

Policies of the University of North Texas Health Science Center	Chapter 07 – Student Affairs, Education and Funding
07.217 GSBS - Graduate Advisor	

Policy Statement.

The graduate advisor is the official representative of the graduate dean in matters affecting graduate students in the advisor's discipline. There should be a close working relationship between the advisor and the staff of the Graduate School of Biomedical Sciences. The graduate advisor is the liaison between the graduate dean and the discipline. The graduate advisor should keep the discipline chair and faculty informed on matters pertaining to graduate education. The dean is dependent upon the experience and judgment of graduate advisors and upon their recommendations in matters requiring the dean's action. The dean's staff provides information to the advisors on a continuing basis and responds to requests for special assistance.

The graduate advisor is responsible for supervising graduate study in the discipline, ensuring that each graduate student is assigned an individual faculty advisor within the discipline, and representing the faculty of the discipline as a member of the Graduate Council.

Application of Policy.

Policy applies to faculty and students in the Graduate School of Biomedical Sciences.

Definitions.

Procedures and Responsibilities.

Procedure / Duty

Responsible Party

1. Appoint Graduate Advisor for each discipline within department

Department Chair

References and Cross-references.

Forms and Tools. (optional)

Approved: September 1995

Effective: September 1995

Revised: