

Policies of the University of North Texas Health Science Center	Chapter 4 Administration
04.406 Incidental Housekeeping	

Policy Statement.

It is the policy of UNT Health Science Center to provide a guide for employees regarding notification of housekeeping in the event of a need for cleaning that is outside the normal cleaning schedule.

Application of Policy.

UNTHSC employees

Definitions.

1. Terminal Cleaning - Terminal cleaning methods vary, but usually include removing all detachable objects in the room, cleaning lighting and air duct surfaces in the ceiling, and cleaning everything downward to the floor. Items removed from the room are disinfected or sanitized before being returned to the room.

Procedures and Responsibilities.

- 1.A manager or supervisor will notify housekeeping when a loss of blood or body fluids exceeds the staff's ability to contain and clean the spill. The manager or supervisor will make the decision to contact housekeeping for additional assistance in cleaning the blood or body fluid spill.

Responsible Party: The manager or supervisor of the area where the spill occurred.

- 2.The room or area should be closed until housekeeping has completed the cleaning process. This can be accomplished by placing a "closed" sign on the door.

Responsible Party: The manager or supervisor of the area.

- 3.Housekeeping should clean the contaminated room or area with an approved EPA disinfectant as outlined in the housekeeping manual. If the housekeeping manager is concerned about the cleaning procedures for cleaning a specific spill, he/she will contact his/her supervisor for assistance and direction.

Responsible Party: Housekeeping personnel.

- 4.If the walls and surface areas are contaminated with blood or bodily fluids, a terminal cleaning of the room will be required.

Responsible Party: Housekeeping personnel.

- 5.After housekeeping has completed the cleaning process, the safety coordinator will be notified and will inspect the area. If no additional cleaning is needed, the "closed" sign will be removed.

Responsible Party: The safety coordinator in the area.

References and Cross-references.

UNTHSC Housekeeping Manual

Forms and Tools.

Approved: October 1, 2012

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Revised: