

Policies of the University of North Texas Health Science Center	Chapter 13 – Grants Management
13.120 Facilities and Administrative Costs Recovery and Distribution	

Policy Statement.

To provide guidance concerning allocation of recovered facilities and administrative (F&A) costs, the capture and distribution of F&A costs and application of F&A rates.

The University of North Texas Health Science Center at Fort Worth applies the currently negotiated Federal Facilities and Administrative (F&A) rates to all federal, state and private funded grants, contracts and other agreements. In the event a sponsor limits or prohibits the full federal F&A recovery; the institution will recover the full amount allowable. Waivers for recovery of full F&A must be approved by the respective Dean or unit head; and by the Vice President for Research.

Application of Policy.

Institution wide

Definitions.

Procedures and Responsibilities.

<u>Procedure / Duty</u>	<u>Responsible Party</u>
1. F&A recovered monthly on grant accounts (projID's) will be credited to an institutional local F&A recovery account (deptID) on a monthly basis.	OGCM
2. Funds to be returned to the appropriate Dean, Chair and Principal Investigator would be distributed from the institutional local F&A recovery account (deptID), on at least a semi-annual basis. Funds being returned to these individuals will only be distributed based on the following criteria: <ul style="list-style-type: none"> ● Active grant accounts, which recover UNTHSC “full federal” on-campus/off-campus rate <p>The rate of return will be as follows:</p> <ul style="list-style-type: none"> ● 84% to the Institution ● 4% to the Dean or Unit Head ● 4% to the Chair or Department Head ● 8% to the Principal Investigator 	OGCM

References and Cross-references.

Forms and Tools. (optional)

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