

SIGNATURE AUTHORITY MATRIX

CONTRACT TYPE	DESCRIPTION	LEVEL OF AUTHORITY (\$)	SIGNATORY TITLE	DELEGATED SIGNATORY
Purchasing Contracts	contracts for goods and services	Up to \$125,000 , if exempt from legal review	Director of Contract Administration	Carolyn Cross
Clinical Trials Agreements	clinical trials	up to \$250,000	Interim Dean, Texas College of Osteopathic Medicine	Frank Filipetto, DO, FACOFP
Research Grants & Contracts	research & research related contracts	up to \$500,000	Interim VP of Research	Anuja Ghorpade, PhD
Grants	sponsored research, research related commercialization technology and intellectual property agreements, non-disclosure agreements, subcontracts, and material transfer agreements related to research and/or grants	up to \$500,000	Asst. VP, Research Administration or Director of Research Enterprise	LeAnn Forsberg or Robert McClain
UNT Health Contracts	UNT Health related	up to \$250,000	Chief Medical Officer	Eric Beck, DO, MPH, FACEP
Academic Contracts	with or without fiscal obligations	up to \$500,000	Interim Provost	Claire Peel, PhD, PT
All UNTHSC Contracts		up to \$500,000	Exec. VP, Finance & Administration, and CFO	Gregory Anderson, CPA
Gifts	gift agreements	up to \$250,000	VP, Institutional Advancement	Douglas White
All UNT System Contracts & UNTHSC contracts that exceed \$500k	any	up to \$1,000,000	Chancellor or designee	Lee F. Jackson
Notes:				
When a contract value exceeds the delegated authority up to \$500k, the Interim CFO also signs the contract.				
When the a contract value exceeds \$500k, the Chancellor/designee signs the contract.				
Contract value is determined cumulatively.				
This document is provided as a guide as of August 2017.				
<p>NOTE: BOR 03.903 - (BOR) approval is required for contracts (including amendments, extensions, renewals or cumulative amendments) that have (or increase the total cost of a contract to) a cost or monetary value \$1,000,000 or more. Also all contracts with Tarrant County have to be approved by the UNT System Board of Regents while the current regents are serving on the board.</p>				

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