

**University of North Texas Health Science Center  
Graduate Council Meeting  
February 9, 2017**

**RECORDING:** Carla Johnson

**PRESIDING:** Meharvan Singh

**PRESENT:** Basu, Berg, Cunningham, He, E. Johnson, Marciante, Moore, Patterson, Planz, Simecka, Smith, Sumien, Warren

**ABSENT:** Cheng, Gonzales, Griffith, Gwartz, Luedtke, Mao, Novroski, Reeves

**MEETING TIME:** 3:05 p.m. – 4:40 p.m.

**MEETING LOCATION:** CBH - 344

<b>Topic/Agenda Item</b>	<b>Discussion/Conclusion</b>	<b>Action/Recommendation</b>	<b>Responsible Person(s)</b>
<b>Approval of January 2017 Minutes</b>	Dr. Berg moved to approve the January 2017 minutes with changes. Dr. Patterson seconded. <u>Motion carried.</u>	Post to GSBS website.	A. Griffith
<b>Temporary Leave of Absence (Tabled from January)</b>	Dr. Singh and Mrs. Johnson consulted with the Office of Grants and Contracts.  Dr. Berg moved to approve the proposed changes with additional changes. Dr. Sumien seconded. <u>Motion carried.</u>	Incorporate changes into the catalog and update the Temporary LOA form.	C. Johnson
<b>External Committee Member Requirement</b>	Certain GSBS disciplines limit the number of faculty members from another institute on a student advisory committee to one. Dr. Singh asked advisors to remove the limitation to only one external committee member from the institute on a student's committee.		
<b>Course Inventory</b>	Dr. Sumien moved to approve the proposed course modification to PHRM 6280. Dr. Simecka seconded. <u>Motion carried.</u>	Update course inventory with the Office of the Registrar	C. Johnson
<b>Graduate Faculty Nominations</b>	Dr. Sumien moved to approve Adjunct Category I graduate faculty membership for Ritu Shetty, PhD. Dr. Berg seconded. <u>Motion carried.</u>  Dr. Sumien moved to approve Category II graduate faculty membership for Vicki Netjek, PhD. Dr. Berg seconded. <u>Motion carried.</u>	Update graduate faculty roster	C. Johnson
<b>Graduate Student Association</b>	▪Merchandise sale – very successful. Funds will be donated to international students who lost their stipend for visa		

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	<p>regulations</p> <ul style="list-style-type: none"> <li>▪ Asked faculty to encourage attendance at the general GSA meetings</li> <li>▪ GSA officer nominations are open for 2017-18</li> <li>▪ GSBS administration and GSA officers have been meeting to discuss the purpose and value added of GSA and participation in GSA activities</li> <li>▪ Dr. Singh asking institute directors to give GSA officers 5 minutes at faculty meetings to present GSA activities and purpose.</li> <li>▪ Dr. Singh emphasized the low number of applications for the scholarships available to GSBS students. On that subject, Ms. Johnson had asked for Council members to volunteer to serve on the GSBS scholarship committee (which makes recommendations to the general scholarship committee). Drs. Simecka and Patterson volunteered their service.</li> <li>▪ Dr. Singh clarified that service would not be used as the primary criteria for any GSBS awards but would be used as secondary criteria.</li> <li>▪ Ms. Novroski and Ms. Marciante met with RAD organizers to give students' perspective on RAD improvement.</li> <li>▪ Faculty were asked to encourage their students to apply for the scholarships open to GSBS students.</li> </ul>		
<b>25<sup>th</sup> Anniversary</b>	Dr. Singh reminded members that the 25 <sup>th</sup> anniversary is next year and we will begin planning to celebrate that milestone.		
<b>Program Core Faculty</b>	Dr. Singh asked that disciplines identify their core faculty and ask them to participate in discussing how we stay competitive, recruit new students, and maintain contact with alumni. Ask the core faculty to be part of defining the future of your discipline. Need this information by mid-April.		
<b>Faculty Retreat</b>	Retreat on March 1 <sup>st</sup> will include discussion of faculty involvement in recruiting.		

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<p><b>Library Update</b></p>	<p>RAD planning committee engaged student representatives to discuss how RAD could be improved.</p> <p>Ms. Johnson reminded Graduate Council members of the RAD abstract and poster prep sessions sponsored by the library and the Center for Academic Performance. There will also be a PubMed session next week.</p>		
<p><b>CAP Update</b></p>	<p>Ms. Moore announced that CAP is accepting application for tutors and asked that faculty encourage students to apply. She also announced a series of workshops on writing each week through May.</p>	<p>Provide workshop information to C. Johnson</p> <p>Disseminate workshop information</p>	<p>L. Moore</p> <p>C. Johnson</p>
<p><b>AAMC GREAT Survey on Publication Requirements</b></p>	<p>Dr. Singh distributed a survey from the AAMC GREAT group regarding publication requirements. There isn't a nationwide consensus on whether or not publications are required.</p>		
<p><b>Criteria for Dean's Awards</b></p>	<p>Dr. Simecka moved to approve the criteria for the research award as distributed. Dr. Cunningham seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to approve the criteria for the academic award as distributed. Dr. Cunningham seconded. <u>Motion carried.</u></p>	<p>Call for nominations from graduate advisors.</p> <p>Submit nominations prior to the deadline for next GC meeting.</p>	<p>C. Johnson</p> <p>Advisors</p>
<p><b>Announcements</b></p>	<ul style="list-style-type: none"> <li>▪The next Graduate Council meeting is scheduled for Thursday, March 9, 2017. The deadline to submit agenda items is March 2, 2017.</li> <li>▪May 10<sup>th</sup> – NBA Trainee Symposium</li> <li>▪NBA grant in its last year. Applications will open soon. Please encourage your qualified students to apply if they are interested in the biology of aging or neuroscience. Will be submitting renewal.</li> <li>▪Graduate faculty retreat on curriculum changes and</li> </ul>		

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	<p>competencies planned for March 1, 2017</p> <ul style="list-style-type: none"> <li>▪April 7, 2017 is a blackout date for defenses due to RAD</li> <li>▪GSBS Awards Banquet is planned for Wednesday, May 3, 2017, at the Ashton Depot.</li> <li>▪Sonny Singh Open scheduled for May 6, 2017 at Rockwood</li> <li>▪Commencement Exercises will be held on Saturday, May 20, 2017, at TCU Schollmaier Arena, 9:00 am. Faculty members were advised to watch for e-mails to RSVP and/or order regalia.</li> </ul>		
<b>Sigma Xi Nominations</b>	<p>Dr. Cunningham moved to approve the nominations of Kathleen Borgmann, Avani Mody, Shruthi Nooka, Sunil Shah, Sagar Shelake, Justin Sprick, and Hannah Webber.</p> <p>Dr. Simecka moved to delete the research proposal requirement and re-open the nominations for consideration at the March meeting. Dr. Patterson seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to approve Thomas Mock and Brina Snyder for nomination. Dr. Cunningham seconded. Motion carried.</p>	<p>Submit nominations to national office.</p> <p>Send call for additional nominations with revised criteria to faculty.</p> <p>Submit nominations to national office.</p>	<p>C. Johnson</p> <p>C. Johnson</p> <p>C. Johnson</p>