ARTICLE XVI - THE FACULTY ASSEMBLY

Section A - Composition

Meetings of the faculty will be described as the faculty assembly. The faculty assembly shall be composed of the faculty members as defined in Article II, Section A. The faculty assembly is generally held to promote collegiality, exchange of information, and promotion of discussion.

Section B - Responsibilities

1. The president or designee of the Faculty Senate shall preside at faculty assemblies.
2. The faculty assembly shall be kept informed on all proposed amendments and/or substantive revisions to the faculty bylaws that are acted on by the Faculty Senate.
3. Action of the Faculty Senate or standing committees of the UNTHSC may be referred to the faculty assembly by majority vote of the Faculty Senate or by petition of twenty percent (20%) of the voting membership of the faculty assembly.
4. The faculty assembly shall serve as a forum for the dissemination and exchange of ideas between the faculty and the administration.
5. Robert's Rules of Order will be utilized to govern the proceedings of the faculty assembly.

Section C – Procedure Policies

1. Faculty assemblies shall be called by the President, provost, the Faculty Senate, or on request of the deans or on petition of twenty percent (20%) of the voting faculty.
2. The faculty assembly shall be conducted at least three (3) times each year.
3. The agenda for meetings of the faculty assembly shall be prepared by the Faculty Senate in conference with the deans, the provost and/or the President. Items not placed on the agenda by the Faculty Senate and/or the President or the deans, may be so placed by written petition of twenty percent (20%) of the voting faculty. The secretary of the assembly shall be responsible for distributing notices of meetings and copies of the agenda to all members of the faculty at least ten (10) working days prior to the date of the meeting.

   Minutes of all faculty assemblies shall be distributed to all assembly members within fifteen (15) working days of the meeting.