**Step 1: Create a Poll**

Go to <https://www.polleverywhere.com/>. Then, click on **Login** (upper right corner of page).



After logging in, click on **Create Poll** (upper left corner of page).



Next, click in the text-box and enter a question.



Then, choose the question type (the default is multiple choice) and add answers. Add more questions (optional). When finished, click on **Create**.



**Step 2: Apply Settings for the Poll**

Apply desired settings.



Decide how you want students to respond. The default for multiple choice and open-ended questions is website and text messaging. Q&A brainstorm and clickable-image questions are website only.



Click on **Test** and check the configuration before publishing the poll.



**Step 3: Publish the Poll**

Make the poll open for voting either by clicking on **Present** or by clicking on one of these buttons:



**Step 4: Close the poll**

After students respond, close the poll by clicking on this button:

