

Evaluation Designee Page

This page allows granting access to view and update the supervisor's employee's evaluations.

[Evaluation Employees](#) | **Evaluation Designee**

Eval Year 2009
 Supervisor ID 10050209 Castillo, Juana Z

Supervisor Designee Find First 1 of 1 Last

To add a new designee click the plus button (+) + -

Access to all my employee evaluations Y/N	Designee ID <input type="text"/>
<input checked="" type="checkbox"/>	

Employees That Can Be update by the Designee Find First 1-2 of 2 Last

To add a employee in the list click the plus button (+) + -

Designee is the new employee evaluator (Y/N)	Employee ID <input type="text"/>
<input type="checkbox"/>	

Designee is the new employee evaluator (Y/N)	Employee ID <input type="text"/>
<input type="checkbox"/>	+ -

Save

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Designee access profile	Supervisor Designee area	<p>This area has two fields. The designee ID to select the person that will assist the evaluator during the evaluation period. And the checkbox to assign the level of access. When the 'Access to all my employee evaluations Y/N' checkbox is selected, then select none employee ID inside the designee's access list area.</p>
Designee's access list	Employees That Can Be Updated By The Designee area	<p>By specifying one or more employees, you effectively designate security view and update over the employee's evaluation to the designee.</p> <p>This area has two fields. The employee ID to select the employee. And the 'Designee is the new employee evaluator (Y/N)' checkbox field. When this field is selected the designee in the process is consider the new evaluator.</p>

Designee area

EIS ENTERPRISE INFORMATION SYSTEM | jzc0001 on LSQA - Quality Assurance | Home | Worklist

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Eval Year 2009
 Supervisor ID 10[redacted] Castillo, Juana

Supervisor Designee Find First 1 of 1 Last
 To add a new designee click the plus button (+)

Access to all my employee evaluations Y/N

Designee ID 10[redacted] Molavrh, Cassandra Ashley

Designee employee number

Designee access profile

Employees That Can Be update by the Designee Find First 1 of 1 Last
 Designee is the new employee evaluator (Y/N) Employee ID []

Save

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Level of access	<p>Access to all my employee evaluations Y/N</p> <p><input checked="" type="checkbox"/></p>	<p>Click on the <input checked="" type="checkbox"/> check box if you want the designee to have access to all the supervisor evaluations.</p> <p>Uncheck <input type="checkbox"/> the check box when you want to restrict the evaluation list available to the designee. In this case you have to enter inside the 'Employees That Can Be update by the Designee' area the employee (s) available to the designee.</p>
Designee	<p>Designee ID</p> <p>[]</p>	<p>Select the employee number of person that you want to be able to update the supervisor evaluations</p>
Adding and deleting designee	<p>To add a new designee click the plus button (+)</p>	<p>Click on the <input type="checkbox"/> plus icon to append a new designee.</p> <p>Click on the <input type="checkbox"/> negative icon to delete a designee from this page.</p>

Designee's access list

Evaluation Employees Evaluation Designee

Eval Year 2009

[Evaluation Designee Page Help](#)

Supervisor ID 100[redacted] Castillo,Juana Z

Supervisor Designee Find First 1 of 1 Last

To add a new designee click the plus button (+) + -

Access to all my employee evaluations Y/N Designee ID Molavrh,Cassandra Ashley

Employees That Can Be update by the Designee Find First 1-2 of 2 Last

Designeed is the new employee evaluator (Y/N) *Employee ID Randolph,Alan Joseph + -

Designeed is the new employee evaluator (Y/N) *Employee ID Acevedo,Leonor + -

Designee is the employee new evaluator.

Designee's access list

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<p>Defer evaluation field</p>	<p>Designeed is the new employee evaluator (Y/N)</p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>Click on the <input checked="" type="checkbox"/> check box If you want the designee to be the new employee evaluator.</p> <p>Uncheck <input type="checkbox"/> the check box when the designee is not the employee evaluator. In this case the designee only has access to update the evaluation.</p>
<p>Employee available to the designee.</p>	<p>*Employee ID</p> <p><input type="text"/> <input type="button" value="Search"/></p>	<p>Select the employee number you want to be available to the designee.</p>
<p>Adding and deleting an employee to the designee access list</p>	<p>To add a employee in the list click the plus button (+)</p>	<p>Click on the <input type="button" value="+"/> plus icon to append a new employee to the designee access list.</p> <p>Click on the <input type="button" value="-"/> negative icon to delete an employee assigned to the designee</p>