**Course Number – Course Name**

**Course Syllabus**

**Spring 2012**

**COURSE INSTRUCTOR:**

**Instructor Name**

Office location: MET - XXXX

Office hours: 9-5 Monday - Friday

Telephone: 817-735-XXXX

E-mail: firstname.lastname@unthsc.edu

**Course Prerequisites**:

Prerequisites for this course include all preceding coursework in the curriculum. Any exceptions require approval from the Physical Therapy Department Faculty and Chair.

**COURSE DESCRIPTION:**

The Course name consists of #contact hours over #weeks. Insert approved course description from catalog

**GENERAL EXPECTATIONS:**

This course is part of a professional graduate-level curriculum and, as such, has graduate-level expectations for attendance, participation, dress, and satisfactory completion and scoring (69.5% or better) on ALL assignments and evaluations. Out-of-class reading, study and written assignments are expected. Additionally, students are also expected to check their email daily and follow the guidelines outlined in the DPT Program’s Student Handbook.

**CREDIT HOURS:** X

**CONTACT HOURS:** X

**CLASS WEBSITE-BLACKBOARD:**

[**https://learn.unt.edu/**](https://learn.unt.edu/)

**COURSE OBJECTIVES:**

1. Insert course objectives.
2. Insert course objectives.

**REQUIRED READINGS:**

(Add Textbooks and/or websites)

**RECOMMENDED READINGS:**

**ACADEMIC PERFORMANCE EXPECTATIONS:**

* Students are expected and required to come to class fully prepared to discuss all required readings and actively participate in all class sessions.
* Students are expected to complete all assignments by their assigned due date. Partial or no credit will be given for work completed after the due date, at the discretion of the instructor. Instructor may insert specific expectations regarding late assignments.
* Students will be held accountable for all material assigned/covered in the course.

**ATTENDANCE EXPECTATIONS:**

Attendance at all class meetings is expected. Course directors, instructors and the School of Health Professions administration expect students to be regular and punctual in class attendance. Should a student need to miss class for any reason, it is expected that he/she inform the course instructor – by phone, email or in person – prior to the class (only emergency situations will be exempt from this expectation).

**PROFESSIONAL BEHAVIOR EXPECTATIONS:**

* Students are expected to show respect for the instructor, each other and all guest presenters.
* Students shall dress appropriately to represent the school in a professional manner. Business casual dress code is particularly expected at class sessions when guest speakers present and when students conduct team presentations (e.g. no caps, no flip flops, no shorts, no T-shirts).
* Students are expected to review UNTHSC Live Email and Blackboard daily for course and Department of Physical Therapy correspondences.
* Cell Phones: Students are expected to silence their cell phones to avoid disruption of class. Inappropriate phone use could result in dismissal from class session.
* Laptop Computers: Laptops may be used for note taking. Inappropriate laptop use could result in dismissal from class session.

**ASSESSMENT AND GRADING POLICY:**

[**http://www.hsc.unt.edu/catalog/2011-2012/15-Grading.htm**](http://www.hsc.unt.edu/catalog/2011-2012/15-Grading.htm)

# *METHODS OF STUDENT EVALUATION/GRADING:*

Course grades for UNTHSC Department of Physical Therapy will be assigned using the following grading scale.

|  |  |
| --- | --- |
| **Numerical Grade (in %)** | **Letter Grade** |
| 89.5 – 100 | A |
| 79.5 – 89.4 | B |
| 69.5 – 79.4 | C |
| below 69.4 | F |

Scores are calculated to the nearest tenth of a percentage point and are not rounded past that point. Request for rounding of grade or addition of extra points will not be considered. Do Not Ask. **DPT students must achieve a final grade of C or better in order to pass this course.**

***PRACTICAL RETAKE STATEMENT*:**

Students need to achieve **at least 80%** to successfully pass each practical skills exam.  If a student does not achieve 80%, the course director will make arrangements to remediate the student, which may include attendance during optional practice labs.  The student will be allowed to retake each **practical skills exam once**. The highest grade that the student can receive for a retake of a practical skills exam is **80%.** If students are unsuccessful on the practical retake, students will be required to go before the student performance committee. **To pass the course, students must pass all practical exams with an 80% within 2 attempts.**

**PRACTICE LAB STATEMENT:**

Optional labs are available for your practice of clinical skills. Times have been scheduled to coincide with practical and written exams; however, instructors may schedule additional times as class content dictates. Although these labs are optional, the course instructor **may require** student attendance for remediation. Attendance will be taken at these labs.

**ACADEMIC ASSISTANCE:**

The Course Directors, Instructors and Academic Advisors are available for email, telephonic and personal interactions with students. Students are encouraged to make appointments when they are experiencing difficulty with completing course requirements.

In addition, academic assistance is available through the UNTHSC Center for Academic Performance (CAP). CAP provides academic counseling, learning and study strategy assessments, writing support, tutoring, and workshops on time management, test-taking skills, paper formatting, learning styles and strengths-based learning. All services are available to the School of Health Professions students at no charge. To schedule an appointment with CAP, call (817) 735-2531 or visit <http://www.hsc.unt.edu/CAP/>

**ACADEMIC INTEGRITY PROGRAM:**

The School of Health Professions supports an environment that promotes professional and ethical behavior while achieving academic growth and individual self-discipline. Each student within the School of Health Professions, upon matriculation, shall have signed an Academic Integrity Agreement that articulates the following:

* It is understood that it is the student’s responsibility to become familiar with all policies related to academic ethics and professional integrity within the School of Health Professions and the University of North Texas Health Science Center,
* It is understood that it is the student’s responsibility as a part of his/her professional maturation to adhere to the Student Code of Conduct and Discipline and other policies related to ethical behavior, and
* The student promised to conduct himself/herself in a professional and ethical manner during all academic pursuits within the School of Health Professions at the University of North Texas Health Science Center.

Therefore, enrollment is considered implicit acceptance of the rules, regulations, and guidelines governing student behavior at the University of North Texas Health Science Center.

School of Health Professions faculty members are expected to report any infractions of these rules and regulations governing student behavior to the University of North Texas Health Science Center’s Division of Student Affairs. These infractions consist of actions of dishonesty, including but not limited to, plagiarism,

cheating, and theft. Possible sanctions for a violation of academic integrity include, but are not limited to, disciplinary probation, suspension, and dismissal from the university***.***

The Student Code of Conduct and Discipline is posted at the following website:

<http://www.hsc.unt.edu/Sites/DivisionofStudentAffairs/>

**AMERICANS WITH DISABILITIES ACT:**

The University of North Texas Health Science Center does not discriminate on the basis of an individual’s disability and complies with Section 504 and Public Law 101-336 (American with Disabilities Act) in its admissions, accessibility, treatment and employment of individuals in its programs and activities.

The University of North Texas Health Science Center provides academic adjustments and auxiliary aids to individuals with disabilities, as defined under the law, who are otherwise qualified to meet the institution’s

academic and employment requirements. For assistance contact the Assistant Director, Disability Accommodations within the Center for Academic Performance at the Health Science Center. Kristina Clark, 817-735-2134, [Kristina.clark@unthsc.edu](mailto:Kristina.clark@unthsc.edu). Reference Policy 7.105 American with Disabilities Act Protocol in the Student Policies.

**COURSE SCHEDULE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Week** | **Date** | **Course Session Topic** | **Notes** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |

**Description of teaching methods and learning experiences:**

Lecture, class discussion, demonstrations, visual aids, CDs, reading assignments, handouts, guest lecturers, written examinations, students’ presentations, study questions, Internet research, case studies reading and practice, independent study, written papers, portfolio, peer review

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| --- | --- |
| Summary of Grading | |
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