	6203	Fundamentals of Biomedical Science III	2	Fall year 1
BMSC	6203	Fundamentals of Biomedical Science IV	2	Fall year 1
		Subtotal	12	
<i>Milestones to be completed: Selection of Major Professor, Change of Discipline</i>				
BMSC	5160	Biomedical Ethics	1	Spring year 1
BMSC	5315	Principles of Scientific Communication	2	Spring year 1
BMSC	5998	Individual Research	1	Spring year 1
MIMG	5140	Seminar in Current Topics	1	Spring year 1
MIMG	6203	Advanced Cell Biology	2	Spring year 1
MIMG	6204	Advanced Immunology	2	Spring year 1
MIMG	6206	Fundamentals of Microbiology	2	Spring year 1
		Journal Club Course	1	Spring year 1
		Subtotal	12	
<i>Milestones to be completed: Designation of Advisory Committee, Degree Plan</i>				
BMSC	6998	Individual Research	2-6	Summer year 1
		Advanced Courses	0-4	Summer year 1
		Subtotal	6	
<i>Milestone to be completed: Oral Qualifying Examination</i>				
BMSC	6998	Individual Research	4-8	Fall year 2
MIMG	5140	Seminar in Current Topics	1	Fall year 2
		Journal Club Course	1	Fall year 2
		Advanced Courses	2-6	Fall year 2
		Subtotal	12	
BMSC	6998	Individual Research	1-5	Spring year 2
MIMG	5140	Seminar in Current Topics	1	Spring year 2
		Journal Club Course	1	Spring year 2
		Advanced Courses	2-6	Spring year 2
		Subtotal	12	
BMSC	6998	Individual Research	2-5	Summer year 2
		Advanced Courses	1-4	Summer year 2

		<i>Subtotal</i>	6	
<i>Milestone to be completed: A Research Proposal must be on file prior to enrollment in Doctoral Dissertation (BMSC 6395)</i>				
BMSC	6998	Individual Research	4-5	Fall year 3
		Journal Club Course	1	Fall year 3
		Advanced Courses	2-3	Fall year 3
		<i>Subtotal</i>	9	
BMSC	6998	Individual Research	5-6	Spring year 3
		Journal Club Course	1	Spring year 3
		Advanced Courses	2-3	Spring year 3
		<i>Subtotal</i>	9	
BMSC	6998	Individual Research	2-5	Summer year 3
		Advanced Courses	1-4	Summer year 3
		<i>Subtotal</i>	6	
BMSC	6395	Doctoral Dissertation	9	Fall year 4
		<i>Subtotal</i>	9	
		<i>Total for Degree</i>	93	

Advancement to Candidacy

I. Master of Science

Advancement to Master's Candidacy is achieved after successful completion of a research proposal.

The research proposal is a detailed outline of the thesis project. It must include a summary of the proposed project, the hypothesis and aims to be investigated, significance and innovation of the project, research design and methodology to be used, a review of the salient literature that supports or opposes the hypothesis, and potential limitations. To take advantage of the advisory committee's expertise and advice, and to clearly define the project and the committee's expectations, it is imperative that the student meets with his/her advisory committee before preparing the research proposal. **The research proposal should be provided to the advisory committee no later than 14 days prior to the defense.** The formal presentation and defense of the research proposal will only be to the members of the student's advisory committee. The research proposal must be approved by the advisory committee and the Dean prior to registering for Thesis (BMSC 5395). It is expected that M.S. students will complete their Research Proposal in the Fall of year 2. Research Proposal Guidelines and the Research Proposal approval forms are available on the [GSBS Forms and Guidelines website](#).

Research Proposal Guidelines and the Research Proposal approval forms are available on the [GSBS Forms and Guidelines website](#).

Once a master's student has successfully advanced to candidacy, he/she may use "MS Candidate" as a title on any general business correspondence such as business cards, e-mail messages, etc.

II. Doctor of Philosophy

Advancement to Doctoral Candidacy is a two-step process. The first step of this process is successful completion of the Oral Qualifying Examination, a common rite of passage in most doctoral programs regardless of the field of study. The second step of this process is the preparation and defense of a research proposal. Below are details of the Cell Biology, Immunology & Microbiology Discipline for advancing to candidacy.

A. Oral Qualifying Examination

The qualifying examination ensures that the doctoral student has mastered information needed to succeed as a PhD in the fields of Cell Biology, Immunology, and Microbiology. The graduate advisor will distribute a list of key topics to the student prior to the qualifying examination. The student is expected to become knowledgeable in each of these topics through their previous course work, reading of textbooks and scientific literature, and discussion with faculty members.

The qualifying examination is administered by a committee comprised of members of the Cell Biology, Immunology & Microbiology graduate faculty and the student's university member. The committee is established by the Cell Biology, Immunology & Microbiology Graduate Advisor. The Graduate Advisor will chair the committee, unless he/she is the major professor for the student taking the oral qualifying exam. In such a case, an alternate chair will be appointed by the graduate advisor. The student's major professor may attend the qualifying examination but may not ask questions, be present during the voting, or cast a vote. The qualifying examination will be administered in the summer of the first year. The student will be given a list of questions covering topics from core and required advanced courses. The student will be given 1 hour of preparation time to review the questions and select a specified number of questions upon which he/she will be examined. The student will address the selected topics as well as any questions from the committee that may arise from the question and answer session.

Successful completion of the oral qualifying exam will be determined by the committee. If unsuccessful on the first attempt, a student may be allowed to retake the examination. The second examination should be completed within twelve weeks of the original examination, unless otherwise specified by the examination committee. If unsuccessful on the second attempt, the student will be required to transfer to the MS degree program to complete the requirements for the MS degree. It is the responsibility of the student to obtain signatures from the examination committee, university member, graduate advisor, and department chairman upon completion of the exam. The appropriate form may be obtained from the [GSBS Forms and Guidelines website](#).

B. Research Proposal

The research proposal is a detailed outline of the dissertation project. It must include a summary of the proposed project, the hypothesis and aims to be investigated, significance and innovation of the project, research design and methodology to be used, a review of the salient literature that supports or opposes the hypothesis, and potential limitations. To take advantage of the advisory

committee's expertise and advice, and to clearly define the project and the committee's expectations, it is imperative that the student meets with his/her advisory committee before preparing the research proposal. **The research proposal should be provided to the advisory committee no later than 14 days prior to the defense.** The formal presentation and defense of the research proposal will only be to the members of the student's advisory committee. The research proposal must be approved by the advisory committee and the Dean prior to registering for Dissertation (BMSC 6395). It is expected that PhD students will complete their Research Proposal no later than the summer of year 2. Research Proposal Guidelines and the Research Proposal approval forms are available on the [GSBS Forms and Guidelines website](#).

Once a doctoral student has successfully advanced to candidacy, he/she may use "PhD Candidate" or "Doctoral Candidate" as a title on any general business correspondence such as business cards, e-mail messages, etc. In addition, the minimum number of credit hours required for full-time enrollment drops from 12 SCH to 9 SCH in long semesters.