

CONTRACT LIAISON UPDATES

Office of Contract Administration (OCA)

Thank you!

OCA would like to express our appreciation to those who completed the **2019 OCA Customer Experience Survey**. Your feedback from our annual surveys are used to continuously monitor and improve the experience we provide to our UNTHSC campus partners.

Some improvements resulting from past survey results include enhancements to TCM, improved OCA website, on-demand training and video training aids. Based on feedback received in 2019, OCA will be working on a solution for more visibility into academic affiliation agreements and new training opportunities!

Reminders:

Please use OCA's departmental email contractadmin@unthsc.edu when making inquiries so anyone in OCA can assist you.

This also applies when using the *Comments* and *Communication Center* fields within TCM.

Work Sessions Available:

OCA offers work sessions with individual Contract Liaisons, Departments or Schools to help keep contract records up to date and accurate. Let us know if you would like to schedule a work session to review your contracts by emailing a request to contractadmin@unthsc.edu.

Office of Contract Administration website:

Visit our website for the latest information on UNTHSC business contracting processes and procedures. <https://www.unthsc.edu/administrative/office-for-finance/contract-administration/>

If you have any questions or if we can assist you, please contact one of us.

Carolyn Cross
Director
817-735-2688

Patrice Victor
Senior Contracts
Administrator
817-735-2627

Barbara Conley
Contracts
Coordinator
817-735-2685

Andria Butler
Contracts
Coordinator
817-735-2945

Department email: contractadmin@unthsc.edu

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